



Santee School District

SCHOOLS:

- Cajon Park
- Carlton Hills
- Carlton Oaks
- Chet F. Harritt STEAM
- Hill Creek
- Pepper Drive
- PRIDE Academy
at Prospect Avenue
- Rio Seco
- Sycamore Canyon
- Alternative
- Success Program

Please note: The Board will meet with Principals at 6:00 p.m.

Douglas E. Giles
 Educational Resource Center
 9619 Cuyamaca Street
 Santee, California

**BOARD OF EDUCATION
 REGULAR MEETING
 AGENDA
 May 7, 2019**

District Mission

Providing an extraordinary education in an inspiring environment with caring people

Page #:
6

A. OPENING PROCEDURES – 7:00 p.m.

1. Call to Order and Welcome
2. District Mission
3. Pledge of Allegiance
4. Approval of Agenda

B. REPORTS AND PRESENTATIONS

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| | 1. Superintendent's Report | 7 |
| | 1.1. Developer Fees and Collection Report | 8 |
| | 1.2. Use of Facilities Report | 9 |
| | 1.3. Enrollment Report | 10 |
| | 1.4. Schedule of Upcoming Events | 11 |
| | 2. Spotlight: Special Education Program | 12 |
| | 3. Spotlight on Education: Special Student Recognition | 13 |

Please note: The Board will take a short break to honor the Special Student Recognitions

- | | | |
|--|--|----|
| | 4. 2019-20 Local Control Accountability Plan Revised Goals and Action Service Steps Presentation | 14 |
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C. PUBLIC COMMUNICATION

During this time, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.

15

D. CONSENT ITEMS

16

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.

Superintendent

1.1. Approval of Minutes

17

It is recommended that the Board of Education approve meeting minutes with any necessary modifications.

Business Services

2.1. Approval/Ratification of Travel Requests

24

It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.

2.2. Approval/Ratification of Expenditure Warrants

26

It is recommended that the Board of Education approve and ratify the expenditure warrants for the month of March 2019.

2.3. Approval/Ratification of Purchase Orders

28

It is recommended that the Board of Education approve and ratify purchase orders for the month of March 2019 as presented in the item.

2.4. Approval/Ratification of Revolving Cash Report

38

It is recommended that the Board of Education approve/ratify revolving cash checks as listed.

2.5. Acceptance of Donations, Grants, and Bequests

40

It is recommended that the Board of Education accept donations, grants, and/or bequests listed in the item and authorize letters of appreciation to be sent on behalf of the Board.

2.6. Approval/Ratification of Agreements for Mileage Reimbursement in Lieu of District Transportation

41

It is recommended that the Board of Education approve/ratify the Parent/Guardian agreements for mileage reimbursement in lieu of District transportation.

2.7. Approval/Ratification of General Services Agreements

42

It is recommended that the Board of Education approve/ratify agreements with General Service Providers as presented.

2.8. Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)

43

It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the month of March 2019.

2.9. Adoption of Resolution No. 1819-28 Requesting Temporary Transfer of Funds

48

It is recommended that the Board of Education adopt Resolution No. 1819-28 requesting temporary transfer of funds for the 2019-20 school year.

2.10. Approval of Interdistrict Attendance Agreements

51

It is recommended that the Board of Education approve the Interdistrict Attendance Agreements listed in the item.

- 2.11. Adoption of Resolutions Authorizing Specific Designated Agents** 53
It is recommended that the Board of Education adopt the resolutions designating authorized agents to receive mail and pick up warrants at the County Office of Education, sign payroll payment orders, releasing credential held warrants to employees, sign school orders (commercial warrants), and authorizing the replacement of warrants.
- 2.12. Authorization to Award Bid 1920-90-01 for Commodities, Non-Commodities and Grocery/Snack** 59
It is recommended that the Board of Education grant authorization to award the Bid #1920-90-01: commodity, non-commodity, and grocery/snack bid by line item based on lowest price per item to Gold Star Foods and Newport Farms with an option to extend the contracts annually for up to two additional years.
- 2.13. Approval of Agreement with YMCA of San Diego County to Provide Transportation Services for their Summer Camp Program** 61
It is recommended that the Board of Education approve the Agreement with YMCA of San Diego County to provide transportation services for their Summer Camp Program.
- 2.14. Authorization to Purchase Fresh Produce from Sunrise Produce** 65
It is recommended that the Board of Education provide authorization to roll over 2018-19 bid from Sunrise Produce to 2019-20.
- 2.15. Approval of Agreement for On-Site Resident Services at Carlton Oaks** 66
It is recommended that the Board of Education approve the Agreement with Chris Erwin to provide on-site resident services at Carlton Oaks.
- 2.16. Authorization to Solicit Formal Bids for Asphalt Replacement/Repair Projects** 75
It is recommended that the Board of Education provide authorization to solicit formal bids for various asphalt replacement/repair projects. Acceptance of a bid will be brought back to a subsequent Board meeting for approval.

Educational Services

- 3.1. Approval of Digital Learning Program iPad Devices and Equipment Purchase District 1:1 Digital Program (2nd Cycle)** 76
It is recommended that the Board of Education approve the purchase of the 6th Generation iPads, servers, iPad cases, and accessories for all teachers, staff and students in grades K-8 for the 2019-20 school year.
- 3.2. Approval of Year 5 Teacher/Administrator Laptop Depreciation and Replacement Plan** 77
It is recommended that the Board of Education approve the purchase of 115 laptops as part of the Centralized Teacher Laptop Depreciation and Replacement Plan.
- 3.3. Approval of Recycling Surplus 1:1 Digital Program iPads and First Generation MacBook Airs** 80
It is recommended that the Board of Education approve the recycling of the current 1:1 Digital Program iPads and the first generation teacher MacBook Air laptops through the Apple IT Buy-Back program with Diamond Assets.
- 3.4. Approval of Contract for Guided Language Acquisition Design (GLAD) Training** 82
It is recommended that the Board of Education approve the contract for Orange County Department of Education Project GLAD training.
- 3.5. Approval of Nonpublic Agency Master Contract with SPOT Kids Therapy for Additional Psycho-Educational Assessments** 86
It is recommended that the Board of Education approve an increase in the hours with SPOT Kids Therapy for up to 74 hours for a school psychologist for the term of April 24 through June 30, 2019.

- 3.6. **Approval of Outdoor Education Program Agreements with the San Diego County Office of Education** 87
It is recommended that the Board of Education approve the 2019-20 Outdoor Education Agreements with the San Diego County of Education.
- 3.7. **Approval of Services Contract with San Diego County Office of Education for Next Generation Science Standards Summer Professional Development** 100
It is recommended that the Board of Education approve the Services Contract with San Diego County Office of Education for Next Generation Science Standards Summer Professional Development training.
- 3.8. **Approval of Agreement with the San Diego County Office of Education for English Language Arts Professional Development** 108
It is recommended that the Board of Education approve the Agreement with San Diego County Office of Education for English Language Arts (ELA) training.

Human Resource/Pupil Services

- 4.1. **Personnel, Regular** 113
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations, and dismissals.
- 4.2. **Approval of Shared Classroom Teaching Assignments for 2019-2020** 116
It is recommended that the Board of Education approve the shared classroom teaching assignments for 2019-2020.
- 4.3. **Approval of Teacher Induction Program Agreement with San Diego County Office of Education for 2019-2020** 117
It is recommended that the Board of Education approve the teacher induction program agreement with SDCOE for 2019-2020.
- 4.4. **Approval of Internship Affiliation Agreement with Utah State University** 122
It is recommended that the Board of Education approve the internship affiliation agreement with Utah State University.
- 4.5. **Approval of Agreement with Kontraband Interdiction and Detection Services, Inc. (K.I.D.S.) for the 2019-2020 School Year** 129
It is recommended that the Board of Education approve the agreement with K.I.D.S. for the 2019-2020 school year.
- 4.6. **Approval of Short Term Positions** 133
It is recommended that the Board of Education approve the short-term positions.
- 4.7. **Approval of Consultant Agreements** 134
It is recommended that the Board of Education approve the consultant agreement.
- 4.8. **Approval of New Benefits & Risk Management Specialist Job Description and Appointment** 135
It is recommended that the Board of Education approve the new Benefits & Risk Management Specialist job description and appointment.
- 4.9. **Approval to Increase Work Year for Identified Classified Non-Management Position** 138
It is recommended that the Board of Education approve to increase the work year for the identified classified non-management position.

E.	DISCUSSION AND/OR ACTION ITEMS	139
	<i>Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.</i>	
	Superintendent	
1.1.	<u>Appointment of Administrative Secretary, Human Resources</u> It is recommended that the Board approve the appointment of Krista D'Agostino as Administrative Secretary, Human Resources.	140
	Business Services	
2.1.	<u>Approval of Monthly Financial Report</u> It is recommended that the Board approve the Monthly Financial Report for March 2019.	141
	Capital Improvement Program	
3.1.	<u>Preliminary Designs for Capital Improvement Program Projects</u> This is an information item. Action, if any, is at the discretion of the Board of Education.	144
	Human Resource/Pupil Services	
4.1.	<u>Approval of Declaration of Need for Fully Qualified Educators</u> It is recommended that the Board of Education approve the Declaration of Need for Fully Qualified Educators.	145
F.	EMPLOYEE ASSOCIATION COMMUNICATION	149
G.	BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS	149
H.	CLOSED SESSION	149
1.	<u>Student Matter</u> (Education Codes 35146, 48912, and 48918)	
2.	<u>Conference with Labor Negotiator</u> (Gov't. Code § 54956.8) <i>Purpose:</i> Negotiations <i>Agency Negotiators:</i> Tim Larson, Assistant Superintendent <i>Employee Organizations:</i> Santee Teachers Association (STA); and Classified School Employees Association (CSEA)	
3.	<u>Public Employee Performance Evaluation</u> (Gov't. Code § 54957) <i>Superintendent</i>	
I.	RECONVENE TO PUBLIC SESSION	149
J.	ADJOURNMENT	149

Please note: Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting. The next regular meeting of the Board of Education is scheduled for May 21, 2019, at 7:00 p.m., in the Douglas E. Giles Educational Resource Center. Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

___ Fox
___ Burns
___ Ryan
___ Levens-Craig
___ El-Hajj

ITEM A. OPENING PROCEDURES – 7:00 P.M.

1. Call to Order and Welcome
2. District Mission
Santee School District assures a quality education empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.
3. Pledge of Allegiance
4. Approval of Agenda for the May 7, 2019, regular meeting

Agenda Item A.

Item B. REPORTS AND PRESENTATIONS

The following items are presented for Board information:

1. Superintendent's Report
 - 1.1. Developer Fees and Collection Report
 - 1.2. Use of Facilities Report
 - 1.3. Enrollment Report
 - 1.4. Schedule of Upcoming Events
2. Spotlight: Special Education Program
3. Spotlight on Education: Special Education Recognition
4. 2019-20 Local Control Accountability Plan Revised Goals and Action Service Steps Presentation

DEVELOPER FEES COLLECTION REPORT
2018-19
CUMULATIVE THROUGH APRIL 9, 2019

Residential Rate: \$2.16 per square foot - effective 6/19/16 - 6/19/18; \$2.35 per square foot - effective 6/20/18
Commercial Rate: \$0.35 per square foot - effective 6/19/16 - 6/19/18; \$0.38 per square foot - effective 6/20/18
Self Storage Rate: \$0.15 per square foot - effective 6/19/16 - 6/19/18; \$0.07 per square foot - effective 6/20/18

COM	RES	ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
		10920 Summit Ave. (Exempt)	07/09/18	9,263	\$0.00	CP
	X	9433 Mandeville Road	07/19/18	798	\$1,875.30	CH
X		681 Kenney Street	07/25/18	815	\$309.70	PD
	X	9707 Abbeyfield Road	07/25/18	868	\$2,039.80	RS
	X	8983, 8987, 8999, 9013, 9023, 9045, 8059 Hightail Dr. 8966, 8954 Trailridge Ave	07/30/18	594	\$1,395.00	CO
	X	1731 Garywood St.	08/20/18	772	\$1,814.20	PD
	X	1329 Wenatchee Ave	08/28/18	802	\$1,884.70	PD
	X	9078 Hightail Drive	09/18/18	273	\$641.55	CO
	X	8701 Mesa Road Unit #150	10/08/18	594	\$1,395.90	CFH
X		1920 N. Marshall Ave Building H	10/10/18	10,700	\$4,066.00	PD
X		1890 N. Marshall Ave Building J	10/10/18	35,800	\$13,604.00	PD
X		1890 N. Marshall Ave Building K	10/10/18	8,200	\$3,116.00	PD
X		1890 N.Marshall Ave Building G	10/10/18	10,762	\$4,089.56	PD
X		10123 Riverwalk Drive	10/12/18	3,541	\$1,345.58	RS
X		8618 Cuyamaca Street	10/18/18	11,154	\$4,238.52	PA
X		8616 Cuyamaca Street	10/26/18	897	\$340.86	PA
	X	8860 Ellsworth Cricle	12/04/18	540	\$1,269.00	PA
	X	8961, 8967, 8971, 8981, 8997 Trailridge Ave	01/22/19	944	\$2,218.10	CO
	X	8522, 8524, 8526, 8528, 8530, 8532, 8534 Boulder Way	02/12/19	14,274	\$33,543.90	CO
	X	8510, 8512, 8514, 8516, 8518, 8520 Boulder Way	02/12/19	11,901	\$27,967.35	CO
	X	9032, 9036, 9040, 9044, 9048, 9052, 9056, 9060, 9061,				
	X	9057, 9053, 9049, 9045, 9041 West Bluff Pl	03/04/19	1,454	\$3,416.90	CO
	X	8629 Willow Ter	03/25/19	920	\$2,162.00	PA
TOTAL PAGE 1					\$112,733.92	

*Additional square footage (total is over 500 square feet)
** Fee Exempt - Senior / Elder Care Facility
*** Fee Exempt - Less than 500 square feet
**** Fee Exempt - Religious Facility

Requests For Use Of Facilities - May 7, 2019

Group	Location	Date	Days	Time	Attend	Fees
<u>Cajon Park</u> Cameron Family YMCA (Summer Day Camp)	Annex	7/1/19 - 8/9/19	Mon - Fri	6:30 am - 6:30 pm	300	\$226/day
<u>Pepper Drive</u> PTA (Bingo for Books & Association Meeting)	Multi-Purpose/Lunch Tables	4/10/19	Wednesday	5:00 pm - 7:30 pm	50 - 100	
<u>PRIDE Academy - Prospect Avenue</u> CSEA # 557 (Meeting)	Classroom	4/29/19	Monday	4:15 pm - 5:30 pm	50	
<u>Rio Seco</u> Teachers/Parents (D.C. Trip Meetings)	Multi-Purpose	3/26/19 - 5/28/19	Tuesday	6:30 pm - 8:30 pm	40	
<u>Sycamore Canyon</u> PTA (Talent Show) PTA (Talent Show Showcase)	Multi-Purpose Multi-Purpose	4/1/19 - 5/22/19 5/23/19	Thursday Thursday	2:45 pm - 4:00 pm 5:30 pm - 7:30 pm	75 - 100 75 - 100	

***NOTE: USE MAY BE LIMITED DUE TO MODERNIZATION AT VARIOUS SITES & ALL CARNIVALS TAKE PRECEDENCE OVER GROUPS.

Santee School District
 ENROLLMENT REPORT
 4/5/2019
 Month 9 Week 3
 School Week 33

SCHOOL	REGULAR ED														SPECIAL ED								Total All											
	EAK 5yo	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	04/05/19	3/23/2018*	# Diff	% Diff	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	04/05/19	3/23/2018*	# Diff	% Diff	03/22/19	03/29/19	# Diff		
Cajon Park		14	103	90	89	95	99	110	109	113	93	934	933	1	0.1%	1	4	11	6	6	3	12	8	13		64	76	-12	-15.8%	998	1009	-11		
Carlton Hills	20	23	71	65	71	67	75	56	55	64	63	630	610	20	3.3%	7	4	4	5	3	3	6	3	9		44	31	13	41.9%	674	641	33		
Carlton Oaks			78	84	80	87	72	77	98	95	121	792	768	24	3.1%	3	7	8	8	5	9	6	11	11		66	62	4	6.5%	858	830	28		
Chet F. Harritt	21	13	85	81	73	86	70	63	50	49	61	652	647	5	0.8%	0	0	0	0	0	0	0	0	0		0	0	0	0.0%	652	647	5		
Hill Creek	22	25	78	95	88	84	79	76	75	58	67	745	758	-13	-1.7%	5	3	5	2	6	4	0	0	0		25	22	3	13.6%	770	780	-10		
Pepper Drive			106	102	110	107	91	131	110	101	97	955	970	-15	-1.5%	0	0	0	0	0	0	0	5	4	2		11	8	3	37.5%	966	978	-12	
Pride Academy	22	22	55	65	69	62	61	53	77	43	49	578	574	4	0.7%	0	0	0	0	0	0	0	0	0		0	0	0	0.0%	578	574	4		
Rio Seco			91	97	117	92	106	104	115	123	95	940	943	-3	-0.3%	4	6	6	3	3	8	11	13	8		62	53	9	17.0%	1002	996	6		
Sycamore Canyon	25	24	58	68	55	33	42	43	29	0	0	375	375	0	0.0%	0	0	0	0	0	0	0	0	0		0	0	0	0.0%	375	375	0		
SUBTOTAL	110	121	723	745	762	713	695	722	718	646	646	6601	6578	23	0.3%	0	20	24	32	24	25	27	40	39	43	272	252	20	7.9%	6873	6830	43		
Alternative School			3	0	3	5	3	2	3	4	3	26	28	-2	-7.1%																			
Santee Success									2	4		6	10	-4	-40.0%												0	0	0	0.0%	6	6	0	
NPS												0	0						1	1	3	2	2	1		10	9	1	11.1%	10	9	1		
SUBTOTAL			3	0	3	5	3	2	3	6	7	32	38	-6	-15.8%	0	0	0	0	1	1	3	2	2	1	10	9	1	11.1%	42	41	1		
TOTAL	110	121	726	745	765	718	698	724	721	652	653	6633	6616	17	0.3%	0	20	24	32	25	24	30	42	41	44	282	261	21	8.0%	6915	6871	44		

17-18 Spring Break 3/26-4/6/18

Please note: Special Ed. PK & EAK 4 yr olds listed below are not reflected in the total count above because they do not receive ADA.

	PK	TK 4yo	EAK 4yo	Total All
Cajon Park	0		0	998
Carlton Hills	0		5	679
Chet F Harritt	0		1	653
Hill Creek	0		4	774
Prospect Ave	0		3	581
Sycamore Canyon	70	0	0	445
Total PK/EAK	70	0	13	

Total Enrollment Including PK
6998

Schedule of Upcoming Events

Date	Event
May 6	Communication Committee; 3:30 p.m., ERC
May 7	Board Meeting; 7:00 p.m.
May 9	District Advisory Committee (DAC) and Special Education Advisory Committee; 6:00 p.m., at ERC
May 10	District English Learner Advisory Committee (DELAC); 9:00 a.m., at ERC
May 20	Wellness Committee; 3:30 p.m., at ERC
May 21	Board Meeting; 7:00 p.m.
May 23	Budget Advisory Committee (BAC); 6:00 p.m., Charles E. Skidmore Administration Center
May 27	Memorial Day Holiday – Schools and Departments Closed
May 28	Salute to Excellence; 5:30 p.m. (honoree reception); 6:00 p.m. (program); Carlton Oaks Country Club
May 30	Character Education and School Climate Advisory Committee; 5:00 p.m.
June 4	Board Meeting; 7:00 p.m.
June 12	Last Day of School
June 18	Board Meeting; 7:00 p.m.
June 20	Foundation Golf Classic, Carlton Oaks Country Club
August 21	First Day of School for the 2019-2020 School Year

Reports and Presentation Item B.2.
Prepared by Dr. Stephanie Pierce
May 7, 2019

Spotlight: Special Education Program

BACKGROUND:

This evening, Mimi McGinty, Director of Special Education, will be presenting a report on specialized academic curriculum, professional development for special education teachers and assistants, and mainstreaming opportunities for students.

Agenda Item B.2.

Prepared by Dr. Stephanie Pierce
May 7, 2019

BACKGROUND:

Tonight the Board of Education would like to honor a number of outstanding students in the Santee School District. Each school's teaching and administrative staff has selected these students to be acknowledged for their accomplishments. We are proud to recognize them for the excellent effort they have demonstrated this school year and the wonderful role models they have been to others.

Dahlia Silva
Cajon Park

Amanuel Basaka
Carlton Hills

Nevaeh Russell
Carlton Oaks

Mariam Hirmiz
Chet F. Harritt

Alana Hill
Hill Creek

Roger Maciel
Pepper Drive

Isabella Rooks
PRIDE Academy

Paige Farmer
Rio Seco

Tyler Young
Sycamore Canyon

Reports and Presentation Item B.4.

2019-20 Local Control Accountability Plan
Revised Goals and Action Service Steps
Presentation

Prepared by Dr. Stephanie Pierce
May 7, 2019

BACKGROUND:

This evening Karl Christensen, Assistant Superintendent of Business Services, and Dr. Stephanie Pierce, Assistant Superintendent of Educational Services, will present an update on the revised 2019-20 Local Control Accountability Plan Goals and Action Service Steps.

Agenda Item B.4.

Item C. PUBLIC COMMUNICATION

During Public Communication, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.

Item D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no Board discussion of these items prior to the vote unless a member of the Board, staff, or public requests specific items be considered separately. Citizens are invited at this time to address the Board about any item listed under Consent.

Consent Item D.1.1.
Prepared by Dr. Kristin Baranski
May 7, 2019

Approval of Minutes

BACKGROUND:

Presented for Board approval –

- April 2, 2019, regular meeting minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion: _____ Second: _____ Vote: _____ Item D.1.1.

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

April 2, 2019
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Fox called the meeting to order at 7:00 p.m.

Members present:

Ken Fox, President
Dustin Burns, Vice President
Barbara Ryan, Clerk
Elana Levens-Craig, Member

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Lisa Arreola, Executive Assistant and Recording Secretary

President Fox shared Member Dianne El-Hajj would not be present at the meeting; and Member Dustin Burns would be arriving shortly.

2. District Mission

President Fox invited the audience to recite the District Mission.

3. Pledge of Allegiance

President Fox invited Girl Scouts Troop #5350, to lead the members, staff, and audience in the Pledge of Allegiance.

4. Approval of Agenda

President Fox presented the agenda for approval. Member Ryan moved approval.

<i>Motion:</i>	<u>Ryan</u>	<i>Fox</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Levens-Craig</u>	<i>Burns</i>	<u>Not Present</u>	<i>El-Hajj</i>	<u>Not Present</u>
<i>Vote:</i>	<u>3-0</u>	<i>Ryan</i>	<u>Aye</u>		

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Developer Fees and Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events

2. Spotlight on Education: Carlton Hills School

Superintendent Baranski invited Principal Stephanie Southcott, and Vice Principal Leah Saunders, to share the great things happening at Carlton Hills School. Principal Southcott expressed her gratitude towards the Board and Executive Council for allowing them to highlight Carlton Hills and introduced staff, parents, and students that were present. She shared their presentation would discuss academics and safety. Kelly Snyder discussed information on BAS Monitoring; Katie Fossing shared information on the creation of SMART Goals; Lisa McFaul provided information on Walkthroughs and Feedback procedures; Anne Coman shared the Mini-SSTs process; and Betsy Filipponi discussed Collective Efficacy amongst staff. Principal Southcott shared their scores indicate the system they are using is working.

- 2.6. Approval of Uniform Complaint Quarterly Report Required by the Williams Settlement
- 2.7. Approval for Surveying Services with ATC Design Group for Chet F. Harritt School Capital Improvement Program Project
- 3.1. Approval to Purchase Achieve3000 Supplemental Reading Program
- 3.2. Adoption of Resolution #1819-27 Designating Personnel as Licensing Representatives for State Preschool
- 4.1. Personnel, Regular
- 4.2. Adoption of Resolution No. 1819-23, Declaring May 8, 2019 as Santee School District's Day of the Teacher
- 4.3. Adoption of Resolution No. 1819-24, Declaring May 19 - 25, 2019 as Classified School Employees Week
- 4.4. Approval of Consultant Agreements
- 4.5. Approval of 2020-2021 District School Calendar
- 4.6. Adoption of Resolution No. 1819-25 to Eliminate Classified Non-Management Positions
- 4.7. Approval of New Job Description for Director II, Facilities Planning and Construction Position

Member Levens-Craig moved approval of Consent Items as presented.

<i>Motion:</i>	<u>Levens-Craig</u>	<i>Fox</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Ryan</u>	<i>Burns</i>	<u>Not Present</u>	<i>El-Hajj</i>	<u>Not Present</u>
<i>Vote:</i>	<u>3-0</u>	<i>Ryan</i>	<u>Aye</u>		

E. DISCUSSION AND/OR ACTION ITEMS

Superintendent

Superintendent Baranski shared she had the honor of recommending two appointments of managers to the Board.

- 1.1. Appointment of Director II, Facilities Planning and Construction Position
 Superintendent Baranski welcomed Christina Becker and shared Mrs. Becker was being recommended as the Director II, Facilities Planning and Construction effective April 1, 2019. She explained Mrs. Becker has been the District's Director Facilities/Modernization, also fulfilling the role of Director Maintenance & Operations, since 2009. This would allow her to focus on capital improvement projects.

Mrs. Becker expressed her gratitude and introduced her husband, Carl who was in attendance.

<i>Motion:</i>	<u>Ryan</u>	<i>Fox</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Levens-Craig</u>	<i>Burns</i>	<u>Not Present</u>	<i>El-Hajj</i>	<u>Not Present</u>
<i>Vote:</i>	<u>3-0</u>	<i>Ryan</i>	<u>Aye</u>		

- 1.2. Appointment of Director Facilities, Maintenance and Operations
 Superintendent Baranski shared Mrs. Becker's recent appointment left a vacancy in the Director of Facilities, Maintenance and Operations position. She welcomed Bryce Storm and shared Mr. Storm was being recommended as new Director of Facilities, Maintenance and Operations effective April 3, 2019. Superintendent Baranski mentioned Bryce has been part of the maintenance and operations department for the past five years and shared Administration was very impressed with his leadership and vision for the department. She shared Mr. Storm went through two rounds of interviews and was highly recommended by both panels.
 Mr. Storm expressed his gratitude for the opportunity and introduced his wife Alicia, who was in attendance. Superintendent Baranski acknowledged Theresa Carolan, Maintenance & Operations Department Secretary, was in attendance.

Motion:	<u>Ryan</u>	<u>Fox</u>	<u>Aye</u>	<u>Levens-Craig</u>	<u>Aye</u>
Second:	<u>Levens-Craig</u>	<u>Burns</u>	<u>Not Present</u>	<u>El-Hajj</u>	<u>Not Present</u>
Vote:	<u>3-0</u>	<u>Ryan</u>	<u>Aye</u>		

Business Services

2.1. Approval of Monthly Financial Report

Mr. Christensen explained the report was for cash and budget transactions posted through February 28, 2019. He mentioned the District ended the month with a cash balance in the General Fund of about \$13.7 million and able to meet its financial obligations this fiscal year with internal cash. Mr. Christensen shared the Budget Revision report was essentially the same as last month for the second interim and noted this did not include any negotiated compensation increases for 2018-19 or subsequent years. Member Levens-Craig moved approval.

Motion:	<u>Levens-Craig</u>	<u>Fox</u>	<u>Aye</u>	<u>Levens-Craig</u>	<u>Aye</u>
Second:	<u>Ryan</u>	<u>Burns</u>	<u>Not Present</u>	<u>El-Hajj</u>	<u>Not Present</u>
Vote:	<u>3-0</u>	<u>Ryan</u>	<u>Aye</u>		

2.2. Approval of Master Architectural Services Agreement with StudioWC Architecture and Engineering for the Three (3) Remaining Capital Improvement Program Projects

Mr. Christensen explained that to construct the three projects in the final phase of the Capital Improvement Program, it is necessary to procure the services of an Architect. He shared an RFP for these services was disseminated in November of last year and 13 firms submitted proposals which were evaluated using a pre-determined set of criteria. Mr. Christensen shared that StudioWC, formerly Webb-Cleff, who has been the District's Architect of Record since 2012, received the highest score. He noted Administration recommends approving a Master Architectural Services Agreement with StudioWC and shared that based on recent construction cost estimates, their total fee would be approximately \$1.5 million.

Motion:	<u>Ryan</u>	<u>Fox</u>	<u>Aye</u>	<u>Levens-Craig</u>	<u>Aye</u>
Second:	<u>Levens-Craig</u>	<u>Burns</u>	<u>Not Present</u>	<u>El-Hajj</u>	<u>Not Present</u>
Vote:	<u>3-0</u>	<u>Ryan</u>	<u>Aye</u>		

2.3. Adoption of Resolution No. 1819-26 of the Board of Education of the Santee School District to Approve Request for Proposals for Preconstruction and Lease-Leaseback Services

Mr. Christensen explained there are several delivery methods available to school districts for large construction and modernization projects and shared that for previous phases of the Capital Improvement Program, the District used the lease-leaseback delivery method. He explained this method has distinct advantages over the traditional bidding method including involvement of the contractor in the design process and a guaranteed maximum price for construction costs. He noted that to use the lease-leaseback delivery method for the final phase of CIP, it is necessary to disseminate a Request for Proposal. Mr. Christensen explained the resolution for consideration authorizes the use of lease-leaseback, approves the provisions of the RFP, and approves the form of necessary agreements. These agreements are:

- Master Construction Services Agreement with Preconstruction Services Scope of Work
- Master Site Lease
- Master Sub Lease

He shared that if approved tonight, the RFP would be advertised and available beginning tomorrow; and noted the due date for proposals is set as May 3rd with Board approval scheduled for the May 21st regular meeting.

Motion:	<u>Levens-Craig</u>	<u>Fox</u>	<u>Aye</u>	<u>Levens-Craig</u>	<u>Aye</u>
Second:	<u>Ryan</u>	<u>Burns</u>	<u>Not Present</u>	<u>El-Hajj</u>	<u>Not Present</u>
Vote:	<u>3-0</u>	<u>Ryan</u>	<u>Aye</u>		

2.4. Imminent Facility Needs

Mr. Christensen shared that since September, Administration and the Board have been working together to identify facility improvement needs at each school. The resulting list has come to be known as the Imminent Facility Needs List. He explained the full list consists of 96 projects, of which 13 have already been completed. Mr. Christensen noted that 71 of these projects were identified by the Board as needs at a Saturday meeting during which all nine schools were visited. Executive Council, Board members, and the School Principals ranked the items from highest to lowest priority. From those rankings, a list was developed of seven projects recommended to be in the first round of funding from the Fund 40 Facilities Needs set-aside. The planned set-aside amounts are \$750,000 in 2019-20 and another \$750,000 in 2020-21. There are two other projects on the list that benefit every school that can be done on an on-going basis as time and resources allow; and there are four other projects at Sycamore Canyon that can either be incorporated into the LRC building project or be done during School Beautification Day.

Member Burns inquired on how the priority order was established. Mr. Christensen explained some Board members, along with Executive Council, ranked the items and the rating composite established the priority order. The list was then sent to the Principals for review with their staff. Mr. Christensen shared this was an informational item but needed some direction from the Board on proceeding with the priority list. Member Burns shared he would like to have a conversation, in the future, about how the remaining projects will be addressed and prioritized.

The Board was in consensus with priority one recommendations.

F. BOARD POLICIES AND BYLAWS

President Fox presented Items E.1.1., 1.2., and 1.3., as second readings. Member Levens Craig moved approval of all second readings.

1.1. Second Reading: Revised Board Policy 6142.6, Visual and Performing Arts Education

1.2. Second Reading: Revised Board Policy 6142.91, Reading/Language Arts Instruction

1.3. Second Reading: Revised Board Policy 6142.92, Mathematics Instruction

<i>Motion:</i>	<u>Ryan</u>	<u>Fox</u>	<u>Aye</u>	<u>Levens-Craig</u>	<u>Aye</u>
<i>Second:</i>	<u>Levens-Craig</u>	<u>Burns</u>	<u>Aye</u>	<u>El-Hajj</u>	<u>Not Present</u>
<i>Vote:</i>	<u>4-0</u>	<u>Ryan</u>	<u>Aye</u>		

Member Burns took a point of privilege to congratulate Mrs. Becker and Mr. Storm on their new appointments. He explained that although neither he nor Member El-Hajj were not present to vote, they supported Administration's recommendation.

F. EMPLOYEE ASSOCIATION COMMUNICATION

Melanie Hirahara, Santee Teachers Association President, shared the Association is pleased with the way negotiations are going; and shared already coming to an agreement on teacher transfers. Mrs. Hirahara shared they are looking forward to the interest-based bargaining to improve education for students and association members. She shared STA is currently working on finding ways to assist teachers who are dealing with major student behavior issues. Mrs. Hirahara acknowledged that the District had been heading in the right direction by adding extra counselors and behavioral specialists.

G. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Superintendent Baranski shared Member Ryan had been reelected to the California School Boards Association (CSBA) Delegate Assembly. She shared she continues to work on the CSBA Call for Presenters for the Annual Education Conference and would share a draft when ready. Superintendent Baranski shared the promotion schedule and the Board proceeded to coordinate schedules. Superintendent Baranski shared that at their last meeting, the Foundation Board

expressed their interest in having digital access storage. She shared the District would be providing them with an account for digital access and storage.

Member Ryan commended Karen Fleck for her work on the Santee Foundation Aloha Fun Run & Walk. She shared it was a great community event.

Member Levens-Craig commended Bonner Montler, Director of Assessment and Learning Support, and the EL Staff for their work on the reclassification ceremony. She shared it is great to see the proud students and their families. Member Levens-Craig mentioned the Santee Chamber Heroes Luncheon was a great event. She mentioned it was a great opportunity to spotlight our Teacher of the Year, Gilly Ryan. Member Levens-Craig shared having a great time at Cajon Park's Living History day and how all the students were very knowledgeable about their characters. She mentioned she would be joining Cindi Schulze's class for PAWS, a volunteer program sponsored by the Humane Society. Member Levens-Craig shared Mrs. Schulze is trying to make her students great citizens at school as well as in the community.

Member Burns mentioned being invited to Robyn Botticelli's first-grade classroom to be a community guest speaker and discuss his role as a school Board member. He shared it is always challenging to explain a Board member's role, but especially harder to a class of first-grade students. Member Burns mentioned having a great time and being very impressed with the students' questions and research. He shared attending Lunch on the Lawn at Cajon Park and having a great time. Member Burns commended the Cajon Park staff and Administration for their work in making this event safe and successful for everyone. He shared the students that were being checked-out for the day were designated with a sticker and staff was very vigilant in making sure all the students that were going home had gone through the proper process.

President Fox shared attending Lunch on the Lawn at Cajon Park as well. He shared concurring with Member Burns that the event was very successful.

H. **CLOSED SESSION**

President Fox announced that the Board would meet in closed session for:

1. **Conference with Legal Counsel – Anticipated Litigation** (Gov't. Code § 54956.9)
- One Case
2. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organizations: Santee Teachers Association (STA); and
Classified School Employees Association (CSEA)
3. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

The Board entered closed session at 7:55 p.m.

I. **RECONVENE TO PUBLIC SESSION**

The Board reconvened to public session at 10:17 p.m., and no action was taken.

J. **ADJOURNMENT**

With no further business, the regular meeting of April 2, 2019 was adjourned at 10:17 p.m.

Barbara Ryan, Clerk

Dr. Kristin Baranski, Secretary

BACKGROUND:

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

A list of travel and professional staff events is presented for the Board's review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Staff Development	Implement a staff development plan as the cornerstone of employee performance and growth

FISCAL IMPACT:

The estimated travel expenses are \$15,928, with substitute costs of \$1,800, as disclosed on the following page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.1.

Board Travel Report - May 7, 2019

Travel Dates	Attendees	Site or Dept.	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Travel	District Goal
Monday, 03/25/19	Michelle May	Carlton Hills	Crisis Prevention Institute Refresher	El Cajon	\$120	\$25	Professional Development	Crisis Prevention Institute Training.	2
Monday, 04/01/19	Hannah Rainbolt Mike Olander	Educational Services Educational Services	Positive Behavior Interventions Support	SDCOE	\$0	\$55	Professional Development	Support for behavior interventions.	2
Thurs-Fri, 04/04/19 - 04/05/19	Niki Torres	Pepper Drive	Empowering the Mathematics Community	San Diego	\$240	\$505	Title I	Instructional strategies for the math community.	
Thurs-Fri, 04/04/19 - 04/05/19	Alicia Ilko	Pepper Drive	Empowering the Mathematics Community	San Diego	\$240	\$505	Title I	Instructional strategies for the math community.	
Thurs-Fri, 04/04/19 - 04/05/19	Kathleen Dubnicka	Pepper Drive	Empowering the Mathematics Community	San Diego	\$240	\$505	Title I	Instructional strategies for the math community.	
Thurs-Fri, 04/04/19 - 04/05/19	Michelle McNearney	Pepper Drive	Empowering the Mathematics Community	San Diego	\$240	\$505	Title I	Instructional strategies for the math community.	
Thurs-Fri, 04/04/19 - 04/05/19	Sarah Mowrey	Pepper Drive	Empowering the Mathematics Community	San Diego	\$240	\$505	Title I	Instructional strategies for the math community.	
Thurs-Fri, 04/04/19 - 04/05/19	Jennifer Keiser	Pepper Drive	Empowering the Mathematics Community	San Diego	\$240	\$505	Title I	Instructional strategies for the math community.	
Thursday, 04/25/19	Evonnn Avila	Business Services	Notary Public Training and State Exam	San Diego	\$0	\$670	Business Services	Notary Public training and State of California exam.	
Thursday, 05/02/19	Thor Stibor	Carlton Oaks	Exercise as a Behavior Intervention Tool	San Marcos	\$0	\$62	Professional Development	Instructional strategies for students with autism.	1
Friday, 05/03/19	Kari Anderson	Carlton Hills	A Fresh Look at Phonics	Escondido	\$120	\$55	Professional Development	Focus on working with phonics.	1
Friday, 05/03/19	Leslie Wiley	Cajon Park	A Fresh Look at Phonics	Escondido	\$120	\$55	Professional Development	Focus on working with phonics.	1
Thursday, 05/16/19	Tim Larson	Human Resources	Elevate Workers' Comp Leadership Conference	San Diego	\$0	\$102	Human Resources	Conference on Workers' Compensation.	
Thursday, 05/16/19	Katie Borts	Human Resources	Elevate Workers' Comp Leadership Conference	San Diego	\$0	\$102	Human Resources	Conference on Workers' Compensation.	
Saturday, 05/18/19	Sam Manis	Rio Seco	Special Education Symposium	SDCOE	\$0	\$100	Special Education	Focus on Special Education resources to support students.	1, 2
Saturday, 05/18/19	Carrie Chadwick	Carlton Hills	Special Education Symposium	SDCOE	\$0	\$100	Special Education	Focus on Special Education resources to support students.	1, 2
Saturday, 05/18/19	Ashlyn Wilson	Rio Seco	Special Education Symposium	SDCOE	\$0	\$100	Special Education	Focus on Special Education resources to support students.	1, 2
Saturday, 05/18/19	Laura Issacson	Sycamore Canyon	Special Education Symposium	SDCOE	\$0	\$100	Special Education	Focus on Special Education resources to support students.	1, 2
Saturday, 05/18/19	Priscilla Kaas	Carlton Oaks	Special Education Symposium	SDCOE	\$0	\$100	Special Education	Focus on Special Education resources to support students.	1, 2
Wed-Thurs, 07/24/19 - 07/25/19	Bryce Storm	Maint, Facs, Opers	Supervisory Management	San Diego	\$0	\$308	Maint, Facs, & Operations	Workshop will focus on leadership skills.	
Mon-Tues, 09/30/19 - 10/01/19	Emily Harris Amanda Albright Emily McCarthy	Rio Seco Sycamore Canyon PRIDE Academy	ADOS-2 Introductory Clinical Workshop ADOS-2 Introductory Clinical Workshop ADOS-2 Introductory Clinical Workshop	San Diego San Diego San Diego	\$0 \$0 \$0	\$475 \$475 \$475	Special Education Special Education Special Education	Focus will be on Autism Diagnostic Observation Schedule. Focus will be on Autism Diagnostic Observation Schedule. Focus will be on Autism Diagnostic Observation Schedule.	1, 2 1, 2 1, 2
Travel Requests That Require Airfare, Overnight Stay, and/or Travel Outside of the State of California									
Sun-Mon, 04/07/19 - 04/08/19	Dr. Stephanie Pierce	Educational Services	ACSA Legislative Action Day	Sacramento	\$0	\$545	Educational Services	Dr. Pierce will meet with legislators to advocate for schools.	1, 2
Friday, 05/17/19	Dr. Stephanie Pierce	Educational Services	ACSA Legislative Policy Committee Meeting	Sacramento	\$0	\$0	*ACSA will fund	Dr. Pierce will participate in the legislative policy committee.	1, 2
Fri-Sun, 05/17/19 - 05/19/19	Barbara Ryan	Board of Education	CSBA Delegate Assembly	Sacramento	\$0	\$1,123	Delegate Travel	Board Member Ryan serves as a CSBA Delegate.	1, 2
Sun-Thurs, 06/23/19 - 06/27/19	Bonner Montier	Educational Services	PowerSchool University 2019	Anaheim	\$0	\$3,908	Professional Development	Intensive 4-day training for PwerSchool users.	
Sun-Thurs, 06/23/19 - 06/27/19	Matt Marsman	Technology	PowerSchool University 2019	Anaheim	\$0	\$3,908	Professional Development	Intensive 4-day training for PwerSchool users.	

District Goals:

1. Raise mastery of reading and writing grade level literacy standards with annual, incremental growth of at least five percentage points resulting in 90% mastery by June 2023.
2. Raise percentage of students feeling safe or very safe at school with annual, incremental growth of at least seven percentage points resulting in 100% of students feeling safe by June 2023.

Consent Item D.2.2.
 Prepared by Karl Christensen
 May 7, 2019

Approval/Ratification of Expenditure Warrants

BACKGROUND:

Warrants issued by the District are required by law to be approved or ratified by the Board of Education.

Commercial Warrants issued for the period of March 2019:

<u>Fund #/Name</u>	<u>Warrant #'s</u>	<u>Amount</u>
0100 General	14-515208 TO 14-526933	\$754,004.92
0900	N/A	
1200	14-520350 TO 14-522743	\$10,568.74
1300	14-515223 TO 14-526926	\$155,220.39
1400	14-515770 TO 14-524692	\$7,590.00
2109	N/A	
2139 / 2108	N/A	
2518	N/A	
2538	14-517561 TO 14-520346	\$26,224.77
3500	N/A	
4000	14-515228 TO 14-522743	\$25,582.35
6300	14-515219 TO 14-526929	\$19,918.92
TOTAL:		\$999,110.09

Student Body Warrants issued for the period of March 2019:

\$1,878.16

Payroll Warrants issued for the period of March 2019:

<u>Fund #/Name</u>		<u>Amount</u>
01 00	01 00	\$5,431,984.74
12 00	12 00	\$17,761.26
13 00	13 00	\$90,966.74
14 00	14 00	
25 18	25 18	
63 00	63 00	\$169,832.88
		\$5,710,545.62

RECOMMENDATION:

It is recommended that the Board of Education approve the expenditure warrants for the month of March 2019 as presented.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact of commercial, student body, and payroll expenditure warrants total \$6,711,533.87 and is disclosed above.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.2.

BACKGROUND:

A numerical listing of purchase orders, including the date issued, the name of the vendor, a general description of items requested, and the anticipated cost of the purchase is attached for the review and approval of the Board of Education. Actual copies of the purchase orders are available for review upon request. As a part of the report, any payment to vendors that increases the amount of the purchase order by 10% or more, or change orders that increase the amount of the bid, will be presented for Board approval/ratification. The table below is a summary of total purchase orders by location for the month of March 2019:

AMOUNT	LOCATION
\$32,066.35	PEPPER DRIVE SCHOOL
\$20,522.72	CARLTON HILLS SCHOOL
\$42,146.62	SYCAMORE CANYON SCH
\$22,558.72	PROSPECT AVENUE SCH
\$7,805.21	CAJON PARK SCHOOL
\$33,305.27	CHET F HARRITT SCH
\$2,579.15	CARLTON OAKS SCHOOL
\$2,913.42	RIO SECO SCHOOL
\$11,858.49	HILL CREEK SCHOOL
\$175.00	STATE PRE-SCHOOL
\$871.35	BOARD OF EDUCATION
\$20,995.83	BUSINESS SERVICES
\$20,699.97	EDUCATIONAL SERVICES
\$3,113.68	SPECIAL EDUCATION
\$728.36	EDUCATIONAL PROJECTS
\$555.30	DISTRICT LIBRARY
\$22,410.48	PROJECT SAFE
\$8,112.82	TECHNOLOGY SERVICES
\$307.88	OPERATIONS/CUSTODIAL
\$39,771.81	MAINTENANCE
\$15,160.78	TRANSPORTATION
\$3,835.00	FACILITIES MODERNIZATION
\$10,777.15	WAREHOUSE
\$ 323,271.36	GRAND TOTAL

RECOMMENDATION:

Administration recommends approval of purchase orders #0000007606 through #0000007814 issued March 1, 2019 through March 31, 2019.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact of \$323,271.36 is disclosed on the following pages.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.3.

LOCATION LIST 2018-19

01	Santee School
02	Pepper Drive School
03	Carlton Hills School
04	Sycamore Canyon School
05	Prospect Avenue School
06	Cajon Park School
07	Chet F. Harritt School
08	Carlton Oaks School
09	Rio Seco School
10	Hill Creek School
11	Cajon Park Annex
12	Prospect Avenue Annex
26	Cajon Park Junior High
60	Board of Education
62	Superintendent
64	Business Services
65	Personnel
66	Educational Services
67	Special Education, Centralized
68	Special Projects, Centralized
69	Professional Development
70	Student Support Services
71	Library Media Services
72	Project SAFE
73	Technology
74	Operations
75	Maintenance

M = Monthly Blanket
 A = Annual Blanket
 L = Lottery

76	Transportation
78	Warehouse
90	Central Kitchen
92	Publications
97	District Wide
100	Summer School
108	Carlton Oaks Summer School
110	Hill Creek Summer School

Fund Numbers

03 00	General - Unrestricted
06 00	General - Restricted
12 06	Child Development Fund
13 00	Cafeteria Fund
14 00	Deferred Maintenance Fund
17 42	Special Reserve - Other Than Cap/Out
21 09	Other Building Fund
21 10	Building Fund
25 18	Capital Facilities Account Fund
25 24	Capital Projects Fund
25 38	Capital Facilities Redevelopment
30 00	State School Building Fund (Modernization) and Lease/Purchase
40 00	Special Reserve Fund - Capital Projects
53 26	Tax Override Fund - SSBF
67 30	Deductible Ins Loss Fund

DER EXCEEDED BY 10%
17TH OF FEBRUARY 2019

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
5843	7/1/2018	0100	DRAIN PROS	075	DRAIN CLEANING SERVICES	\$6,000.00
					INCREASED ANNUAL AMOUNT	\$4,000.00
					NEW TOTAL	\$10,000.00

**PURCHASE ORDER LISTING
MARCH 2019
REPORT BY SITE**

PO Number	DATE	VENDOR	DESCRIPTION	FUND	AMOUNT	LOC	LOCATION
0000007610	3/1/2019	DEPARTMENT OF GENERAL SERVICES	FINAL PLAN CK FEES - PD RELOS	2538	19319.77	002	PEPPER DRIVE SCHOOL
0000007612	3/5/2019	NORTHERN SPEECH SERVICES	CLASSROOM MATERIALS	0100	287.23	002	PEPPER DRIVE SCHOOL
0000007627	3/5/2019	DATEL SYSTEMS	KEYBOARDS	0100	1228.35	002	PEPPER DRIVE SCHOOL
0000007629	3/5/2019	HOLLAND'S CUSTOM CABINETS, INC.	CABINETS - PD RELO MOD PROJ.	2538	6905.00	002	PEPPER DRIVE SCHOOL
0000007669	3/8/2019	NEW CHILDREN'S MUSEUM	ADMISSIONS	0100	375.00	002	PEPPER DRIVE SCHOOL
0000007679	3/11/2019	EXPLORELEARNING REFLEX	SOFTWARE LICENSE RENEWAL	0100	3295.00	002	PEPPER DRIVE SCHOOL
0000007682	3/11/2019	DEVELOPMENTAL RESOURCES	REGISTRATION FEES	0100	656.00	002	PEPPER DRIVE SCHOOL
TOTAL					32066.35	0	PEPPER DRIVE SCHOOL Total
0000007628	3/5/2019	STEMFINITY	SCIENCE SUPPLIES	0100	125.24	003	CARLTON HILLS SCHOOL
0000007634	3/6/2019	ETA HAND2MIND	CLASSROOM MATERIALS	0100	299.31	003	CARLTON HILLS SCHOOL
0000007676	3/11/2019	AMAZON.COM	PE SUPPLIES	0100	131.42	003	CARLTON HILLS SCHOOL
0000007684	3/11/2019	US GAMES	PE SUPPLIES	0100	151.11	003	CARLTON HILLS SCHOOL
0000007730	3/18/2019	DISNEYLAND RESORT	ADMISSIONS	0100	8030.00	003	CARLTON HILLS SCHOOL
0000007731	3/18/2019	TREETOP PRODUCTS	PICNIC TABLES	0100	2568.12	003	CARLTON HILLS SCHOOL
0000007758	3/21/2019	AMAZON.COM	CLASSROOM SUPPLIES	0100	1896.36	003	CARLTON HILLS SCHOOL
0000007796	3/27/2019	SCHOLASTIC CLASSRM MAGAZINES	2018-19 CR MAGAZINE SUBSCRIPTN	0100	354.76	003	CARLTON HILLS SCHOOL
0000007797	3/27/2019	SCHOLASTIC CLASSRM MAGAZINES	2019-20 CR MAG. SUBSCRIPTION	0100	1112.12	003	CARLTON HILLS SCHOOL
0000007798	3/27/2019	SCHOLASTIC CLASSRM MAGAZINES	2019-20 CR MAG. SUBSCRIPTION	0100	1097.32	003	CARLTON HILLS SCHOOL
0000007806	3/28/2019	EDMENTUM, INC	SOFTWARE LICENSE	0100	1600.00	003	CARLTON HILLS SCHOOL
0000007807	3/28/2019	LEARNING A-Z	SOFTWARE LICENSE	0100	1299.35	003	CARLTON HILLS SCHOOL
0000007810	3/28/2019	MY BINDING.COM	LAMINATOR - CH	0100	1857.61	003	CARLTON HILLS SCHOOL
TOTAL					20522.72	0	CARLTON HILLS SCHOOL Tot
0000007655	3/7/2019	ATC DESIGN GROUP	SURVEY SERVICES	2538	12395.00	004	SYCAMORE CANYON SCH
0000007656	3/8/2019	NINYO & MOORE	GEOTECHNICAL SERVICES	2538	17800.00	004	SYCAMORE CANYON SCH
0000007691	3/12/2019	LAKESHORE LEARNING MATERIALS	DROPS SUPPLIES	0100	179.08	004	SYCAMORE CANYON SCH
0000007713	3/14/2019	AMAZON.COM	DROPS SUPPLIES - SC	0100	179.72	004	SYCAMORE CANYON SCH
0000007714	3/14/2019	AMAZON.COM	SUPPLIES - SC	0100	318.79	004	SYCAMORE CANYON SCH
0000007716	3/14/2019	AMAZON.COM	DROPS SUPPLIES - SC	0100	188.52	004	SYCAMORE CANYON SCH
0000007726	3/15/2019	AMAZON.COM	CLASSROOM SUPPLIES	0100	76.42	004	SYCAMORE CANYON SCH
0000007746	3/20/2019	BIRCH AQUARIUM AT SCRIPPS	ADMISSIONS	0100	441.00	004	SYCAMORE CANYON SCH
0000007747	3/20/2019	MARITIME MUSEUM ASSOCIATION	ADMISSIONS	0100	3552.00	004	SYCAMORE CANYON SCH
0000007757	3/21/2019	IDENT-A-KID SERVICES OF AMERICA, INC	OFFICE SUPPLIES	0100	111.89	004	SYCAMORE CANYON SCH
0000007764	3/21/2019	CABLE, PIPE & LEAK DETECTION,	UTILITIES MARK-OUT - PA,SC,CFH	2538	1100.00	004	SYCAMORE CANYON SCH
0000007766	3/21/2019	AMAZON.COM	SUPPLIES	0100	121.22	004	SYCAMORE CANYON SCH
0000007767	3/21/2019	WESTERN ENVIRONMENTAL & SAFETY	ASBESTOS SAMPLING & INSPECTION	2538	5260.00	004	SYCAMORE CANYON SCH
0000007799	3/27/2019	DEMCO INC	LIBRARY SUPPLIES	0100	127.79	004	SYCAMORE CANYON SCH
0000007802	3/27/2019	AMAZON.COM	CLASSROOM SUPPLIES	0100	31.71	004	SYCAMORE CANYON SCH
0000007803	3/27/2019	FOLLETT SCHOOL SOLUTIONS INC.	LIBRARY BOOKS - SC	0100	108.40	004	SYCAMORE CANYON SCH
0000007805	3/28/2019	COMPANION CORPORATION	LIBRARY SUPPLIES	0100	155.08	004	SYCAMORE CANYON SCH
TOTAL					42146.62	0	SYCAMORE CANYON SCH Tot
0000007655	3/7/2019	ATC DESIGN GROUP	SURVEY SERVICES	2538	7500.00	005	PROSPECT AVENUE SCH

0000007656	3/8/2019	NINYO & MOORE	GEOTECHNICAL SERVICES	2538	7800.00	005	PROSPECT AVENUE SCH
0000007677	3/11/2019	DEMCO INC	LIBRARY SUPPLIES	0100	78.07	005	PROSPECT AVENUE SCH
0000007712	3/14/2019	MTS BUS	ADMISSIONS	0100	121.50	005	PROSPECT AVENUE SCH
0000007715	3/14/2019	GOPHER SPORT	PE SUPPLIES - PA	0100	373.00	005	PROSPECT AVENUE SCH
0000007750	3/20/2019	AMAZON.COM	SUPPLIES	0100	49.35	005	PROSPECT AVENUE SCH
0000007756	3/21/2019	DELL MARKETING L.P.	TONER - PA	0100	251.80	005	PROSPECT AVENUE SCH
0000007764	3/21/2019	CABLE, PIPE & LEAK DETECTION,	UTILITIES MARK-OUT - PA,SC,CFH	2538	4400.00	005	PROSPECT AVENUE SCH
0000007767	3/21/2019	WESTERN ENVIRONMENTAL & SAFETY	ASBESTOS SAMPLING & INSPECTION	2538	1985.00	005	PROSPECT AVENUE SCH
				TOTAL	22558.72	0	PROSPECT AVENUE SCH Tot
0000007635	3/7/2019	DEMCO INC	LIBRARY SUPPLIES - CP	0100	1737.48	006	CAJON PARK SCHOOL
0000007636	3/7/2019	LAKESHORE LEARNING MATERIALS	CLASSROOM SUPPLIES	0100	255.85	006	CAJON PARK SCHOOL
0000007637	3/7/2019	AMAZON.COM	PE SUPPLIES	0100	108.75	006	CAJON PARK SCHOOL
0000007638	3/7/2019	AMAZON.COM	PE SUPPLIES	0100	172.49	006	CAJON PARK SCHOOL
0000007639	3/7/2019	AMAZON.COM	ELECTIVE SUPPLIES	0100	700.16	006	CAJON PARK SCHOOL
0000007641	3/7/2019	LAKESHORE LEARNING MATERIALS	SCIENCE SUPPLIES	0100	114.51	006	CAJON PARK SCHOOL
0000007642	3/7/2019	LAKESHORE LEARNING MATERIALS	SCIENCE SUPPLIES	0100	279.40	006	CAJON PARK SCHOOL
0000007648	3/7/2019	US GAMES	PE SUPPLIES	0100	183.15	006	CAJON PARK SCHOOL
0000007649	3/7/2019	AMAZON.COM	SCIENCE SUPPLIES	0100	249.52	006	CAJON PARK SCHOOL
0000007650	3/7/2019	AMAZON.COM	SCIENCE SUPPLIES	0100	254.06	006	CAJON PARK SCHOOL
0000007651	3/7/2019	AMAZON.COM	SCIENCE SUPPLIES	0100	446.33	006	CAJON PARK SCHOOL
0000007652	3/7/2019	AMAZON.COM	SCIENCE SUPPLIES	0100	319.64	006	CAJON PARK SCHOOL
0000007653	3/7/2019	AMAZON.COM	SCIENCE SUPPLIES	0100	61.38	006	CAJON PARK SCHOOL
0000007675	3/8/2019	SCHOOL SPECIALTY, INC	PE SUPPLIES	0100	123.21	006	CAJON PARK SCHOOL
0000007696	3/12/2019	AMAZON.COM	ELECTIVE SUPPLIES	0100	486.43	006	CAJON PARK SCHOOL
0000007697	3/12/2019	AMAZON.COM	PE SUPPLIES	0100	259.18	006	CAJON PARK SCHOOL
0000007733	3/18/2019	AMAZON.COM	SUPPLIES	0100	58.14	006	CAJON PARK SCHOOL
0000007775	3/22/2019	AMAZON.COM	CLASSROOM SUPPLIES	0100	613.94	006	CAJON PARK SCHOOL
0000007795	3/25/2019	AMAZON.COM	CLASSROOM SUPPLIES	0100	146.43	006	CAJON PARK SCHOOL
0000007811	3/28/2019	DEMCO INC	ELECTIVE SUPPLIES - CP	0100	1235.16	006	CAJON PARK SCHOOL
				TOTAL	7805.21	0	CAJON PARK SCHOOL Total
0000007625	3/5/2019	THE CORE COLLABORATIVE INC	REGISTRATION FEES	0100	712.50	007	CHET F HARRITT SCH
0000007656	3/8/2019	NINYO & MOORE	GEOTECHNICAL SERVICES	2518	21300.00	007	CHET F HARRITT SCH
0000007734	3/19/2019	STEPS TO LITERACY	CLASSROOM SUPPLIES	0100	1636.45	007	CHET F HARRITT SCH
0000007735	3/19/2019	4ALLPROMOS	SUPPLIES	0100	181.32	007	CHET F HARRITT SCH
0000007764	3/21/2019	CABLE, PIPE & LEAK DETECTION,	UTILITIES MARK-OUT - PA,SC,CFH	2518	2750.00	007	CHET F HARRITT SCH
0000007767	3/21/2019	WESTERN ENVIRONMENTAL & SAFETY	ASBESTOS SAMPLING & INSPECTION	2518	6725.00	007	CHET F HARRITT SCH
				TOTAL	33305.27	0	CHET F HARRITT SCH Total
0000007623	3/5/2019	TERESA HERMAN	PRESENTATIONS - CO	0100	350.00	008	CARLTON OAKS SCHOOL
0000007678	3/11/2019	MUSIC THEATRE INTERNATIONAL	PERFORMANCE MATERIALS	0100	769.99	008	CARLTON OAKS SCHOOL
0000007700	3/12/2019	SMILE MAKERS	HEALTH OFFICE SUPPLIES	0100	58.45	008	CARLTON OAKS SCHOOL
0000007717	3/14/2019	AMAZON.COM	SCIENCE SUPPLIES - CO	0100	427.99	008	CARLTON OAKS SCHOOL
0000007718	3/14/2019	REALLY GOOD STUFF INC	OFFICE SUPPLIES	0100	374.24	008	CARLTON OAKS SCHOOL
0000007752	3/20/2019	AMAZON.COM	CLASSROOM MATERIALS	0100	198.48	008	CARLTON OAKS SCHOOL
0000007761	3/21/2019	DEMCO INC	LIBRARY SUPPLIES	0100	244.84	008	CARLTON OAKS SCHOOL
0000007774	3/22/2019	THE BUTTERFLY PROJECT	SUPPLIES FOR PRESENTATION	0100	155.16	008	CARLTON OAKS SCHOOL
				TOTAL	2579.15	0	CARLTON OAKS SCHOOL Tot

0000007776	3/22/2019	BARNES AND NOBLE BOOKSELLERS	CLASSROOM MATERIALS	0100	187.34	009	RIO SECO SCHOOL
0000007777	3/22/2019	JUNIOR ACHIEVEMENT	ADMISSIONS	0100	2726.08	009	RIO SECO SCHOOL
				TOTAL	2913.42	0	RIO SECO SCHOOL Total
0000007692	3/12/2019	JUNIOR ACHIEVEMENT	ADMISSIONS	0100	1886.00	010	HILL CREEK SCHOOL
0000007710	3/13/2019	SCHOOL OUTFITTERS	CLASSROOM FURNITURE	0100	752.42	010	HILL CREEK SCHOOL
0000007720	3/15/2019	FUNDRAISE WITH UNIQUE	FUNDRAISER - HC	0100	380.00	010	HILL CREEK SCHOOL
0000007724	3/15/2019	JAMES A. DOHERTY, INC.	SUPPLIES	0100	854.46	010	HILL CREEK SCHOOL
0000007749	3/20/2019	DISCOUNT OWL PELLETS	SCIENCE SUPPLIES	0100	49.67	010	HILL CREEK SCHOOL
0000007768	3/22/2019	DISNEYLAND RESORT	ADMISSIONS	0100	7150.00	010	HILL CREEK SCHOOL
0000007801	3/27/2019	LIBRARY STORE INC, (THE)	LIBRARY SUPPLIES - HC	0100	120.94	010	HILL CREEK SCHOOL
0000007804	3/28/2019	USS MIDWAY MUSEUM	ADMISSIONS	0100	665.00	010	HILL CREEK SCHOOL
				TOTAL	11858.49	0	HILL CREEK SCHOOL Total
0000007622	3/5/2019	SAN DIEGO CHILDREN'S DISCOVERY MUSEUM	PRESENTATIONS - PA	1200	175.00	012	STATE PRE-SCHOOL
				TOTAL	175.00	0	STATE PRE-SCHOOL Total
0000007681	3/11/2019	SANTEE CHAMBER OF COMMERCE	ADMISSIONS	0100	630.00	060	BOARD OF EDUCATION
0000007773	3/22/2019	CITI CARDS /	SUPPLIES	0100	66.35	060	BOARD OF EDUCATION
0000007793	3/25/2019	ARLINE WOLFSON	GRAPHIC DESIGN	0100	175.00	060	BOARD OF EDUCATION
				TOTAL	871.35	0	BOARD OF EDUCATION Total
0000007615	3/5/2019	DALE SCOTT & CO., INC.	ANNUAL FEE FOR ADTR	0100	1000.00	064	BUSINESS SERVICES
0000007721	3/15/2019	US BANK	GO BONDS	0100	500.00	064	BUSINESS SERVICES
0000007725	3/15/2019	FEDERAL EXPRESS CORPORATION	OVERNIGHT MAIL DELIVERY SVCS	0100	100.83	064	BUSINESS SERVICES
0000007792	3/25/2019	COUNTY OF SAN DIEGO	GENERAL ELECTION FEES - PROP S	0100	19395.00	064	BUSINESS SERVICES
				TOTAL	20995.83	0	BUSINESS SERVICES Total
0000007624	3/5/2019	NATIONAL COUNCIL OF SUPERVISORS OF MATH-	REGISTRATION FEES	0100	1455.00	066	EDUCATIONAL SERVICES
0000007625	3/5/2019	THE CORE COLLABORATIVE INC	REGISTRATION FEES	0100	712.50	066	EDUCATIONAL SERVICES
0000007626	3/5/2019	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	0100	1800.00	066	EDUCATIONAL SERVICES
0000007683	3/11/2019	LOWE'S STORE #1661	DROPS SUPPLIES	0100	959.08	066	EDUCATIONAL SERVICES
0000007694	3/12/2019	THE WATER CONSERVATION GARDEN	ASSEMBLY FEES - DROPS	0100	15000.00	066	EDUCATIONAL SERVICES
0000007702	3/12/2019	BCK PROGRAMS, LLC	DROPS PROFESSIONAL DEVELOPMENT	0100	340.00	066	EDUCATIONAL SERVICES
0000007708	3/12/2019	HOME DEPOT COMMERCIAL ACCOUNT	DROPS GRANT SUPPLIES	0100	10.74	066	EDUCATIONAL SERVICES
0000007729	3/18/2019	SCHOOL KIDS HEALTH CORP	CRASH CART SUPPLIES	0100	222.65	066	EDUCATIONAL SERVICES
0000007744	3/20/2019	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	0100	200.00	066	EDUCATIONAL SERVICES
				TOTAL	20699.97	0	EDUCATIONAL SERVICES Tot
0000007606	3/1/2019	CURRICULUM ASSOCIATES INC	SPEC ED SUPPLIES	0100	409.10	067	SPECIAL EDUCATION
0000007607	3/1/2019	CALIFORNIA TRANSCRIBERS & EDUCATORS FOR	REGISTRATION FEES	0100	325.00	067	SPECIAL EDUCATION
0000007609	3/1/2019	DELL MARKETING L.P.	TONERS FOR CP	0100	143.29	067	SPECIAL EDUCATION
0000007633	3/5/2019	DELL MARKETING L.P.	PRINTER	0100	217.94	067	SPECIAL EDUCATION
0000007646	3/7/2019	AMAZON.COM	SUPPLIES FOR SPEC. ED	0100	64.64	067	SPECIAL EDUCATION
0000007728	3/18/2019	AMAZON.COM	SUPPLIES - SP ED,	0100	115.94	067	SPECIAL EDUCATION
0000007730	3/18/2019	DISNEYLAND RESORT	ADMISSIONS	0100	550.00	067	SPECIAL EDUCATION
0000007765	3/21/2019	ATTAINMENT COMPANY INC	SUPPLIES FOR SP. ED	0100	225.44	067	SPECIAL EDUCATION
0000007778	3/25/2019	LAKESHORE LEARNING MATERIALS	SUPPLIES	0100	386.88	067	SPECIAL EDUCATION
0000007788	3/25/2019	AMAZON.COM	SUPPLIES FOR OCC. THERAPY	0100	72.99	067	SPECIAL EDUCATION
0000007789	3/25/2019	AMAZON.COM	SUPPLIES FOR SP. ED	0100	26.46	067	SPECIAL EDUCATION
0000007808	3/28/2019	SCHOOL OUTFITTERS	SUPPLIES FOR SP ED - SC	0100	482.82	067	SPECIAL EDUCATION
0000007809	3/28/2019	AMAZON.COM	SUPPLIES FOR SPEC. ED	0100	93.18	067	SPECIAL EDUCATION

			TOTAL		3113.68 0	SPECIAL EDUCATION Total
0000007670	3/8/2019	FOLLETT SCHOOL SOLUTIONS INC.	LIBRARY BOOKS - CH	0100	303.36 068	EDUCATIONAL PROJECTS
0000007760	3/21/2019	GROSSMONT UNION HIGH SCHOOL DISTRICT	SELPA TRANSPORTATION SVCS	0100	425.00 068	EDUCATIONAL PROJECTS
			TOTAL		728.36 0	EDUCATIONAL PROJECTS Tot
0000007727	3/18/2019	MIDAMERICA BOOKS	LIBRARY BOOKS - CP	0100	81.68 071	DISTRICT LIBRARY
0000007800	3/27/2019	BARNES AND NOBLE BOOKSELLERS	LIBRARY BOOKS - CFH	0100	317.22 071	DISTRICT LIBRARY
0000007803	3/27/2019	FOLLETT SCHOOL SOLUTIONS INC.	LIBRARY BOOKS - SC	0100	156.40 071	DISTRICT LIBRARY
			TOTAL		555.30 0	DISTRICT LIBRARY Total
0000007608	3/1/2019	BEST BUBBLE PARTIES	OSTP ASSEMBLY FEES	6300	900.00 072	PROJECT SAFE
0000007613	3/5/2019	AMAZON.COM	SUPPLIES FOR PROJ. SAFE	6300	363.51 072	PROJECT SAFE
0000007614	3/5/2019	SAN DIEGO ICE ARENA	ADMISSIONS	6300	1000.00 072	PROJECT SAFE
0000007643	3/7/2019	SMART & FINAL	PROJ. SAFE SUPPLIES	6300	100.00 072	PROJECT SAFE
0000007644	3/7/2019	DISCOUNT SCHOOL SUPPLY	SUPPLIES FOR PROJ. SAFE	6300	252.70 072	PROJECT SAFE
0000007647	3/7/2019	AMAZON.COM	SUPPLIES FOR PROJ. SAFE	6300	168.09 072	PROJECT SAFE
0000007661	3/8/2019	LAKESHORE LEARNING MATERIALS	SUPPLIES FOR PROJ. SAFE	6300	408.23 072	PROJECT SAFE
0000007663	3/8/2019	HOME DEPOT COMMERCIAL ACCOUNT	SUPPLIES - RS	6300	88.07 072	PROJECT SAFE
0000007680	3/11/2019	DELL MARKETING L.P.	TONER - YALE	6300	335.51 072	PROJECT SAFE
0000007693	3/12/2019	SAN DIEGO JUNIOR THEATRE	CONSULTING SERVICES	6300	2200.00 072	PROJECT SAFE
0000007695	3/12/2019	ROUND STAR WEST, LLC	CONSULTING SERVICES - OOST	0100	3500.00 072	PROJECT SAFE
0000007695	3/12/2019	ROUND STAR WEST, LLC	CONSULTING SERVICES - OOST	6300	3500.00 072	PROJECT SAFE
0000007698	3/12/2019	SMART & FINAL	SUPPLIES FOR YALE	6300	400.00 072	PROJECT SAFE
0000007699	3/12/2019	SMART & FINAL	SUPPLIES FOR YALE	6300	400.00 072	PROJECT SAFE
0000007701	3/12/2019	AMAZON.COM	SUPPLIES FOR PROJ. SAFE	6300	102.02 072	PROJECT SAFE
0000007711	3/13/2019	AMAZON.COM	SUPPLIES FOR PROJ. SAFE	6300	534.69 072	PROJECT SAFE
0000007723	3/15/2019	AMAZON.COM	SUPPLIES FOR PROJ. SAFE	6300	61.57 072	PROJECT SAFE
0000007732	3/18/2019	AMAZON.COM	SUPPLIES FOR PROJ. SAFE	6300	100.64 072	PROJECT SAFE
0000007748	3/20/2019	SMART & FINAL	SUPPLIES FOR PROJ. SAFE	6300	1000.00 072	PROJECT SAFE
0000007762	3/21/2019	AMAZON.COM	PROJECT SAFE SUPPLIES	6300	217.13 072	PROJECT SAFE
0000007763	3/21/2019	AMAZON.COM	SUPPLIES FOR PROJ. SAFE	6300	139.68 072	PROJECT SAFE
0000007773	3/22/2019	CITI CARDS /	SUPPLIES	6300	3473.07 072	PROJECT SAFE
0000007773	3/22/2019	CITI CARDS /	SUPPLIES	6300	2136.90 072	PROJECT SAFE
0000007794	3/25/2019	SMART & FINAL	OOST COOKING CLUB SUPPLIES	6300	150.00 072	PROJECT SAFE
0000007812	3/28/2019	AMAZON.COM	SUPPLIES FOR PROJ. SAFE	6300	277.35 072	PROJECT SAFE
0000007813	3/28/2019	AMAZON.COM	SUPPLIES FOR OOST	6300	501.32 072	PROJECT SAFE
0000007814	3/28/2019	SMART & FINAL	SUPPLIES FOR PROJ. SAFE	6300	100.00 072	PROJECT SAFE
			TOTAL		22410.48 0	PROJECT SAFE Total
0000007645	3/7/2019	CDW GOVERNMENT INC	REPLACEMENT LAMPS - CH	4000	114.09 073	TECHNOLOGY SERVICES
0000007654	3/7/2019	MOSYLE CORPORATION	SUBSCRIPTION RENEWAL	0100	1020.90 073	TECHNOLOGY SERVICES
0000007690	3/11/2019	HOME DEPOT COMMERCIAL ACCOUNT	SUPPLIES	0100	17.18 073	TECHNOLOGY SERVICES
0000007627	3/5/2019	DATEL SYSTEMS	KEYBOARDS	0100	6960.65 073	TECHNOLOGY SERVICES
			TOTAL		8112.82 0	TECHNOLOGY SERVICES Tot
0000007719	3/15/2019	MAINTEX INC	CUSTODIAL EQUIPMENT-DO COMPLX	0100	307.88 074	OPERATIONS/CUSTODIAL
			TOTAL		307.88 0	OPERATIONS/CUSTODIAL Tot
0000007611	3/1/2019	ABABA BOLT	MAINTENANCE SUPPLIES	0100	215.70 075	MAINTENANCE
0000007630	3/5/2019	WHITE CAP/HD SUPPLY	EMERGENCY REPAIRS-RS PORTABLES	0100	51.41 075	MAINTENANCE
0000007631	3/5/2019	HODGE PRODUCTS INC	DOOR LOCK/HARDWARE SUPPLIES	0100	96.81 075	MAINTENANCE

0000007632	3/5/2019	INTERSTATE BATTERY OF SAN DIEGO INC	BATTERIES	0100	225.06 075	MAINTENANCE
0000007662	3/8/2019	LAKESIDE EQUIPMENT SALES AND RENTALS	EMERG. REPAIRS - RS FLOODING	0100	2990.84 075	MAINTENANCE
0000007672	3/8/2019	24-HOUR ELEVATOR, INC.	ELEVATOR REPAIR SERVICES	0100	309.00 075	MAINTENANCE
0000007686	3/11/2019	MEACOR SIGNS	SIGNAGE	0100	48.49 075	MAINTENANCE
0000007687	3/11/2019	HOUSE OF AUTOMATION, INC	ENTRANCE GATE REPAIRS	0100	495.49 075	MAINTENANCE
0000007688	3/11/2019	AMS	SUPPLIES FOR REPAIRS	0100	749.01 075	MAINTENANCE
0000007689	3/11/2019	PORTABLE STORAGE CORP	STORAGE CONTAINER MOVE	0100	350.00 075	MAINTENANCE
0000007690	3/11/2019	HOME DEPOT COMMERCIAL ACCOUNT	SUPPLIES	0100	608.89 075	MAINTENANCE
0000007703	3/12/2019	KIRK PAVING, INC	EMER REPAIRS - RS RAIN DAMAGES	0100	2100.00 075	MAINTENANCE
0000007704	3/12/2019	CHRIS BIXBY TRUCKING	FREIGHT EXPENSE	0100	600.00 075	MAINTENANCE
0000007705	3/12/2019	ENNISS INC	EMER REPAIRS - RS RAIN DAMAGES	0100	782.91 075	MAINTENANCE
0000007706	3/12/2019	EWING IRRIGATION PRODUCTS	EMER REPAIRS - RS RAIN DAMAGES	0100	373.53 075	MAINTENANCE
0000007707	3/12/2019	KIRK PAVING, INC	ASPHALT PAVING - PA PRE-SCH	1400	4990.00 075	MAINTENANCE
0000007722	3/15/2019	WESTERN ENVIRONMENTAL & SAFETY	HAZMAT SERVICES - CP	0100	2480.00 075	MAINTENANCE
0000007737	3/19/2019	SKYCO SKYLIGHTS	MAINT. SUPPLIES	0100	463.33 075	MAINTENANCE
0000007738	3/19/2019	DENA'S TRUCKING	PORTABLE MOVES	0100	480.00 075	MAINTENANCE
0000007740	3/19/2019	GEARY PACIFIC SUPPLY	HVAC SUPPLIES	0100	640.93 075	MAINTENANCE
0000007741	3/19/2019	DAVE BANG ASSOCIATES INC	SLIDE - PD	0100	1827.59 075	MAINTENANCE
0000007742	3/19/2019	GB'S FENCE COMPANY	FENCING - CP	0100	7985.00 075	MAINTENANCE
0000007743	3/19/2019	ADVANCE PLUMBING CO	PLUMBING SERVICES - CFH	0100	1967.00 075	MAINTENANCE
0000007745	3/20/2019	GOLDEN STATE GARAGE DOORS, INC	ROLL-UP DOOR REPAIRS	0100	3800.00 075	MAINTENANCE
0000007759	3/21/2019	ENNISS INC	EMERGENCY REPAIRS - RS	0100	444.79 075	MAINTENANCE
0000007790	3/25/2019	DFS FLOORING	FLOORING - TECHNOLOGY	0100	1145.00 075	MAINTENANCE
0000007664	3/8/2019	WHITE CAP/HD SUPPLY	GROUNDS SUPPLIES	0100	357.03 075	MAINTENANCE
0000007673	3/8/2019	CABLE, PIPE & LEAK DETECTION,	UTILITIES LOCATION SERVICES	0100	280.00 075	MAINTENANCE
0000007739	3/19/2019	GREENBRIER LAWN & TREE EXPERT CO.	TREE TRIMMING AND REMOVAL	0100	2914.00 075	MAINTENANCE
				TOTAL	39771.81 0	MAINTENANCE Total
0000007616	3/5/2019	THOMAS INDUSTRIAL WATER	BUS WASH SUPPLIES	0100	105.00 076	TRANSPORTATION
0000007617	3/5/2019	COUNTY MOTOR PARTS CO INC	SUPPLIES FOR BUS REPAIRS	0100	14.25 076	TRANSPORTATION
0000007618	3/5/2019	BOB STALL CHEVROLET	SUPPLIES FOR BUS REPAIRS	0100	78.96 076	TRANSPORTATION
0000007619	3/5/2019	PENSKE FORD	SUPPLIES FOR VEHICLE REPAIRS	0100	18.61 076	TRANSPORTATION
0000007620	3/5/2019	CREATIVE BUS SALES INC	SERVICE & SUPPLIES FOR REPAIRS	0100	1658.74 076	TRANSPORTATION
0000007620	3/5/2019	CREATIVE BUS SALES INC	SERVICE & SUPPLIES FOR REPAIRS	0100	801.15 076	TRANSPORTATION
0000007621	3/5/2019	O'REILLY AUTO PARTS	SUPPLIES FOR BUS REPAIRS	0100	95.38 076	TRANSPORTATION
0000007657	3/8/2019	EXPRESS PERFORMANCE CENTER	STORAGE COVER ON TRUCK	0100	2003.34 076	TRANSPORTATION
0000007658	3/8/2019	BORDER TIRE	TIRES FOR MAINT. VEHICLES	0100	836.51 076	TRANSPORTATION
0000007659	3/8/2019	INTERSTATE BATTERY OF SAN DIEGO INC	SUPPLIES FOR VEHICLE REPAIRS	0100	49.82 076	TRANSPORTATION
0000007660	3/8/2019	DION INTERNATIONAL TRUCKS LLC	REPAIRS	0100	469.20 076	TRANSPORTATION
0000007674	3/8/2019	CLEANING SYSTEM SPECIALISTS, INC.	CLEANING SERVICES	0100	22.47 076	TRANSPORTATION
0000007753	3/20/2019	CREATIVE BUS SALES INC	PARTS & REPAIRS	0100	62.71 076	TRANSPORTATION
0000007753	3/20/2019	CREATIVE BUS SALES INC	PARTS & REPAIRS	0100	6183.33 076	TRANSPORTATION
0000007754	3/20/2019	PECK'S HEAVY FRICTION INC	SUPPLIES FOR REPAIRS	0100	231.33 076	TRANSPORTATION
0000007755	3/20/2019	SNAP-ON TOOLS	TOOL CABINET	0100	1594.70 076	TRANSPORTATION
0000007769	3/22/2019	ROADONE	TOWING SERVICES	0100	540.00 076	TRANSPORTATION
0000007770	3/22/2019	THE DETAIL SHOP	CLEANING SERVICES	0100	225.00 076	TRANSPORTATION
0000007771	3/22/2019	O'REILLY AUTO PARTS	SUPPLIES FOR REPAIRS	0100	170.28 076	TRANSPORTATION

0000007791	3/25/2019	BEST-RATE REPAIR CO INC	ON-SITE RESIDENCE REPAIRS	TOTAL	0100	15160.78 0	TRANSPORTATION Total
						3835.00 077	FACILITIES MODERNIZATION
				TOTAL		3835.00 0	FACILITIES MODERNIZATION
0000007665	3/8/2019	CAMEO PAPER & JANITORIAL	INVENTORY REPLENISHMENT		0100	3190.48 078	WAREHOUSE
0000007667	3/8/2019	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT		0100	123.92 078	WAREHOUSE
0000007668	3/8/2019	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT		0100	2559.35 078	WAREHOUSE
0000007671	3/8/2019	WASTE MANAGEMENT OF EL CAJON -	ROLL-OFF TRASH DISPOSAL		0100	768.62 078	WAREHOUSE
0000007685	3/11/2019	PITNEY BOWES - SUPPLIES	POWER FILTER FOR MAIL MACHINE		0100	317.86 078	WAREHOUSE
0000007779	3/25/2019	RASIX COMPUTER CENTER INC	INVENTORY REPLENISHMENT		0100	68.96 078	WAREHOUSE
0000007780	3/25/2019	SUPPLY SOLUTIONS	INVENTORY REPLENISHMENT		0100	1737.79 078	WAREHOUSE
0000007781	3/25/2019	CAMEO PAPER & JANITORIAL	INVENTORY REPLENISHMENT		0100	299.01 078	WAREHOUSE
0000007783	3/25/2019	MISSION JANITORIAL SUPPLIES	INVENTORY REPLENISHMENT		0100	491.34 078	WAREHOUSE
0000007784	3/25/2019	OFFICE DEPOT INC	INVENTORY REPLENISHMENT		0100	64.65 078	WAREHOUSE
0000007785	3/25/2019	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT		0100	86.14 078	WAREHOUSE
0000007786	3/25/2019	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT		0100	803.96 078	WAREHOUSE
0000007787	3/25/2019	MEDCO SUPPLY COMPANY	INVENTORY REPLENISHMENT		0100	265.07 078	WAREHOUSE
				TOTAL		10777.15 0	WAREHOUSE Total
						323271.36 0	Grand Total

BACKGROUND:

The Revolving Cash Fund of \$20,000 is used for prompt payment to vendors and saves the costs associated with processing payments of small amounts through the County Superintendent of Schools. The attached report of numerical listings by check number include the issue date, name of payee, a general description of items purchased, and the amount of the check.

RECOMMENDATION:

It is recommended that the Board of Education approve check #22636 through #22638 on the \$20,000 Revolving Cash Account.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact is \$2,194.72 as disclosed on the following report.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.4.

**SANTEE SCHOOL DISTRICT
REVOLVING CASH REPORT- \$20,000**

Date	Number Name	Memo	Amount
	22636 Lorene Foster	Walmart	150.00
	22637 Maria Quezada	March payroll-checking acct closed	1,843.94
	22638 Lorene Foster	Walmart	200.00
	Bank Fees - Mar		0.78
	Total Checks Written		\$2,194.72
	Total to be Reimbursed		\$2,194.72
	Total to Deduct from Future Reimbursement		

Consent Item D.2.5. Acceptance of Donations, Grants, and Bequests
 Prepared by Karl Christensen
 May 7, 2019

BACKGROUND:

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donations, grants, and/or bequests have been offered to the District:

<i>Item</i>	<i>Approximate Value</i>	<i>Received From</i>	<i>Designated For Use At</i>
DONATIONS			
Funds for Sixth Grade Camperships	\$265.00 \$265.00 \$100.00	Best Value Glass AYSO Region 341 Heartlight Aerobics	PRIDE Academy
Funds for a Water Fountain and Snacks during Testing	\$3,307.60 \$401.86	PRIDE Academy PTA	PRIDE Academy
Funds for Art Program Supplies and PE Supplies	\$1,325.00 \$250.00	Sycamore Canyon PTA	Sycamore Canyon
Funds to Support the Instructional Program and Supplement Classroom Supplies	\$100.00	Robin Dorazio	Sycamore Canyon
Funds to Pay for Student Meals, as needed	\$150.00	VFW Auxiliary of Santee, CA Post 9327	Districtwide
GRANTS			
(None)			
BEQUESTS			
(None)			
TOTAL RECEIVED	\$6,164.46		

RECOMMENDATION:

Administration recommends acceptance of the donations, grants, and/or bequests listed above for the District and authorization to send a letter of appreciation on behalf of the governing Board.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Educational Achievement	Assure the highest level of educational achievement for all students
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The donations, grants, and/or bequests listed above are valued at \$6,164.46.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.5.

Consent Item D.2.6.
 Prepared by Karl Christensen
 May 7, 2019

Approval/Ratification of Agreements for Mileage
 Reimbursement In Lieu of District Transportation

BACKGROUND:

The Santee School District is required to provide for transportation of Special Education students when their Individualized Education Plan (IEP) includes the need for this service. In lieu of the District providing transportation, the District offers parents/guardian the opportunity to transport their own children and receive reimbursement for their incurred mileage at the IRS-approved rate.

The Commercial Warrants Audit manual stipulates that an agreement is to be executed with the Parent/Guardian whenever mileage reimbursement is provided. Agreements with parents/guardians opting to receive mileage reimbursement during the 2018-19 and 2019-20 school year for the transportation of their own child(ren) are listed below:

School of Attendance	Round Trip Miles Per Day	# of Days	Per Mile Rate	Total Estimated Annual Cost
Sycamore Canyon	7.2	199	\$0.58	\$115.42
Sycamore Canyon	8.2	82	\$0.58	\$47.56
			\$0.58	
			\$0.58	
Total:				\$162.98

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Parent/Guardian agreements for mileage reimbursement in lieu of District transportation.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact of \$162.98 is paid in lieu of District provided transportation.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.6.

Consent Item D.2.7. Approval/Ratification of General Services Agreements
 Prepared by Karl Christensen
 May 7, 2019

BACKGROUND:

From time to time, the District contracts with individuals, companies, or organizations to provide various types of general services such as educational presentations/assemblies, or specialized student services. Some services are on an as-needed basis billed on an hourly or daily rate while other services are billed by the job. The Internal Revenue Service requires an analysis of the nature and type of work performed to determine whether the service provider qualifies as an independent contractor to be paid by commercial warrant. Service providers that do not qualify as an independent contractor will be processed through Human Resources under a short-term employment services agreement.

Approval of the following General Services Agreements is requested:

Vendor Name	Description of Services	Date(s) of Service	Amount	Funding
Erika RN Cameron	External Evaluator (DODEA Grant Requirement)	7/1/19 – 6/30/20	\$5,000.00 (not to exceed)	DODEA
Smarty Plants	Water Conservation Assembly	6/3/19	\$0	PRIDE Academy

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify agreements with General Service Providers as presented.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Educational Achievement	Assure the highest level of educational achievement for all students
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact of the General Service Agreements is detailed in the table above.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.7.

Consent Item D.2.8. Approval/Ratification of Expenditure Transactions
 Prepared by Karl Christensen Charged to District Issued Purchasing Cards (P-Cards)
 May 7, 2019

BACKGROUND:

The District has issued Purchasing Cards (P-Cards) to certain management, supervisory, or confidential employees to expedite and streamline purchases of goods and services. P-Card transactions are tracked and monitored to ensure they are properly accounted for and supported by documentation. P-Card transactions are limited to a specified amount each month and approval of the Superintendent is required to exceed these limits.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the period March 1, 2019 through March 31, 2019.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

There were 195 transactions totaling \$25,692.66 charged to various funds.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.8.

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20190321	ABEL,CATHY	CHILD NUTRITION	THE WEBSTAIRANT STORE	35.49	Lamp light lens/cover oven
20190320	ABEL,CATHY	CHILD NUTRITION	THE WEBSTAIRANT STORE	42.12	Chlorine sanitizer test strips
20190319	ABEL,CATHY	CHILD NUTRITION	AMAZON COM*MW5B17422	218.47	Almond milk
20190306	ABEL,CATHY	CHILD NUTRITION	AMZN MKTP US*MI1014910	51.39	Gluten free hamburger buns
				<u>347.47</u>	
20190325	ALBERT,DIANN L	CHET F. HARRITT	99 CENTS ONLY STORES #	6.47	Supplies for STEAM Night silent auction baskets
				<u>6.47</u>	
20190329	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS #1897	18.10	Strategic Planning Sub-committee supplies
20190328	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	RUBIO'S #249	25.86	Strategic Planning Sub-committee supplies
20190328	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SMART AND FINAL 929	17.23	Strategic Planning Sub-committee supplies
20190327	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS #1897	29.97	Supplies for committee meeting
20190326	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	RUBIOS 249 ECOM	106.67	Strategic Planning Sub-committee meeting
20190324	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	PANERA BREAD 204874	343.56	Superintendents Leadership Series catering
20190321	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS #1897	9.99	Board meeting supplies
20190320	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	THE WRAPSHACK	69.77	Board meeting supplies
20190320	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS #1897	6.00	Board meeting supplies
20190318	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	HILTON	351.81	CUE Conference accommodations
20190312	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	ALS SPORT SHOP	16.14	PLT namebadges
20190312	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	GROWLER S SUB SHACK	353.38	Catering for LCAP Annual Review
20190307	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	AMAZON COM*M157C7150	13.25	Supplies for LCAP Annual Review
20190307	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS #1897	28.74	Miscellaneous meeting supplies
20190306	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	WM SUPERCENTER #5684	14.59	Miscellaneous meeting supplies
20190305	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	MICHAELS STORES 3256	24.29	Office supplies
20190305	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	GROWLER S SUB SHACK	49.55	Board meeting supplies
				<u>1,478.90</u>	
20190329	AVILA,EVONN	BUSINESS SERVICES	PANERA BREAD 204874	74.73	Interviews: Director, Facs/Maint/Opers
				<u>74.73</u>	
20190317	BAKER,HOPE	OST PROGRAMS	SMART AND FINAL 929	41.31	Snack items for YALE preschool
20190315	BAKER,HOPE	OST PROGRAMS	3749 EL POLLO LOCO	157.30	Staff training for YALE (fundraiser)
20190310	BAKER,HOPE	OST PROGRAMS	WAL-MART #1917	67.97	Glues sticks, waste basket, watering cans
				<u>266.58</u>	
20190328	BECKER,CHRISTINA	FACILITIES & MAINTENANCE	SPRINT STORE #854	80.80	Cell phone case bundle
				<u>80.80</u>	
20190331	BENEDETTO,ANGELO	CAJON PARK	DOMINO'S 7708	32.34	Pizza for parent engagement event
				<u>32.34</u>	
20190331	BONSER,KRISTEN	PRIDE ACADEMY	SMART AND FINAL 931	49.95	Snacks for CAASPP testing - reimbursed by PTA
20190331	BONSER,KRISTEN	PRIDE ACADEMY	WAL-MART #1917	196.38	Snacks for CAASPP testing - reimbursed by PTA
20190331	BONSER,KRISTEN	PRIDE ACADEMY	SMART AND FINAL 398	155.53	Snacks for CAASPP testing - reimbursed by PTA
20190327	BONSER,KRISTEN	PRIDE ACADEMY	LOWES #01661*	23.18	Garden grant
20190327	BONSER,KRISTEN	PRIDE ACADEMY	WAL-MART #1917	125.16	Garden grant
20190320	BONSER,KRISTEN	PRIDE ACADEMY	GROSSMONT CINEMA	268.00	Jr. High field trip incentive
20190319	BONSER,KRISTEN	PRIDE ACADEMY	LOWES #01661*	49.57	Garden grant
				<u>865.77</u>	
20190311	BRASHER,PAMELA	OST PROGRAMS	WAL-MART #3494	(47.15)	Returned shelf and baskets that OSTP could not use
20190310	BRASHER,PAMELA	OST PROGRAMS	TEACHERSPAYTEACHERS.CO	23.00	Games, alphabet sound spinner
20190307	BRASHER,PAMELA	OST PROGRAMS	GALLUP INC	19.99	Strengths finder book for Alica at Cajon Park OSTP
20190306	BRASHER,PAMELA	OST PROGRAMS	TEACHERSPAYTEACHERS.CO	6.85	Spring Bingo game
20190305	BRASHER,PAMELA	OST PROGRAMS	LAKESHORE LEARNING #52	332.10	Design planes, design cars, letters, jumbo building bricks
20190303	BRASHER,PAMELA	OST PROGRAMS	THE HOME DEPOT #0673	11.42	Premium play sand for literacy for OSTP
20190301	BRASHER,PAMELA	OST PROGRAMS	WAL-MART #1917	47.16	Storage bins, covered cake pans
				<u>393.17</u>	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20190318	BROGAN-BARANSKI,K	SUPERINTENDENT'S OFFICE	HILTON	331.82	CUE conference expenses
20190318	BROGAN-BARANSKI,K	SUPERINTENDENT'S OFFICE	BRICKWORKS BISTRO	201.93	Expenses while attending CUE conference
20190317	BROGAN-BARANSKI,K	SUPERINTENDENT'S OFFICE	TERRACE HILTON	16.00	CUE conferences expenses
20190317	BROGAN-BARANSKI,K	SUPERINTENDENT'S OFFICE	TERRACE HILTON	16.00	CUE conference expenses
20190310	BROGAN-BARANSKI,K	SUPERINTENDENT'S OFFICE	COURTYARD BY MARRIOTT	298.39	Apple Briefing expenses
20190310	BROGAN-BARANSKI,K	SUPERINTENDENT'S OFFICE	COURTYARD BY MARRIOTT	298.39	Expenses while attending Apple Briefing
20190310	BROGAN-BARANSKI,K	SUPERINTENDENT'S OFFICE	COURTYARD BY MARRIOTT	298.39	Apple Briefing expenses
20190310	BROGAN-BARANSKI,K	SUPERINTENDENT'S OFFICE	COURTYARD BY MARRIOTT	298.39	Apple Briefing expenses
20190310	BROGAN-BARANSKI,K	SUPERINTENDENT'S OFFICE	COURTYARD BY MARRIOTT	298.39	Apple Briefing expenses
20190310	BROGAN-BARANSKI,K	SUPERINTENDENT'S OFFICE	COURTYARD BY MARRIOTT	298.39	Apple Briefing expenses
20190310	BROGAN-BARANSKI,K	SUPERINTENDENT'S OFFICE	COURTYARD BY MARRIOTT	298.39	Apple Briefing expenses
20190308	BROGAN-BARANSKI,K	SUPERINTENDENT'S OFFICE	EUREKA! CUPERTINO	319.04	Apple Briefing expenses
20190308	BROGAN-BARANSKI,K	SUPERINTENDENT'S OFFICE	SAN DIEGO COUNTY RAA	64.00	Apple Briefing meeting expenses
				<u>3,037.52</u>	
20190326	BROWN,TIFFANI	PEPPER DRIVE	AMZN MKTP US*MW0SC1EH2	135.90	Fun Run supplies
20190326	BROWN,TIFFANI	PEPPER DRIVE	AMZN MKTP US*MW4BT0X00	15.07	Fun Run supplies
20190326	BROWN,TIFFANI	PEPPER DRIVE	AMAZON.COM*MW9JN9GV0 A	57.01	Fun Run supplies
20190325	BROWN,TIFFANI	PEPPER DRIVE	AMZN MKTP US*MW31A5GJ1	54.69	Student incentives
20190325	BROWN,TIFFANI	PEPPER DRIVE	AMZN MKTP US*MW1LD6GU0	68.92	Student incentives
20190314	BROWN,TIFFANI	PEPPER DRIVE	OTC BRANDS, INC.	247.16	Fun Run supplies
20190312	BROWN,TIFFANI	PEPPER DRIVE	AMZN MKTP US*MW8JA0LM1	323.56	Fun Run supplies
				<u>902.31</u>	
20190322	DOBBINS,TIMOTHY	CAJON PARK	AMZN MKTP US*MW6ZR81V1	51.96	Star stickers for Lunch on the Lawn check-out procedures
20190310	DOBBINS,TIMOTHY	CAJON PARK	IDENTAKID	105.04	Identakid labels
20190306	DOBBINS,TIMOTHY	CAJON PARK	ROSAS CUCINA ENOTECA	44.77	Dinner 3/4/19 @ UDL Boot Camp Conference
				<u>201.77</u>	
20190331	EDMONSTON,ERICA	RIO SECO	SAFETYSIGN.COM	98.29	Sign holders and staffs for Safety Patrol
				<u>98.29</u>	
20190328	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US*MW3BH3MW0	35.64	Rubber ducks for teachers
20190328	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US*MW8OK9PZ2	15.96	Letter Bag finger fidget
20190327	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US*MW8UJ9VF0	52.95	Fidgets, Sensory Stretches, Stress Balls
20190327	FORSTER,CHASITY	HILL CREEK	THE HOME DEPOT #0673	61.83	Plants, soil, pots, spray paint for Volunteer Luncheon
20190322	FORSTER,CHASITY	HILL CREEK	SP * SITSPOTS	38.60	Number spots for the floor
20190311	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US*MW8KW6FJ1	24.51	Playdough Finger lights prizes for ACE Awards
20190311	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US*MI1SX32W2	23.99	Top Dog Trophy PBIS
20190311	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US*MW6WM14G1	9.99	Suction cup hooks for attendance banners
20190310	FORSTER,CHASITY	HILL CREEK	BED BATH & BEYOND #474	75.39	Trash can trophy award for ACE Award assemblies
				<u>338.66</u>	
20190331	HICKS,TYLENE	CHET F. HARRITT	SMILEMAKERS INC	62.76	Tooth holders for students
20190326	HICKS,TYLENE	CHET F. HARRITT	WM SUPERCENTER #2253	68.54	Pretzels for state testing
20190315	HICKS,TYLENE	CHET F. HARRITT	AMZN MKTP US*MI5L11RQ2	95.10	STEAM Night supplies
20190315	HICKS,TYLENE	CHET F. HARRITT	AMAZON.COM*MI65B7R92	52.34	Two ball pumps for recess and PE
20190312	HICKS,TYLENE	CHET F. HARRITT	AMZN MKTP US*MW8BA0O10	75.34	Baby wipes for peanut free table and Braun thermoscan covers for Health Clerk
				<u>354.08</u>	
20190319	HOOKS,TED A	PEPPER DRIVE	AMAZON.COM*MW53N0OP2 A	18.93	Califone 8 position jackbox with VO
20190314	HOOKS,TED A	PEPPER DRIVE	AMAZON.COM*MW12X94I0	81.84	Science Materials
20190304	HOOKS,TED A	PEPPER DRIVE	AMAZON.COM*MI98J05U2	45.20	Support materials - ELA
20190303	HOOKS,TED A	PEPPER DRIVE	AMZN MKTP US*MI1FZ17R1	418.51	Supplemental curriculum - SEL
				<u>564.48</u>	
20190322	JOHNSTON,ANDREW	CARLTON OAKS	VONS #4018	27.17	Parent meeting supplies
20190303	JOHNSTON,ANDREW	CARLTON OAKS	BLT*RESTAURANT SUPPLY	409.51	Ceramics supplies
				<u>436.68</u>	
20190329	LOCKE,SUMMER	SYCAMORE CANYON	AMZN MKTP US*MW9SI2MA0	14.18	Sound reducing headphones
20190329	LOCKE,SUMMER	SYCAMORE CANYON	AMZN MKTP US*MW75S38Q1	39.98	Wobble seat cushions for students
20190329	LOCKE,SUMMER	SYCAMORE CANYON	AMZN MKTP US*MW2JB1XP2	37.89	Materials for chickens, stickers for PAWS Awards and stickers for Day of the Military Child
20190320	LOCKE,SUMMER	SYCAMORE CANYON	AMAZON.COM*MW1G540Z1	129.24	Dongle connectors for iPads in SDC preschool
20190318	LOCKE,SUMMER	SYCAMORE CANYON	AMAZON.COM*MW2CC5CM2	23.56	Professional development book for ILT
20190312	LOCKE,SUMMER	SYCAMORE CANYON	THE WRAPSHACK	125.17	Professional development lunch
20190311	LOCKE,SUMMER	SYCAMORE CANYON	RAYMOND GEDDES	252.73	Jog-A-Thon materials
				<u>622.75</u>	

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PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20190331	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	WAL-MART #1917	42.02	iPad adapter
20190320	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	SIMPLISAFE.COM	24.99	Security system
20190317	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	AMZN MKTP US*M17CD8WB2	31.24	3 port 4k HDMI switch for board room
20190307	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	AMZN MKTP US*M15L156Q2	31.19	4GB of memory
20190306	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	AMZN MKTP US*M195G6QU2	7.07	1 displayport to DVI adapter
20190306	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	AMZN MKTP US*M195G6QU2	14.67	1 displayport to DVI adapter & 1 displayport to VGA adapter
20190305	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	MOSYLEMANAGER	18.77	MDM manager
20190304	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	ONSIGN TV	1,791.79	TV displays for all sites
				<u>1,961.74</u>	
20190325	MARTIN, SUZANNE	HILL CREEK	WAL-MART #1917	80.89	Brushes and buckets for custodial cleaning and cross-age tutor
20190324	MARTIN, SUZANNE	HILL CREEK	DOLLAR TREE, INC.	120.00	Bins for guided reading/literacy room, plates for volunteer lunch
20190324	MARTIN, SUZANNE	HILL CREEK	DOLLAR TREE, INC.	144.00	Bins for guided reading/literacy room, plates for volunteer lunch
20190313	MARTIN, SUZANNE	HILL CREEK	EL CAJON BOOMERS	593.00	Middle school good student behavior fieldtrip
20190306	MARTIN, SUZANNE	HILL CREEK	THE HOME DEPOT #0673	6.77	Blue tarp for transport of mulch to garden
20190305	MARTIN, SUZANNE	HILL CREEK	VISTAPR-VISTAPRINT.COM	50.62	Invitations for Volunteer Lunch
				<u>995.28</u>	
20190317	MCGINTY, MIRIAM	SPECIAL EDUCATION	WPS	48.49	Assessment Protocols
20190315	MCGINTY, MIRIAM	SPECIAL EDUCATION	HAWTHORNE EDUCATIONAL	104.52	Assessment Protocols
20190308	MCGINTY, MIRIAM	SPECIAL EDUCATION	AMZN MKTP US*M10IK7YK1	21.94	Hearing protection
20190307	MCGINTY, MIRIAM	SPECIAL EDUCATION	DOUBLETREE	4.36	Meal at conference
20190307	MCGINTY, MIRIAM	SPECIAL EDUCATION	DOUBLETREE RESTRNT	6.38	Meal at Conference
20190307	MCGINTY, MIRIAM	SPECIAL EDUCATION	CHOP STOP F1	14.15	Meal at conference
20190306	MCGINTY, MIRIAM	SPECIAL EDUCATION	DOUBLETREE RESTRNT	5.87	Meal at hotel Starbucks
20190306	MCGINTY, MIRIAM	SPECIAL EDUCATION	ROSAS CUCINA ENOTECA	28.03	Meal at conference
20190305	MCGINTY, MIRIAM	SPECIAL EDUCATION	PANERA BREAD #601251 P	13.87	Meal at conference
20190305	MCGINTY, MIRIAM	SPECIAL EDUCATION	LAZY DOG RESTAURANT 10	27.85	Meal at conference
20190304	MCGINTY, MIRIAM	SPECIAL EDUCATION	DOUBLETREE	2,175.12	Conference accommodations
				<u>2,450.58</u>	
20190327	MCKINNON, KATHY	EDUCATIONAL SERVICES	SMART AND FINAL 929	28.47	Supplies/Food - H/SS Pilot meetings
20190324	MCKINNON, KATHY	EDUCATIONAL SERVICES	SOUTHWEST AIRLINES	181.96	Travel/Airfare - M Marsman-Apple IT Briefing
20190324	MCKINNON, KATHY	EDUCATIONAL SERVICES	SOUTHWEST AIRLINES	181.96	Travel/Airfare - B Yeo-Apple IT Briefing
20190324	MCKINNON, KATHY	EDUCATIONAL SERVICES	SOUTHWEST AIRLINES	181.96	Travel/Airfare - M Starkey-Apple IT Briefing
20190313	MCKINNON, KATHY	EDUCATIONAL SERVICES	PARTY CITY 441	34.48	EL supplies - Reclassification Ceremony
20190313	MCKINNON, KATHY	EDUCATIONAL SERVICES	DOLLAR TREE	26.94	EL supplies - Reclassification Ceremony
				<u>635.77</u>	
20190318	MINUTELLI, DAWN	EDUCATIONAL SERVICES	AMAZON.COM*MW8HZ9TR1	50.32	Professional Development books
20190303	MINUTELLI, DAWN	EDUCATIONAL SERVICES	AMAZON.COM*M1RL9S71	11.71	Professional Development books
				<u>62.03</u>	
20190329	MONTLER, BONNER M	EDUCATIONAL SERVICES	LOGMEIN*GOTOMEETING	468.00	Online meeting application for Assessment Department
20190310	MONTLER, BONNER M	EDUCATIONAL SERVICES	SP PLUS-ALADDIN AIRPOR	30.00	Airport parking-Leadership team travel to Apple Executive Briefing
				<u>498.00</u>	
20190327	OLANDER, MICHAEL	PUPIL SERVICES	OFFICE DEPOT #908	55.33	Office supplies for behavior specialist
20190327	OLANDER, MICHAEL	PUPIL SERVICES	OFFICE DEPOT #908	39.22	Supplies for behavior specialist
20190313	OLANDER, MICHAEL	PUPIL SERVICES	SAFE-LATCH.COM	93.50	Sample door barricade device
20190313	OLANDER, MICHAEL	PUPIL SERVICES	AMZN MKTP US*M16G95UE2	27.19	Sample door barricade
20190307	OLANDER, MICHAEL	PUPIL SERVICES	AMZN MKTP US*M11U00YB1	91.18	Safety items for SSP and Alt School (ear piece for radio, plugin flashlights)
				<u>306.42</u>	
20190315	ORTEGA, KAREN	HUMAN RESOURCES	USPS.COM POSTAL STORE	23.30	Postage for HR mailings
				<u>23.30</u>	
20190319	PEZONE, MELYNDA	CARLTON OAKS	AMAZON.COM*MW0V39FK2	40.63	Sports Ball inflator for equipment room
20190304	PEZONE, MELYNDA	CARLTON OAKS	SAN DIEGO BOOMERS	362.06	Balance on Jr. High field trip
20190303	PEZONE, MELYNDA	CARLTON OAKS	SAN DIEGO BOOMERS	250.00	Field trip deposit for Jr. High field trip
				<u>652.69</u>	
20190310	PIERCE, STEPHANIE	EDUCATIONAL SERVICES	COURTYARD BY MARRIOTT	298.39	Travel/lodging - B Montler/Apple Briefing
20190310	PIERCE, STEPHANIE	EDUCATIONAL SERVICES	COURTYARD BY MARRIOTT	298.39	Travel/lodging - A Johnston/Apple Briefing
20190310	PIERCE, STEPHANIE	EDUCATIONAL SERVICES	COURTYARD BY MARRIOTT	298.39	Travel/lodging - D Simpson/Apple Briefing
20190310	PIERCE, STEPHANIE	EDUCATIONAL SERVICES	COURTYARD BY MARRIOTT	298.39	Travel/lodging - S Pierce/Apple Briefing
20190310	PIERCE, STEPHANIE	EDUCATIONAL SERVICES	COURTYARD BY MARRIOTT	298.39	Travel/lodging - K Bonser/Apple Briefing
20190301	PIERCE, STEPHANIE	EDUCATIONAL SERVICES	SPOTHERO 844-356-8054	40.00	Travel/parking - S.Pierce/Apple Briefing
				<u>1,531.95</u>	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20190329	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	FEDEXOFFICE 00020602	379.16	Printed infographics for DROPS program
20190318	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	WYNDHAM RES SVC CATHED	427.44	Lodging for CUE Conference, Palm Springs
20190311	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMZN MKTP US*MW0FG5CQ0	47.97	Wireless keyboards for iPad
				<u>854.57</u>	
20190329	RIFFEL,MEREDITH	PUPIL SERVICES	TARGET 00014852	14.54	Baby wipes for SDC class at CO
20190320	RIFFEL,MEREDITH	PUPIL SERVICES	VONS #1897	112.00	Bus passes for homeless
20190312	RIFFEL,MEREDITH	PUPIL SERVICES	ACT*RADY CHILDRENS HO	215.00	Cleft Palate Conference for Beth Hoffman
20190312	RIFFEL,MEREDITH	PUPIL SERVICES	ACT*RADY CHILDRENS HO	215.00	Cleft Palate Conference for Shelby O'Neal
20190310	RIFFEL,MEREDITH	PUPIL SERVICES	FUTURE HORIZONS	135.00	Autism conference for Lisa McFaul
20190306	RIFFEL,MEREDITH	PUPIL SERVICES	LEARNING WITHOUT TEARS	245.00	Readiness & Writing Workshop for SDC teacher P. Kaas
20190305	RIFFEL,MEREDITH	PUPIL SERVICES	TARGET 00014852	14.54	Baby wipes for SDC class - CH
				<u>951.08</u>	
20190324	SAUNDERS,LEAH	CARLTON HILLS	AMZN MKTP US*MW4F63110	16.99	PBIS: Recess Alternative Games
20190321	SAUNDERS,LEAH	CARLTON HILLS	AMZN MKTP US*MW2XS8A70	74.10	Glass graduated science cylinders for labs
20190321	SAUNDERS,LEAH	CARLTON HILLS	WALGREENS #12421	4.62	PBIS: ROAR Award photographs for Stars in Jr. High building
20190315	SAUNDERS,LEAH	CARLTON HILLS	TARGET 00028555	50.00	ROAR drawing gift cards 10 x \$5.00 for Target
20190312	SAUNDERS,LEAH	CARLTON HILLS	AMZN MKTP US*MW49Z2Z61	25.95	Kindness Club gold coins for St. Patrick's Day
20190312	SAUNDERS,LEAH	CARLTON HILLS	AMZN MKTP US*MW01740G0	14.99	Kindness Club shamrocks: PBIS
20190308	SAUNDERS,LEAH	CARLTON HILLS	FOOD4LESS #0349	18.05	PBIS incentives Safety Patrol
20190308	SAUNDERS,LEAH	CARLTON HILLS	AMZN MKTP US*MI40P6I50	14.95	ROAR prizes: PBIS
20190308	SAUNDERS,LEAH	CARLTON HILLS	AMZN MKTP US*MI80U8DN2	39.19	Social emotional figits: PBIS Calm Down Kit supplies
20190307	SAUNDERS,LEAH	CARLTON HILLS	AMZN MKTP US*MI6UR8YQ1	13.99	ROAR Award: PBIS
20190307	SAUNDERS,LEAH	CARLTON HILLS	MICHAELS STORES 5045	28.02	ROAR Award box
20190306	SAUNDERS,LEAH	CARLTON HILLS	UTC ICE SAN DIEGO 1	1,008.00	Ice skating admission for ASB activity
20190306	SAUNDERS,LEAH	CARLTON HILLS	BOOST PROMOTIONS LLC	262.95	Staff lanyards: ROAR
20190305	SAUNDERS,LEAH	CARLTON HILLS	24HOURWRISTBANDS.COM	214.24	PBIS ROAR dog tags for ROAR preferrals
20190303	SAUNDERS,LEAH	CARLTON HILLS	AMZN MKTP US*MI0044KN1	81.94	Prizes for PBIS ROAR drawings
20190303	SAUNDERS,LEAH	CARLTON HILLS	AMZN MKTP US*MI31W2KF1	83.88	Love and Logic professional resources: PBIS
20190303	SAUNDERS,LEAH	CARLTON HILLS	AMZN MKTP US*MI6GX8SH0	32.16	Light covers for student: IEP accommodation
				<u>1,984.02</u>	
20190317	SHEEN,KRISTINA D	OST PROGRAMS	OFFICE DEPOT #908	107.74	Desk chair for ASES Program
20190313	SHEEN,KRISTINA D	OST PROGRAMS	WAL-MART #1917	19.37	Marigold seeds, hooks for ASES Program
20190313	SHEEN,KRISTINA D	OST PROGRAMS	DOLLAR TREE	33.25	Canvas, luffy taffy, activity kits, layered stickers, pens for ASES Program crafts
20190310	SHEEN,KRISTINA D	OST PROGRAMS	TARGET.COM *	107.07	Cabinets and crates for ERC
20190308	SHEEN,KRISTINA D	OST PROGRAMS	TARGET.COM *	77.02	Cabinets and crates for ERC
20190308	SHEEN,KRISTINA D	OST PROGRAMS	KID VENTURES	1,050.00	Summer field trip deposit for OSTP
20190305	SHEEN,KRISTINA D	OST PROGRAMS	GROUPOUN INC	5.35	Picasso magnet tiles
20190305	SHEEN,KRISTINA D	OST PROGRAMS	GROUPOUN INC	5.35	Picasso magnet tiles
20190305	SHEEN,KRISTINA D	OST PROGRAMS	GROUPOUN INC	82.57	Picasso magnet tiles
20190305	SHEEN,KRISTINA D	OST PROGRAMS	GROUPOUN INC	96.50	Picasso magnet tiles
20190304	SHEEN,KRISTINA D	OST PROGRAMS	WAL-MART #1917	30.17	Vegetable seeds, neon feathers, stickers for ASES Club
				<u>1,614.39</u>	
20190331	SIMKO,JOHANNA	PRIDE ACADEMY	AMZN MKTP US*MW78A8H50	215.44	PE equipment
20190320	SIMKO,JOHANNA	PRIDE ACADEMY	GROSSMONT CINEMA	266.00	Jr. High incentive field trip
20190320	SIMKO,JOHANNA	PRIDE ACADEMY	AMZN MKTP US*MW14T4E01	12.99	ELAC supplies
20190320	SIMKO,JOHANNA	PRIDE ACADEMY	AMZN MKTP US*MW2AX0LU2	80.67	Student engagement supplies
20190315	SIMKO,JOHANNA	PRIDE ACADEMY	AMZN MKTP US*MI5LH0WQ2	13.18	Support materials
20190305	SIMKO,JOHANNA	PRIDE ACADEMY	SMART AND FINAL 931	100.99	Snacks for Picnic with Principal
20190303	SIMKO,JOHANNA	PRIDE ACADEMY	AMAZON.COM*MI170K11	223.89	NGSS equipment
				<u>913.16</u>	
20190329	SOUTHCOTT,STEPHANIE	CARLTON HILLS	WALMART.COM	39.12	Supplies for Colonial Day field day
20190326	SOUTHCOTT,STEPHANIE	CARLTON HILLS	AMZN MKTP US*MW8V83XE0	29.98	Extended surge protector
20190315	SOUTHCOTT,STEPHANIE	CARLTON HILLS	MICHAELS STORES 3256	28.72	Materials for Parent Volunteer Gathering
20190307	SOUTHCOTT,STEPHANIE	CARLTON HILLS	AMZN MKTP US*MI7JA26V2	13.98	Science materials
				<u>111.80</u>	
20190324	STARKEY,MARK	INFORMATION TECHNOLOGY	AMZN MKTP US*MW50O91V0	24.99	Microphone with tripod stand
20190314	STARKEY,MARK	INFORMATION TECHNOLOGY	AMZN MKTP US	(23.98)	Return of HDMI switch
20190311	STARKEY,MARK	INFORMATION TECHNOLOGY	AMZN MKTP US*MI1B192I2	41.90	HDMI switch & HDMI cable 3-pack
				<u>42.91</u>	
				<u>25,692.66</u>	

Consent Item D.2.9.
Prepared by Karl Christensen
May 7, 2019

Adoption of Resolution No. 1819-28 Requesting
Temporary Transfer of Funds

BACKGROUND:

Resolution No. 1819-28 provides for the temporary transfer of funds by the County Treasurer to the District's account as a tax anticipation loan if and when such a transfer is needed to meet district financial obligations.

The District receives a considerable amount of State apportionment which is scheduled for distribution at the end of each month. There have been times the apportionment has not been received by the last day. If this happens during a period when cash on hand is insufficient to meet a payroll, it could present a problem. Approval of this resolution will provide the flexibility to avoid cash flow problems. This is an annual concern and occurrence.

RECOMMENDATION:

It is recommended that the Board of Education adopt Resolution No. 1819-28 requesting temporary transfer of funds for the 2019-20 school year.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

If directed by the Board of Supervisors, funds will be transferred to the District by the Treasurer of the County of San Diego in sums as requested by the District Superintendent and certified by her to be necessary to provide funds for meeting the obligations incurred for maintenance purposes by the District not to exceed the maximum amount specified in the following resolution.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.9.

RESOLUTION NO. 1819-28

RESOLUTION OF GOVERNING BOARD OF
SANTEE SCHOOL DISTRICT REQUESTING
TEMPORARY TRANSFER OF FUNDS

On motion of member _____, seconded by member _____
the following resolution is adopted:

WHEREAS, the California Constitution, Article XVI, Section 6 and Education Code section 42620 or 85220 provide that the Treasurer of the County shall have the power and it shall be his duty to make such temporary transfer from the funds in his custody as may be necessary to provide funds, meeting the obligations incurred for maintenance purposes by any district whose funds are in his custody and are paid out solely through his office; such temporary transfer of funds shall be made only upon resolution adopted by the governing board of the County to make such temporary transfer; such temporary transfer of funds shall not exceed 85% of taxes accruing to the district, shall not be made prior to the first day of the fiscal year nor after the last Monday in April of the current fiscal year, and shall be replaced from the taxes accruing to such district before any other obligation of the district is met from such taxes; and

WHEREAS, on June 18, 2019, the Board of Education will adopt a final budget.

For this District for the fiscal year 2019-20 pursuant to the provisions of the Education Code sections 42127 or 70901, and taxes accruing to the district for said fiscal year are estimated to be \$16,950,604; and

WHEREAS, taxes accrued to the District during the 2018-19 fiscal year are estimated to be \$16,950,604; and

WHEREAS, it is necessary to provide funds for meeting obligations incurred for maintenance purposes by this District; AND NOW THEREFORE

IT IS RESOLVED AND ORDERED pursuant to the provisions of the California Constitution, Article XVI, Section 6, and Education Code section 42620 or 85220 as follows:

1. The Board of Supervisors of the County of San Diego is requested to direct the Treasurer of the County of San Diego to make a temporary transfer from the funds in his custody to this District during the 2019-20 fiscal year to meet obligations incurred for maintenance purposes in the amount of:
 - a) \$2,881,603 for the period from July 1 until August 31 not to exceed 17% of the authorized limit.

b) \$14,408,013 after August 31 but not to exceed a total of 85% of taxes accruing to the District. This amount represents the total available temporary transfer approved by the governing board for the 2019-20 fiscal year inclusive of the 17% shown in (a) above.

2. If directed by the Board of Supervisors, funds will be transferred to this District by the Treasurer of the County of San Diego in sums as requested by the District Superintendent and certified by him/her to be necessary to provide funds for meeting the obligations incurred for maintenance purposes by the district not to exceed the maximum amount herein specified, provided the Treasurer determines that funds in his custody are available for such transfers.
3. The Clerk/Secretary of this Board is directed to file a copy of this resolution with the Board of Supervisors, the County Superintendent of Schools, the County Auditor and Controller, and the County Treasurer-Tax Collector.

PASSED AND ADOPTED by the Board of Education of the Santee School District, County of San Diego, State of California, this 7th day of May, 2019 by the following votes:

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO)

I, Barbara Ryan, Clerk of the Board of Education of the Santee School District, County of San Diego, State of California, do hereby certify that the foregoing is a true copy of a resolution adopted by said Board at a meeting thereof, at the time and by the vote therein stated, which original resolution is on file in the office of said Board.

Barbara Ryan, Clerk of the Board of Education

Date

Consent Item D.2.10. Approval of Interdistrict Attendance Agreements
 Prepared by Karl Christensen
 May 7, 2019

BACKGROUND:

Each year agreements are completed between San Diego County school districts to permit regular and special education children to make application to attend school in a district other than the district of residence. While we do enter into these agreements on a routine basis, any student requesting an interdistrict transfer must complete an individual request, which is reviewed on a case-by-case basis. Each school capacity is established separately and when the capacity is reached, the school is closed to new interdistrict transfer requests. Currently, Interdistrict Attendance Agreements are in place for the districts listed below for the term noted:

Alpine Union	7/1/16 – 6/30/21 (5yrs)	Mountain Empire Unified	7/1/16 – 6/30/21 (5yrs)
Cajon Valley Union	7/1/16 – 6/30/21 (5yrs)	Murrieta Valley Unified	7/1/16 – 6/30/21 (5yrs)
Coronado Unified	7/1/16 – 6/30/21 (5yrs)	Oceanside Unified	7/1/16 – 6/30/21 (5yrs)
Dehesa	7/1/18 – 6/30/23 (5 yrs)	Poway Unified	7/1/16 – 6/30/21 (5 years)
Del Mar	7/1/16 – 6/30/21 (5 years)	Ramona Unified	7/1/16 – 6/30/21 (5 years)
Escondido Union	7/1/16 – 6/30/21 (5yrs)	San Dieguito Union	7/1/16 – 6/30/21 (5 yrs)
Fallbrook Union	7/1/16 – 6/30/21 (5yrs)	San Ysidro	7/1/16 – 6/30/21 (5yrs)
Jamul-Dulzura Union	7/1/16 – 6/30/21 (5yrs)	Solana Beach	7/1/15 – 6/30/20 (5yrs)
Julian Union	7/1/16 – 6/30/21 (5yrs)	South Bay Union	7/1/15 – 6/30/20 (5yrs)
Lakeside Union	7/1/18 – 6/30/22 (4 yrs)	Temecula Valley Unified	7/1/16 – 6/30/21 (5yrs)
La Mesa-Spring Valley	7/1/16 – 6/30/21 (5yrs)	Vista Unified	7/1/16 – 6/30/21 (5yrs)
Lemon Grove	7/1/15 – 6/30/20 (5yrs)	Warner Unified	7/1/16 – 6/30/21 (5 yrs)
Administration recommends that the Interdistrict Attendance Agreements for the Districts listed below be approved for the term noted:			
Chula Vista Elementary	7/1/19 – 6/30/20 (1 yr)	Carlsbad Unified	7/1/19 – 6/30/24 (5yrs)
San Diego Unified	7/1/19 – 6/30/24 (5yrs)	Sweetwater Union	7/1/19 – 6/30/24 (5yrs)

RECOMMENDATION:

It is recommended that the Board of Education approve the Interdistrict Attendance Agreements listed above.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The attendance shall be credited to the district of attendance with the district of attendance assuming all costs of education.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.10.

BACKGROUND:

In order to maintain a current register of persons authorized to act on behalf of the District pursuant to various sections of the Education Code, it is necessary that the Board of Education pass a series of resolutions prior to the beginning of each fiscal year.

RECOMMENDATION:

Administration recommends adoption of the attached resolutions:

- Resolution No. 1819-29 - Resolution Designating Authorized Agent to Receive Mail and Pick Up Warrants at the County Office of Education.
- Resolution No. 1819-30 - Resolution Designating Authorized Agent to Sign Payroll Payment Order.
- Resolution No. 1819-31 - Resolution to Release Credential Held Warrants to Employees
- Resolution No. 1819-32 - Designating Authorized Agent to Sign School Orders (Commercial Warrants).
- Resolution No. 1819-33 - Resolution Authorizing the Replacement of Warrants

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

There is no fiscal impact in adopting these resolutions. The purpose of adopting these resolutions is to maintain a current register of persons authorized to act on behalf of the District.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.11.

RESOLUTION # 1819-29
RESOLUTION DESIGNATING AUTHORIZED AGENT TO RECEIVE MAIL
AND PICK UP WARRANTS AT THE COUNTY OFFICE OF EDUCATION

Santee School District, San Diego County ON MOTION

OF member _____, seconded by member _____

effective July 1, 2019 through June 30, 2020.

IT IS RESOLVED AND ORDERED that:

1. The authorized agent (**one person only**) to receive mail from the Accounting/Payroll Sections is Tory Long.
2. The authorized person(s) or district(s) to pick up warrants from the County Office (other than the mail addressee) are:

Karl Christensen, Tory Long, Karen Lippert, Dianne Brown,
Kiva Quezada, Jennifer Ashburn, Nancy Stasch,
Claudia Jaquez, Bridget Claiborne

3.

	mail	hold	consortium	
Check one	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Monthly payroll warrants each and every month.
Check one	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Daily/Hourly payroll warrants each and every month.

IT IS FURTHER RESOLVED that, this motion shall stand and that all additions and deletions shall be submitted in writing to the San Diego County Office of Education.

PASSED AND ADOPTED by said Governing Board on May 7, 2019 by the following vote:
(date)

AYES: _____ MEMBERS

NOES: _____ MEMBERS

ABSENT: _____ MEMBERS

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) SS

I, Barbara Ryan, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Barbara Ryan Clerk of the Governing Board

Manual signature(s) of authorized person(s):

Facsimile signature(s), if applicable:
(Rubber Stamp)

RESOLUTION # 1819-30
PAYMENT ORDER RESOLUTION

Santee _____ School District, San Diego County ON MOTION
OF member _____, seconded by member _____
effective July 1, 2019 _____ through June 30, 2020 _____.

IT IS RESOLVED AND ORDERED that, in accordance with the provisions of Section 3100 et seq., Chapter 8, Division 4, Title I of the Government Code (all districts), the following person(s) be and is hereby designated to ascertain and certify that each employee of said district has taken the oath of allegiance.

Dr. Kristin Baranski _____ or Karl Christensen OR Tim Larson _____.

IT IS FURTHER RESOLVED AND ORDERED that, in accordance with the payroll procedure provided in Education Code Section 45310 (merit system districts only), no warrant shall be drawn by or on behalf of the governing board of this district for the payment of any salary or wage to any employee in the classified service unless the assignment bears the certification of the following person:

N/A _____, Personnel Director

IT IS FURTHER RESOLVED that this motion shall stand and that all additions and deletions shall be submitted in writing to the San Diego County Office of Education.

PASSED AND ADOPTED by said Governing Board on May 7, 2019 by the following vote:
(date)

AYES: _____ MEMBERS

NOES: _____ MEMBERS

ABSENT: _____ MEMBERS

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) SS

I, Barbara Ryan, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Barbara Ryan Clerk of the Governing Board

Manual signature(s) of authorized person(s):

Facsimile signature(s), if applicable:
(Rubber Stamp) Gov Code Sec. 5501

RESOLUTION # 1819-31
**RESOLUTION AUTHORIZING THE COUNTY OFFICE OF EDUCATION CREDENTIALS
DEPARTMENT TO RELEASE CREDENTIAL HELD WARRANTS TO EMPLOYEES**

Santee School District, San Diego County ON MOTION
OF member _____, seconded by member _____
effective July 1, 2019 through June 30, 2020.

IT IS RESOLVED AND ORDERED that, The County Office of Education Credentials Department is authorized to release credentials held warrants to employees who have provided the required credential paper work.

PASSED AND ADOPTED by said Governing Board on May 7, 2019 by the following vote:
(date)

AYES: _____ MEMBERS

NOES: _____ MEMBERS

ABSENT: _____ MEMBERS

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) SS

I, Barbara Ryan, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Barbara Ryan	Clerk of the Governing Board
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RESOLUTION # 1819-32
RESOLUTION DESIGNATING AUTHORIZED AGENT TO SIGN SCHOOL ORDERS
(COMMERCIAL WARRANTS)

Santee School District, San Diego County ON MOTION

OF member _____, seconded by member _____
effective July 1, 2019 through June 30, 2019.

IT IS RESOLVED AND ORDERED that, pursuant to the provisions of Education Code Section 42632 or 85232, Kristin Baranski, Karl Christensen, Tim Larson be and is hereby authorized to sign any and all orders in the name of said District, drawn on the funds of said District.

IT IS FURTHER RESOLVED that this motion shall stand and that all additions and deletions shall be submitted in writing to the San Diego County Office of Education.

PASSED AND ADOPTED by said Governing Board on May 7, 2019 by the following vote: (date)

AYES: _____ MEMBERS

NOES: _____ MEMBERS

ABSENT: _____ MEMBERS

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) SS

I, Barbara Ryan, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Barbara Ryan Clerk of the Governing Board

Manual signature(s) of authorized person(s):

Facsimile signature(s), if applicable:
(Rubber Stamp)

**SANTEE SCHOOL DISTRICT
RESOLUTION NO. 1819-33 AUTHORIZING THE REPLACEMENT OF WARRANTS**

On a motion of Member _____, seconded by Member _____, the resolution is adopted:

WHEREAS, during the course of business, Santee School District issues payroll and commercial warrants for the payments of goods and services received by the District; and

WHEREAS, payroll and commercial warrants are lost, stolen, mutilated, or expire upon occasion; and

WHEREAS, a petition for issuance of a new warrant may be presented by the payee pursuant to Government Code section 29802.

NOW, THEREFORE BE IT RESOLVED by the Board of Education of the Santee School District of San Diego County, California, that the following persons shall be authorized to reissue new payroll and commercial warrants upon presentation of a properly completed petition for issuance of a new warrant if such new warrant does not exceed the amount of the original warrant.

	Manual Signature	Facsimile Signature
Superintendent	_____ Dr. Kristin Baranski	_____
Assistant Superintendent Business Services	_____ Karl Christensen	_____
Assistant Superintendent Human Resources	_____ Tim Larson	_____
Director Education Services	_____ Dr. Stephanie Pierce	_____
Business Services Coordinator	_____ Tory Long	_____

PASSED AND ADOPTED by said Board of Education on May 7, 2019.

AYES: ____ **NOES:** ____ **ABSENT:** ____ **ABSTAIN:** ____

I, Barbara Ryan, Clerk of the Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by the Board of Education at a regularly called and conducted meeting held on said date.

Barbara Ryan, Clerk of the Board of Education

Consent Item D.2.12.
 Prepared by Karl Christensen
 May 7, 2019

Authorization to Award Bid 1920-90-01
 For Commodities, Non-Commodities and
 Grocery/Snack

BACKGROUND:

The District expects to purchase a variety of food items for the 2019-20 fiscal year that will exceed bid limits. Consequently, a formal bid process is necessary. The components of this bid may be awarded separately or as one, depending on whichever will most benefit the District.

At its December 5, 2018 meeting, the Board of Education authorized the publication of Bid #1920-90-01 Commodities, Non Commodities, & Grocery / Snack. Bids were opened on April 5, 2019 at 11:00 a.m. with five vendors responding.

Vendor Name	Bid Results	Details
Newport Farms	Responsive and responsible	Award
Gold Star Foods	Responsive and responsible	Award
Pilgrim's Pride	Non -responsive	Cannot meet the requirements of the bid. (Provided letter to District stating such)
Sysco Foods	Non -responsive	Cannot meet the requirements of the bid. (Provided letter to District stating such)
Shamrock Foods	Non -responsive	Incomplete bid

RECOMMENDATION:

It is recommended that the Board of Education grant authorization to award the Bid #1920-90-01: commodity, non-commodity, and grocery/snack bid by line item based on lowest price per item to Gold Star Foods and Newport Farms with an option to extend the contracts annually for up to two additional years.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The estimated cost of \$800,000 annually is to be funded from the Child Nutrition Fund.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.12.

Consent Item D.2.13.
Prepared by Karl Christensen
May 7, 2019

Approval of Agreement with YMCA of San Diego
County to Provide Transportation Services for their
Summer Camp Program

BACKGROUND:

In accordance with a Use of Facilities request, the District is making the Cajon Park Annex available to the YMCA to conduct their summer camp program from June 17, 2019 through August 9, 2019. The YMCA has requested that the District also provide transportation services for participants to take them from and to the YMCA as well as various field trip locations throughout the County. This Agreement for Transportation Services formalizes this arrangement.

RECOMMENDATION:

It is recommended that the Board of Education approve the Agreement with YMCA of San Diego County to provide transportation services for their Summer Camp Program.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The estimated fiscal impact is \$10,000 in revenue for 39 days of operation.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.13.

AGREEMENT FOR TRANSPORTATION SERVICES

This Agreement for Transportation Services (“Agreement”) is made effective as of June 17, 2019 (“Effective Date”) by and between the Santee School District (“District”), a public school district organized and existing pursuant to State of California (“State”) law, and the YMCA of San Diego County on behalf of the Cameron Family YMCA (“Contractor”). The District and Contractor may be referred to herein individually as “Party” and collectively as the “Parties.”

WITNESSETH

WHEREAS, the Parties are mutually interested in and concerned with the provision of adequate transportation services, and

WHEREAS, collectively the District has personnel, equipment, and other required facilities under its jurisdiction suitable for transportation services within their resources,

NOW THEREFORE, it is hereby mutually agreed as follows:

A. TERMS AND CONDITIONS:

1. The term of this Agreement shall be from June 17, 2019 through August 9, 2019; however, either Party may terminate the same at any time upon thirty (30) days written notice to the other Party.
2. The District shall provide transportation services, in accordance with applicable school and safety State Laws and Regulations as well as vehicle maintenance and inspection requirements, for transportation of children and Contractor staff attending the Contractor’s Summer Camp Program for each day of operation within the term of this Agreement. These services shall include the following:
 - a. Shuttle service between Cajon Park Annex, located at 10250 Magnolia Avenue, Santee, CA 92071; and the YMCA located at 10123 Riverwalk Drive, Santee, CA 92071
 - b. Transportation between Cajon Park Annex and designated field trip locations within San Diego County boundaries mutually agreed to by the District and Contractor
3. Contractor shall notify the District, in writing, of all required pickup times, pickup locations, and destinations at least five (5) working days in advance. Contractor shall notify the District of any changes and/or cancellation of transportation services at least two (2) working days in advance. All

notifications shall be provided through email to both of the following individuals:

- Charles Myers, Director Transportation
charles.myers@santeesd.net
- Candy Byerly, Dispatcher
candy.byerly@santeesd.net

4. Transportation services shall be billed by District using the following rates:

- a. \$37.00 per hour for bus driver time
- b. \$2.75 per mile

5. District shall generate invoices for services rendered on a monthly basis and send them to Contractor at the following address:

Cameron Family YMCA
10123 Riverwalk Dr
Santee CA 92071

6. Contractor shall submit payment to District at the following address within thirty (30) days of receipt of invoice:

Santee School District
Attn. Accounts Receivable
9625 Cuyamaca Street
Santee, CA 92071

7. Contractor shall ensure that all Contractor's staff members are informed of the Bus Rules and Regulations, included as Attachment A to this Agreement and incorporated herein by reference, and adhere to the requirements therein

8. District shall ensure vehicle drivers hold the required commercial driver's license and comply with all requirements, have successfully completed State School Bus Driver training courses, have successfully passed criminal background checks and drug testing and maintain a clean and safe driving record.

B. INSURANCE AND INDEMNITY

1. District shall maintain in full force and effect Comprehensive General Liability and Commercial Automobile Liability insurance at a limit of at least \$1,000,000 per occurrence and shall provide proof of such insurance to Contractor upon request. Contractor shall be named as an "additional insured" on a primary and non-contributory basis.

2. District shall indemnify and hold Contractor harmless from and against all liability, expense, judgment, suit or cause of action for personal injury, death or direct damage to tangible property (including attorneys' fees) which may accrue against Contractor to the extent it is caused by the negligent acts or omissions of District or arising out of the condition of the District's vehicles or breach by District of any of the provisions of this Agreement.

C. DISPUTE RESOLUTION

1. Any disputes concerning terms and conditions of this Agreement or performance thereunder shall be settled by mutual desire of both Parties, through amicable negotiations within ninety (90) days. In the event that amicable negotiation does not produce mutually agreeable results, the Parties agree to submit the dispute to arbitration. The arbitrator will be selected by mutual agreement within thirty (30) days of written request for arbitration by either Party. If there is no agreement as to selection of the arbitrator, an arbitrator will be selected under the rules of the American Arbitration Association, upon written request of either Party.

D. ASSIGNMENT

1. District shall not assign or transfer its obligations and or rights under this Agreement to any third party, whether an associated entity or not, whether in whole or in part, without the prior written consent of the Contractor.

E. GENERAL PROVISIONS

1. This Agreement may be modified by the Parties at any time by written agreement, executed by an authorized agent of each Party.

In witness whereof, the Parties have signed this Agreement on the dates set forth after their respective signatures.

YMCA of San Diego County

Santee School District

By _____
Executive Director

by _____
Assistant Superintendent
Business Services

Approved by _____
On the _____ day of _____ 2019.

Approved by the Board of Education
On the 7th day of May, 2019.

Santee School District
9625 Cuyamaca Street
Santee, CA 92071-2674

Consent Item D.2.14.
Prepared by Karl Christensen
May 7, 2019

Authorization to Purchase Fresh Produce
from Sunrise Produce

BACKGROUND:

Sunrise Produce was awarded the fresh produce bid for the Child Nutrition Department for school year 2018-19. The contract allowed for up to two years' rollover. Child Nutrition would like to roll over for the 2019-20 school year from July 1, 2019 - June 30, 2020.

RECOMMENDATION:

It is recommended that the Board of Education provide authorization to roll over 2018-19 bid from Sunrise Produce to 2019-20.

This recommendation supports the following District goals:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact is approximately \$100,000 for Fund 13.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.14.

Consent Item D.2.15.
Prepared by Karl Christensen
May 7, 2019

Approval of Agreement for On-Site Resident Services
for Carlton Oaks

BACKGROUND:

The On-Site residence at Carlton Oaks recently became available. To procure another resident, the District reviewed submissions from previous applicants. Chris Erwin, Maintenance and Operations Lead, applied in 2014 for the Cajon Park residence.

Administration believes Mr. Erwin would be an excellent fit for the Carlton Oaks residence given his expertise with maintenance of school grounds and facilities and his familiarity with all District sites. He was offered the opportunity and enthusiastically accepted.

RECOMMENDATION:

It is recommended that the Board of Education approve the Agreement with Chris Erwin to provide on-site resident services at Carlton Oaks.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

\$11,800 annual revenue subject to annual increases equal to the State's statutory COLA.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.15.

SANTEE SCHOOL DISTRICT

ON-SITE RENTAL AGREEMENT

THIS RENTAL AGREEMENT ("Agreement") is entered into this 7th day of May, 2019 ("Effective Date") by and between SANTEE SCHOOL DISTRICT, hereinafter referred to as "DISTRICT", and Chris Erwin, hereinafter referred to as "RESIDENT".

WITNESSETH:

WHEREAS, according to Article 1 (commencing with Section 39600), Chapter 4 of the Education Code, the District is authorized to provide for the management and control of school property within said District; and

WHEREAS, each year the District is required to replace or repair school property which is damaged or destroyed by vandalism and theft and is willing to make available a mobile home on the school site as reciprocal payment for such services; and

WHEREAS, the District is authorized, according to Education Code Section 39610.5 to provide on school property a mobile home including all necessary appurtenances and fixtures and necessary services for the purpose of enabling a responsible person or persons, to occupy a mobile home on such site in return for maintaining surveillance over the school grounds and to report to appropriate police and fire protection agencies and/or school authorities illegal or suspicious activities that are observed;

I. RESPONSIBILITIES, DUTIES, AND RESTRICTIONS OF PARTIES:

- A. The DISTRICT, shall provide the RESIDENT with a mobile home, including necessary appurtenances, located on the Carlton Oaks campus ("School Site"). The monthly rental fee is below the market rate as a benefit in exchange for independently contracted security services.
- B. RESIDENT shall pay DISTRICT rent in the amount of nine hundred fifty-four dollars and no cents (\$954.00) per month due and payable on the first of each month. In the first month of occupancy, the rent shall be prorated for actual days of occupancy based on a 30 day month. The rent amount shall be increased each year subsequent to the effective date of this Agreement by an amount equal to the State calculated statutory COLA (Cost of Living Adjustment) rounded up to the nearest whole dollar. Said COLA shall become effective on September 1 of each subsequent year commencing on September 1, 2019.
- C. The DISTRICT shall provide the RESIDENT with the following services: electricity, water, sewer, natural or propane gas, and the use of existing campus garbage disposal facilities.

- D. The RESIDENT shall not install any item (such as a spa or Jacuzzi), which will result in high energy usage or additional expense to the DISTRICT.
- E. The RESIDENT shall not install any other building or structure on the site except the mobile home unit.
- F. The RESIDENT shall not make any improvements to the property or structures without prior written authorization from DISTRICT. Requests for home expansions or replacement must be submitted in writing to the District, and must be accepted, in writing, by the DISTRICT.
- G. If the RESIDENT has not already been provided a cell phone at DISTRICT expense as an employee of DISTRICT, RESIDENT shall, at his/her own expense, provide and maintain cell phone service for direct contact and his/her own safety. The RESIDENT shall be available by cell phone at all times, except as noted in Section P of this Agreement, to be able to respond to an emergency should one arise.
- H. The RESIDENT shall, upon termination of the Agreement, remove all personal effects from the mobile home, repair any damages to the site, and shall ensure that the site is completely clean of all debris, trash, and other items.
- I. The RESIDENT shall maintain the mobile home premises in a safe, clean, and orderly manner. The RESIDENT agrees to conduct himself/herself in a manner consistent with that required by law on school property, and shall not engage in any activity which will interfere with school activities, injure the public service, or discredit the DISTRICT. The RESIDENT shall take all necessary steps to ensure that other occupants and his or her guests and family members adhere to the same standards which apply to the RESIDENT under this section. Opinion of the DISTRICT as to "safe, clean, and orderly" shall prevail.
- J. The RESIDENT shall obtain tenant insurance as to their property in and on the premises and maintain it in full force and effect for the entire duration of this Agreement. A copy of such policy shall be provided to DISTRICT upon request. Such insurance is required and shall be the only recourse for RESIDENT(S) in the event of damage to the premises or their property.
- K. The RESIDENT shall put a request in writing for permission from the DISTRICT to keep any and all pets in the mobile home and on the mobile home premises. The RESIDENT shall obtain necessary licenses for any pet(s) that he/she is permitted to maintain on the premises. The type, size, and number of household pets or other animals or fowl allowed at the

on-site residence shall be at the discretion of the DISTRICT. Only one dog or one cat will be allowed at the site. No other animals of any type will be allowed. The RESIDENT must ensure that a dog does not bark or disrupt school activities in any way. All animals must be kept inside the fenced enclosure at all times. The RESIDENT may take a dog with him on the school inspection tours if the dog is kept on a leash at all times. If a dog escapes from the fenced enclosure at any time, the RESIDENT will be required to remove the dog from the premises. If, at the discretion of the DISTRICT, it is determined that the dog appears dangerous or causes harm to any person, the RESIDENT will be required to remove the dog immediately upon notification by the DISTRICT.

- L. The RESIDENT agrees to defend, indemnify and hold harmless, the DISTRICT, and/or its officers, agents, or employees from any and all claims, liabilities, penalties, or losses resulting from, or as a consequence of, his/her tenancy, including but not limited to, damage to person or property of RESIDENT, RESIDENT'S family or any other person and/or to include any damage due to the RESIDENT'S pets.
- M. **The purpose of this Agreement is to provide security services to all Santee School properties, and is at the full benefit and discretion of the Santee School District.** The intent of the Agreement is not for the benefit of the on-site resident, and therefore, the requirements of the DISTRICT shall prevail at all times.
- N. The RESIDENT agrees to carry the "duty pager" on a rotating schedule with District employees, or other On-Site residents.
- O. The RESIDENT agrees to perform other security duties as recommended by the Director of Maintenance, Operations, & Facilities, Principal, and/or their designee. This includes, but is not limited to, computerized monitoring of security cameras located at various district sites.
- P. The RESIDENT shall not be expected to be present on campus for a full twenty-four (24) hours on any day. However, except for emergencies or vacation periods, the RESIDENT is expected to be on campus for at least three (3) weekends per month. Expected absences for periods of time longer than forty-eight (48) hours shall be reported to the Director of Maintenance, Operations, & Facilities and the Site Principal or his/her designee and to the local police prior to the absence. The RESIDENT will develop a mutually acceptable schedule with the Director of Maintenance Operations, & Facilities and the Site Principal. This schedule will be submitted in writing monthly and adhered to unless changed in writing. Failure to maintain the schedule shall result in immediate termination of this Agreement.

- Q. The RESIDENT may not accept any type of employment that would cause him to be absent from the site after custodial work hours or on weekends.
- R. The RESIDENT shall inspect the School Site regularly on a daily basis, except times when the regular custodial force is on duty (6:00 a.m. to 11:00 p.m.). On-Site resident will keep a date and time log of site monitoring walks, along with notes of any significant observations or events. The report will be given to the Director of Maintenance, Operations, & Facilities and the Site Administrator on the last day of each month, via e-mail or a written report. RESIDENT shall take reasonable steps to immediately report instances of publicly offensive graffiti and vandalism to authorities and coordinate with the Director, Maintenance/Operations & Facilities to ensure graffiti is covered and vandalism rectified prior to students returning or neighbors complaining.
- S. The School Site has a great deal of public traffic (both vehicular and people) on the site at all times due to its location and openness. The RESIDENT shall not attempt to apprehend any trespasser, nor shall he/she order any person off the school property, however, the RESIDENT will be expected to discuss occurrences with people in a professional, calm manner and to explain the DISTRICT'S policies and rules regarding use of school property. The RESIDENT shall be expected to interact calmly and reasonably with members of the public without use of discourteous or profane actions or language. The RESIDENT shall be expected to be able to ask people to leave the school site, if he believes it is in the best interest of the DISTRICT for the person to leave. The RESIDENT will be expected to interact with parents, representatives of sports groups, law enforcement personnel and students in a calm and professional manner as a representative of the DISTRICT.
- T. The RESIDENT shall ask that persons not use bicycles, skateboards, roller blades, etc., on the school campus. Their use is prohibited on campus by any student, person representing the public, or by a family member of guest.
- U. In cases where the RESIDENT is unable to interact in a professional manner with any person visiting the school site, he shall:
1. Obtain as much descriptive information as possible on any suspicious person or persons and/or vehicle(s) on the premises without confronting the trespasser(s).
 2. Be prepared to provide such information to police, fire department, and school officials, as appropriate. RESIDENT will be expected to participate fully, as requested, with any police, fire department and school official in any event which might occur at the school site.

3. Report acts of vandalism or theft in progress, or damage done, to the local police immediately, and as soon as possible, to the school official, in the order shown on the priority list. The DISTRICT shall provide a priority phone list to the RESIDENT.
 4. Failure on the part of the RESIDENT to be a positive, favorable representative of the DISTRICT shall result in the termination of this Agreement immediately.
- V. The RESIDENT shall, in the event of fire, sound required alarms, notify the fire department, and an official from the priority list, and stand-by to direct the fire department to the scene.
- W. The RESIDENT may be provided (at the option of the Director or Principal) a master key and for emergency access to school facilities. The RESIDENT may grant access to others when requested by the Principal or without authorization in an emergency only, to properly identified personnel (i.e., fire or law enforcement agencies).
- X. The RESIDENT shall secure unlocked doors or broken windows, when possible, and turn off lights or water that has been inadvertently or maliciously left on. The RESIDENT shall notify the Director as soon as possible of such necessary actions.
- Y. The RESIDENT shall perform his/her duties as set forth in the Agreement under oversight of the Director of Maintenance, Operations and Facilities, or Principal and/or his designee ("Administrator").
- Z. The Administrator shall complete an annual evaluation of the RESIDENT's performance. Said evaluation will be given and discussed with RESIDENT by June 1st of each year.
- AA. The RESIDENT agrees that he/she cannot sublet all or any part of the premises without prior Board approval. All other individuals living in the mobile home must abide by the terms of this Agreement.
- BB. The RESIDENT shall not permit any recreational vehicles, boats, motor homes, and/or trailers to be stored on the school site without written authorization of the Administrator.
- CC. The RESIDENT shall not possess, carry or use firearms or weapons of any type, at any time whatsoever, in the mobile home, on the mobile home premises, or on any other DISTRICT property. The RESIDENT acknowledges that the mobile home premises are located on school grounds, and that he/she is aware of the provisions of the Gun-Free

School Zone Act of 1995 (Ca. Penal Code 626.9) which makes it illegal for any person to possess a firearm in a place that a person knows, or reasonably should know, is a "school zone", defined as "an area in, or on the grounds of a public or private school providing instruction in Kindergarten or grades 1 to 12, inclusive..."

- DD. The RESIDENT shall, at all times, comply with Board Policy 3513.3 which prohibits the use of tobacco products at any time in DISTRICT-owned or leased buildings or on DISTRICT property. RESIDENT shall not use tobacco products in the mobile home, on the mobile home premises, or on DISTRICT property at any time and shall ensure that other occupants and guests of the RESIDENT comply with this provision of the Agreement.
- EE. The RESIDENT shall not enter into conduct that is in violation of any district, local, state, or federal rules, regulations or laws.
- FF. The RESIDENT shall not perform mechanical work on any vehicles outside the fenced area, nor shall the RESIDENT contaminate the school site with the illegal dumping or any hazardous materials.
- GG. The adult RESIDENTS (present and future) shall submit to and pass fingerprint/criminal background checks, credit checks, and drug testing. If fingerprint/criminal background checks, credit checks, and drug testing results are determined to be unsatisfactory in the sole discretion of DISTRICT, this Agreement shall immediately terminate.
- HH. In the situation where the RESIDENT or an adult member of the household is an employee of the Santee School District, all issues related to the on-site residence and the person's employment status with the DISTRICT shall be treated separately.
- II. The RESIDENT, in the performance of this Agreement, shall be and shall act as an independent contractor. The RESIDENT shall perform its obligations under this Agreement according to the RESIDENT's own means and methods of work which shall be in the exclusive charge and under the control of the RESIDENT, and which shall not be subject to control or supervision by District except as to the results of the work as specified herein. RESIDENT understands and agrees that he/she and all of them shall not be considered officers, employees or agents of the District, and are not entitled to benefits of any kind or nature normally provided employees of the District or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. RESIDENT assumes the full responsibility for the acts and/or omissions of themselves or their agents as they relate to the service to be provided under this Agreement. Nothing in this Agreement shall give the RESIDENT authority with respect to any

District decision beyond the rendition of information, advice, recommendation, or counsel. RESIDENT is not authorized to make any representation, contract or commitment on behalf of District.

II. TERMS OF AGREEMENT

This agreement is entered into on the Effective Date, and creates a tenancy at will, which may be terminated by either party upon a thirty (30) day written notification.

If at any time, the DISTRICT determines that the RESIDENT is not adhering to the intent of the Agreement and is not providing full service to the DISTRICT, the will of the DISTRICT shall prevail, and the RESIDENT will remove their property and vacate the premises within the thirty (30) day written notification period described above.

It is expressly understood by RESIDENT that, although RESIDENT's employment relationship with DISTRICT and contractual relationship under this AGREEMENT are separate and distinct, the DISTRICT does prefer having a current employee of DISTRICT be the RESIDENT. Therefore, in the event RESIDENT ceases to be an employee of DISTRICT, DISTRICT has the right to terminate this AGREEMENT with thirty (30) day written notice.

III. CONSIDERATION

Good, valuable, and adequate consideration exists in the benefits and services which the DISTRICT and RESIDENT hereby agree result from the mutual performance thereof.

IV. ENTIRE AGREEMENT:

This Agreement embodies the entire agreement between the parties. Both parties represent that, in entering into this Agreement, they shall not rely upon any previous representation, whether expressed orally, or implied, or any inducement or agreement of any type or nature heretofore.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed this 7th day of May, 2019.

ON-SITE RESIDENT(S)

By: 

CHRIS ERWIN

SANTEE SCHOOL DISTRICT

Recommended:

By: _____
Karl Christensen
Assistant Superintendent
Business Services
Phone: (619) 258-2320

Approved:

By: _____
Dr. Kristin Baranski
Superintendent

Approved by the Board of Education of Santee School District at the May 7, 2019 Board Meeting.

Consent Item D.2.16.
Prepared by Karl Christensen
May 7, 2019

Authorization to Solicit Formal Bids for Asphalt
Replacement/Repair Projects

BACKGROUND:

For 2019-20, the Deferred Maintenance plan incorporates repair and replacement of asphalt for parking lots and playground areas at several sites. It is anticipated that the total costs of these projects will exceed the \$200,000 limit for CUPCCAC informal bids. Consequently, a formal bid process will be used for these projects.

RECOMMENDATION:

It is recommended that the Board of Education provide authorization to solicit formal bids for various asphalt replacement/repair projects. Acceptance of a bid will be brought back to a subsequent Board meeting for approval.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

There is no fiscal impact at this time.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.16.

Consent Item D.3.1.

Approval of Digital Learning Program
iPad Devices and Equipment Purchase
District 1:1 Digital Program (2nd Cycle)

Prepared by Dr. Stephanie Pierce
May 7, 2019

BACKGROUND:

Santee School District started the 1:1 Digital Learning Program in the 2013-14 school year by providing iPad Air devices to teachers, administrative staff and the 3rd to 5th grade students. By the following year, Santee School District was one of the few school districts in San Diego County to implement a complete 1:1 digital program, with the provision of iPad devices to all students from K to 8th grade.

The 2019-20 school year will be the start of the second cycle of the 1:1 Digital Learning Program. In order to continue providing our students with a purposeful academic environment with challenging digital curriculum, we recommend the replacement of all the staff and student iPad devices and the school site app caching servers.

RECOMMENDATION:

Administration recommends approval of the purchase of the 6th Generation iPads, servers, iPad cases, and accessories for all teachers, staff and students in grades K – 8 for the 2019-20 school year not to exceed the amount budgeted.

This recommendation supports the following District goals:

- Assure the highest level of educational achievement for all students
- Provide a safe, engaging environment that promotes creativity, innovation and personalized learning
- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

Funding for these devices, up to \$3,033,773, will come from Base Grant and Supplemental Grant portions of the Local Control Funding Formula (LCFF).

Current Estimate

Description	Qty.	Price	Sub-Total	Sales Tax	TOTAL
iPad WiFi 32GB - Space Gray (10 Pack)	800	\$2,940	\$2,352,000	\$182,280	\$2,534,280
Tech-Armor Braided Cable	8000	\$9	\$72,000	\$5,580	\$77,580
Brenthaven Student iPad Case	8000	\$30	\$240,000	\$18,600	\$258,600
UZBL Teacher iPad Case	600	\$30	\$18,000	\$1,395	\$19,395
Logitech Crayon for iPad (teacher)	400	\$50	\$20,000	\$1,550	\$21,550
Bluetooth Keyboard (teacher/staff)	525	\$23	\$12,075	\$936	\$13,011
MacBook Air iPad Mgmt. (5 Pack)	1	\$5,365	\$5,365	\$416	\$5,781
MacMini App Caching Servers	10	\$1,253	\$12,530	\$971	\$13,501
Total					\$2,943,708
CA Recycling (iPad/MacBook)					\$40,075
iPad Apps Volume Purchase Program					\$50,000
TOTAL					\$3,033,773

STUDENT ACHIEVEMENT IMPACT:

These devices will serve as an integral component of daily instruction, providing students a purposeful academic environment with challenging curriculum that is student-centered and focused on inquiry-based learning.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.1.

Consent Item D.3.2.

Approval of Year 5 Teacher/Administrator Laptop Depreciation and Replacement Plan

Prepared by Dr. Stephanie Pierce
May 7, 2019

BACKGROUND:

The Santee School Board approved the Centralized Teacher Laptop Depreciation and Replacement Plan on August 18, 2015. This plan includes the scheduled teacher laptop depreciation/replacement and the funding of an annual deposit to the Technology Reserve.

Centralizing the purchase, depreciation and replacement of teacher laptop allows the District to:

- a. Plan for depreciation and replacement
- b. Create technology equity
- c. Manage mobile technology inventory

This the final year of the 5-Year Centralized Teacher Laptop Depreciation and Replacement Plan. Over the last 4 years, we have replaced over 294 laptops. This year, we will be replacing approximately 115 laptops.

Site/Department	Qty.	Site/Department	Qty.
Cajon Park School	5	Pepper Drive School	31
Carlton Hills School	11	PRIDE Academy	10
Carlton Oaks School	8	Rio Seco School	8
Chet F. Harritt School	11	Sycamore Canyon School	9
Hill Creek School	8	Education Services	6
TK/EAK Teachers	6	Spare Units	2

RECOMMENDATION:

Administration recommends approval the purchase of the 115 laptops as part of the Centralized Teacher Laptop Depreciation and Replacement Plan.

This recommendation supports the following District goals:

- Assure the highest level of educational achievement for all students

- Provide a safe, engaging environment that promotes creativity, innovation and personalized learning.
- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The approximate replacement cost per laptop including software licenses:

Description	Qty.	Value	Total Value
Laptop (MacBook Air or Lenovo Yoga)	115	\$1,100.00	\$126,500.00
USB-C to VGA Adapter	115	\$20.00	\$2,300.00
Sub-Total			\$128,800.00
CA Recycle Fee	115	\$5.00	\$575.00
CA Sales Tax			\$9,982.00
TOTAL			\$139,357.00

The fiscal impact for Year 5 Teacher/Staff Laptop Depreciation/Replacement is approximately \$139,357.00. This will be funded from the General Fund.

STUDENT ACHIEVEMENT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.2.

Consent Item D.3.3.

Approval of Recycling Surplus 1:1 Digital Program iPads and First Generation MacBook Airls

Prepared by Dr. Stephanie Pierce
May 7, 2019

BACKGROUND:

Santee School District started the 1:1 Digital Learning Program in 2013-14 with the provision of Apple iPad devices for all teachers and students.

Currently, the District has approximately 7000 iPad devices that are 5 years old and will be retired at the end of this school year. Santee School District can maximize the residual value of these iPad devices by recycling through an Apple IT Buy-Back program with Diamond Assets. First generation teacher MacBook Airls that will be retired at the end of the school year will also be included in the buy-back program.

Based on the approximate iPad device and MacBook Air laptop quantity, the estimated residual is \$451,752.00. Diamond Assets will guarantee a 70% value based on the actual unit count. The guaranteed value is approximately \$316,207.50. The recycle value lies between the estimated residual amount and the guaranteed value amount.

RECOMMENDATION:

Administration recommends Board approval to recycle the current 1:1 Digital Program iPads and the first generation teacher MacBook Air laptops through the Apple IT Buy-Back program with Diamond Assets.

This recommendation supports the following District goals:

- Assure the highest level of educational achievement for all students
- Provide a safe, engaging environment that promotes creativity, innovation and personalized learning.
- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

There is no fiscal impact. The Apple IT Buy-Back with Diamond Assets will maximize the residual value of the old iPad devices and MacBook Air laptops.

Estimated Residual Value

Description	Qty.	Value	Total Value
iPad Air - 16GB	7048	\$60.00	\$422,880.00
iPad Air - 32GB	353	\$65.00	\$22,945.00
MacBook Air 13" - Early 2014	20	\$270.00	\$5,400.00
iPad 2 - 16GB	100	\$5.00	\$500.00
Total			\$451,725.00
Guaranteed Value (70%)			\$316,207.50

[Guaranteed Value is based on actual unit count]

STUDENT ACHIEVEMENT IMPACT:

The recycling of these devices will allow us to off-set the cost for the second cycle of the District's 1:1 device program.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.3.

Consent Item D.3.4.

Approval of Contract for Guided Language Acquisition Design (GLAD) Training

Prepared by Dr. Stephanie Pierce
March 7, 2019

BACKGROUND:

During the 2017-18 school year, we identified the need to build capacity for teachers around supports for our English Language Learners and language acquisition. During the 2017-18 and 2018-19 school year, 31 teachers received training through Orange County Department of Education (OCDE) Project Guided Language Acquisition Design (GLAD). Beginning in June 2019, an additional 20 District teachers will receive Tier I and II training.

The training will begin with a two-day Research and Theory training on June 7 and 10, 2019. Participants will then complete Tier 1 and Tier II Training in the 2019-20 school year.

Two-Day Research & Theory Workshop (Part I of training) - June 7 and 10, 2019

- Following the Joyce and Showers model, participants are introduced to the theoretical and research base of the model, engage in dialogue around current pedagogy and learn strategies that promote academic discourse and literacy success for all students. The strategies support learners in achieving grade level standards.

Classroom Demonstration Lessons (Part II of training) - September 24-27, 2019

- Following the Two-Day Research & Theory Workshop, participants attend a demonstration week observing the model and strategies being implemented in a regular classroom, during the morning. Afternoons are used for collaboration, processing and to allow teachers "hands-on" planning. Student and teacher unit materials are included.

RECOMMENDATION:

Administration recommends approval of the contract for OCDE Project GLAD training.

This recommendation supports the following District goals:

- Assure the highest level of educational achievement for all students.
- Implement a professional development plan as the cornerstone of employee performance and growth.

FISCAL IMPACT:

The total cost of the Project GLAD professional development for 20 teachers paid from Title III funding will be:

Training	\$20,500
Materials	\$900
<u>Estimated Substitute Costs for six release days</u>	<u>\$14,280</u>
Total Cost	\$35,680

STUDENT ACHIEVEMENT IMPACT:

Professional development around research proven strategies to support English Learners will provide teachers with the tools they need to scaffold instruction to meet student needs. This training meets the requirements of our Title III plan.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.4.

**CONTRACT FOR
Santee School District
Ms. Dawn Minutelli, Director of Curriculum and Assessment
9625 Cuyamaca Street, Santee, CA 92071
OCDE Project GLAD® Training for 2018-2019 School year**

PURPOSE: During the 2018-2019 school year 20 Participants from the Santee School District will complete Tier I and Tier II Training.

Two-Day Research & Theory Workshop (Part I of training)- DATES: June 7 and 10, 2019

Following the Joyce and Showers model, participants are introduced to the theoretical and research base of the model, engage in dialogue around current pedagogy and learn strategies that promote academic discourse and literacy success for all students. GLAD Strategies will be aligned to CCSS standards and to the California ELD Standards.

Demonstration Session (Part II of training). Following the Two-Day Research & Theory Workshop, participants attend a demonstration week observing the model and strategies being implemented in a regular classroom, during the morning. Afternoons are used for collaboration, processing and to allow teachers "hands-on" planning. Student and teacher unit materials are included. In the afternoons, teachers will have opportunities to collaborate, process, plan and prepare GLAD units.

DATES: Demonstration Dates: September 24-27, 2019

4-day Classroom Demonstration

Santee School District School will provide Project GLAD Trainers Gloria Velarde and Lorena Beifuss with a school site location, assigned demonstration grade level, and classroom number 60 days prior to the demonstration training date. OCDE Project GLAD® trainers Gloria Velarde and Lorena Beifuss will select a 4th grade standards-based GLAD unit 30 days in advance of demonstration and will provide teacher materials for this demonstration. In case of cancellation, trainers need to be notified at least 60 days in advance or cost for the amount of hours spent on prep time (rate of \$100.00 per hour) plus teacher materials will be invoiced to district by both trainers

COSTS: Training Fees:

20 participants @ \$1,025.00 per participant 20,500

Total Proposal	20, 500
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Learning Guide (Training Binder): @\$45.00 per participant will be purchased through the OCDE Project GLAD ® istore and will be ordered by Dawn Minutelli, Director of Curriculum and Assessment for Santee School District. A P.O. will be sent by Dawn Minutelli to the Orange County Department of Education once they have been ordered.

NOTE: The Santee School District must give a 30-day notice to change the number of teachers being trained.

The Santee School District will be charged for the number of teachers stated on this proposal. If number increases at any time, a 30 day notification must be provided so that teacher materials can be prepared. Please sign this contract and return an electronic copy of this contract to Lorena Beifuss and Gloria Velarde before training commences.

Signature of Contract Acceptance: _____ Date: _____

Consent Item D.3.5.

Approval of Nonpublic Agency Master Contract with SPOT Kids Therapy for Additional Psycho-Educational Assessments

Prepared by Dr. Stephanie Pierce
May 7, 2019

BACKGROUND:

Recently, one of the Santee School Psychologists retired. While a replacement has been hired, additional psychologist assessment hours are needed in order to meet assessment timelines and stay in compliance. Spot Kids Therapy can provide a short term psychologist. The Santee School District has a current contract with this agency for speech, occupational therapy services and psychological assessments.

RECOMMENDATION:

Administration recommends the Board of Education approve an increase of school psychologist hours with SPOT Kids Therapy for up to 74 hours for the term of April 24, 2019 through June 30, 2019. The Nonpublic Agency Master Contract will be available at the Board meeting for review.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

The estimated cost for additional psychological assessments through SPOT Kids Therapy for the period of April 24, 2019 through June 30, 2019 is 74 hours at \$83.00 per hour for a total of \$6,142.00.

STUDENT ACHIEVEMENT:

Psycho-educational assessments are required to determine if a child qualifies for special education.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.5.

Consent Item D.3.6.

Approval of Outdoor Education Program Agreements
with the San Diego County Office of Education

Prepared by Dr. Stephanie Pierce
May 7, 2019

BACKGROUND:

The San Diego County Office of Education (SDCOE) has submitted agreements for its Outdoor Education Program to the District for approval. Fees for the Outdoor School Program are \$330 for the 5-day program (or \$280 for 4 days when scheduled during a week including a holiday) for each child in full attendance, which is an increase of \$5 from the 2018-19 fees.

Program charges for the 5-day program per student is \$355 and \$315 for the 4-day program which includes \$30 for transportation costs and student insurance. Beginning in the 2017-18 school year the San Diego County Office of Education implemented discounts including an equity credit and a discount for 3-year contract. The discounts have been applied across the district resulting in a \$45 decrease per student. The tentative schedule and fees for the Outdoor Education Program are below.

School Site	Departure Date	# of School Days	Cost - Camp, Transportation, Insurance
Chet F. Harritt STEAM	09/23/19	5 days (Sept) *	\$300.00
Carlton Oaks	11/18/19	5 days (Dec) *	\$305.00
Pepper Drive	12/16/19	5 days (Dec) *	\$305.00
Cajon Park Rio Seco	01/13/20	5 days	\$315.00
Hill Creek	05/18/20	5 days	\$315.00
Carlton Hills PRIDE Academy Sycamore Canyon	05/26/20	4 days	\$275.00

*Schools that attend in September and October through December are provided a \$10 and \$5 discount, respectively.

In addition, fees for the Marine Science Program half-day Floating Lab are \$730.00 per morning trip and \$690 per afternoon/twilight trip.

RECOMMENDATION:

Administration recommends that the Board of Education approve the 2019-20 Outdoor Education Agreements with the San Diego County Office of Education.

This recommendation supports the following District goals:

- Assure the highest level of educational achievement for all students.
- Provide social, emotional and health service programs, integrated with community resources, to foster student character and personal well-being.

FISCAL IMPACT:

The cost per student for the Outdoor School Program is \$315 (5-day program) or \$270 (4-day program), which includes camp fees paid to the San Diego County Office of Education and transportation fees. Student contributions, scholarships, and fundraisers all contribute to funding needed for students to attend camp.

The cost of the Marine Science Floating Lab is \$730 per morning trip and \$690 per afternoon/twilight trip paid through student contributions, site categorical funding, and PTA donations. Students needing financial assistance are assured participation through PTA donations and scholarships.

STUDENT ACHIEVEMENT IMPACT:

The Outdoor Education Program provides students with an enriched, alternative learning experience. The Program mission is to provide students with experiential learning programs that enhance awareness and scientific understanding of the natural world and their connection to it while building self-reliance, teamwork, and a sense of social responsibility.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.6.



AGREEMENT FOR PARTICIPATION AND SERVICES 2019-2020
OUTDOOR EDUCATION PROGRAM



THIS AGREEMENT is entered into this 1st day of April, 2019, by and between the Superintendent of Schools, Office of Education, San Diego County, hereinafter called the OFFICE and Santee School District hereinafter called the SCHOOL/DISTRICT.

WHEREAS, the OFFICE operates for the schools of San Diego County an outdoor education program at designated sites and authorized by the Education Code Section 35335 and following and 8760 and following; and

WHEREAS, the SCHOOL/DISTRICT desires to participate in said program; NOW, THEREFORE, the parties agree as follows:

I Use and Occupancy of Outdoor Education Premises and Facilities

A. The OFFICE agrees to provide:

- (1) Administration and operation of the outdoor education program.
- (2) Outdoor science education and conservation instructional and supervision services for an educational program.
- (3) Sites, buildings, utilities, and maintenance.
- (4) Food and its preparation.
- (5) All staff other than school district employees accompanying students.
- (6) Preparation and distribution of outdoor school schedules designating the site to be attended and the specific dates of attendance.
- (7) Promotion of the outdoor school program.
- (8) Transportation for students while in camp.

B. The SCHOOL/DISTRICT agrees to:

- (1) Pay to the OFFICE a "per pupil fee" less any applicable discounts, based on the number of SCHOOL/DISTRICT student's actual attendance at any time during each encampment.
- (2) In the event that the actual total number of SCHOOL/DISTRICT students attending during the agreement period is less than the minimum guaranteed number of students noted in section III.B., then the SCHOOL/DISTRICT shall pay OFFICE a "per pupil fee" to cover the difference between the guaranteed number and the number in actual attendance. Payments shall be made as noted in section B.(5).
- (3) For purposes of this agreement:
 - (a) "Pupil fee" means that per pupil amount established by the OFFICE for a school year as the cost of a pupil's instruction, food, lodging, and support services.
 - (b) Attendance for any portion of a day shall be counted a full day in camp.
 - (c) **No refund of fees shall be made for students sent home for disciplinary reasons.**
- (4) Payments to OFFICE for all fees under this agreement shall be made as follows:
 - (a) For San Diego County School Districts and Schools, payment shall be made by way of an auditor's cash transfer initiated by the OFFICE after each student encampment. OFFICE will provide DISTRICT/SCHOOL appropriate detailed backup for all charges.

- (b) For private schools and out-of-county schools/districts, or others not subject to an auditor's transfer, OFFICE will invoice the participating schools or districts and payment shall be made to OFFICE within 30 days of invoice. Invoices that are not paid in full within 30 days after invoice will be considered past due and will be subject to a 1.5% per month late fee on any outstanding balance, which will compound until paid in full. If collections are necessary, debtor agrees to pay all costs of collection, including but not limited to reasonable attorney's fees, court costs, and third party collection agencies.
- (5) Provide transportation for pupils to and from outdoor school. In the event of an emergency closure of the camp facility, the SCHOOL/DISTRICT is responsible to evacuate students from the facility. If the SCHOOL/DISTRICT is unable to provide transportation within the timeframe needed to ensure the safety of students, the OFFICE will provide transportation and invoice the SCHOOL/DISTRICT for the actual cost of transportation.
- (6) Secure necessary funding so no child will be denied the outdoor school experience because of inability to pay.
- (7) Provide approximately one classroom teacher for every 30 pupils to actively participate in the 24-hour per day program under the direction of the site administrator.
- (8) Comply with the outdoor school schedule.
- (9) Each party shall defend, indemnify and hold the other party and the State of California, its officers, employees, and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of or resulting from, SCHOOL/DISTRICT's use and occupancy of the premises and facilities and participation in the activities of the Outdoor Education Program under this agreement. The indemnifying party at its own cost, expense and risk, shall defend any and all actions, suits or other legal proceedings, that may be brought or instituted against the other party, its officers, agents, or employees, on any such claim or demand, and pay or satisfy the judgement that may be rendered against the San Diego County Superintendent of Schools, its officers, agents, or employees, in any such action, suit, legal proceedings or result thereof.

Additionally, SCHOOL/DISTRICT shall maintain general liability and property damage insurance in at least the minimum amount of \$2,000,000 to cover all activities under this agreement and provide OFFICE a certificate of insurance naming the OFFICE and State of California as additionally insured under the policy. Coverage under said policies shall not be reduced or canceled without thirty (30) days prior written notice to OFFICE and all required coverage shall be reinstated or replaced prior to expiration/cancellation date and new certificates naming the OFFICE and State of California as additionally insured under the policy shall be issued to OFFICE for the replacement policy or policies.

- (10) Provide all required information on the Participation Agreement form for each school that will participate in the OFFICE Outdoor School program. Form shall be completed and submitted to OFFICE by the deadline noted on the application form. **Participation Agreement shall be filled out each year of a multi-year agreement.**
- (11) Provide to OFFICE, on timelines indicated, complete and accurate information for each student, teacher and school on all Outdoor School registration and health forms provided by the OFFICE. Forms are available via SDCOE website. Such information includes, but is not limited to; a complete and accurate list of the students and teachers from each school who will attend the Outdoor School Program. The required student information includes, but is not limited to; the student name, gender, ethnicity code, Child Nutrition program eligibility status (free, reduced, or paid), complete and accurate student health forms, information on requirements for special meals, authorizations for medications and prescriptions. Parental and physician signatures are required as noted on the forms. The OFFICE is authorized by the State of California Department of Education to obtain from the SCHOOL/DISTRICT all student information required to participate in the State and Federal child nutrition programs, including, but not limited to; each student's child nutrition eligibility status (Free, Reduced, Paid), ethnicity code, and other appropriate demographic or identifying information. **If you choose to not provide this information prior to the encampment the cost per student will increase by \$25.00.**

(12) Provide services and/or accommodations as specified in the student's IEP or Section 504 plan for all students with special needs participating in Outdoor School programs.

II. Agreement Period

A. The term of this agreement shall commence on **July 1, 2019** and will continue through **June 30, 2020**, based on the option chosen below. Year 3 of 3

B. Please initial one of the options below to determine the number of years for this agreement:

a. Option 1 – 1 Year Agreement

b. Option 2 – 2 Year Agreement with the base fee and equity credit rate locked in for two years.

c. Option 3 – 3 Year Agreement with the base fee and equity credit rate locked in for 3 years and provides a \$10 discount per full fee student.

III. Fees and Minimum Guaranteed Participation

A. The fee schedule is established each year and is adopted by the Board of Education. The applicable adopted fee schedule for fiscal year **2019-2020** is attached and is hereby made a part of this agreement. The fee schedule now includes available discounts which will be applied to the "per pupil fee" when applicable:

5-day Program**	Per Student	\$330.00
4-day Program***	Per Student	\$280.00

** Discounts 5-day Program

*Equity Credit: \$90 discount multiplied by the percentage of students who have been identified as socioeconomically disadvantaged, as reported to the CDE, will be applied to the final invoice.

*Introductory Credit: \$10 credit per full fee student.

*Three Year "Discount" Contract: Locks in Base Fee and Equity Credits for three years and adds a \$10 credit per full fee student.

Two Year "Fee Lock" Contract: Locks in Base Fee and Equity Credits for two years.

September Rates: \$320 per student. Other discounts may be combined.

October thru December Rates: \$325 per student. Other discounts may be combined.

**Does not apply to out of county schools, private schools, or non-school groups.*

*** Discounts 4-day Program

Equity Credit: \$78 discount multiplied by the percentage of students who have been identified as socioeconomically disadvantaged, as reported to the CDE, will be applied to the final invoice.

Introductory Credit: \$8 credit per full fee student

Three Year "Discount" Contract: Locks in Base Fee and Equity Credits for three years and adds an \$8 credit per full fee student.

Two Year "Fee Lock" Contract: Locks in Base Fee and Equity Credits for two years.

September Rates: \$270 per student. Other discounts may be combined.

October thru December Rates: \$275 per student. Other discounts may be combined.

**Does not apply to out of county schools, private schools, or non-school groups.*

B. This agreement may be terminated at any time upon mutual agreement of the parties involved. A cancellation fee may be imposed if:

a. A multi-year signed agreement is cancelled in any of the subsequent years; the discounts received must be paid back to SDCOE. Estimated amount is \$ 5,501.23

b. A signed agreement is returned and then cancelled without attending camp, 85% of the projected participation for the school is due if time slot could not be filled.

C. The SCHOOL DISTRICT guarantees payment of the "per pupil fee" to the Office for not less than 85% of the total projected participation from all schools from the district as noted below during the school year. For multi-year contracts, the second and third year numbers cannot fluctuate more than 15% of the original year contract. In the event of a major change in the District that affects a school, you may contact OFFICE to discuss the contract terms. Minimum number of students per school as follows:

School	Scheduled	Guaranteed	Days	Week of
Chet F Harritt	60	51	5	9/23/19
Carlton Oaks	75	64	5	11/18/19
Pepper Drive	115	98	5	12/16/19
Cajon Park	110	94	5	1/13/20
Rio Seco	115	98	5	1/13/20
Hill Creek	65	55	5	5/18/20
Carlton Hills	55	47	4	5/26/20
Pride Academy	50	43	4	5/26/20
Sycamore	40	34	4	5/26/20

Executed by the parties on the dates shown below their respective signatures.

Santee
School/District

By _____

Title _____

Date _____

County Superintendent of Schools
San Diego County Office of Education



Authorized Signature

Senior Director, Outdoor Education
Title

April 1, 2019
Date

Authorized or ratified by the Board of Education on:

Rules for acceptance and participation in the outdoor school program are the same for everyone without regard to race, color or national origin, sex, gender or handicap.

**SAN DIEGO COUNTY OFFICE OF EDUCATION
OUTDOOR EDUCATION PROGRAM
FEES AND CHARGES 2019-20**

<u>PROGRAM NAME</u>	<u>UNIT BASE FOR CHARGE</u>	<u>NOTES</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>
<u>OUTDOOR SCHOOL PROGRAM</u>					
5-day Program	Per student	*	\$320.00	\$325.00	\$330.00
4-day Program	Per student	(3) *	270.00	275.00	280.00
Classroom Teachers-Food Serv Ops	Per Teacher/Per Day		11.00		
Insurance	Per Student/Per Day	(1)	0.28		

Discounts 5-day Program

***Equity Credit:** \$90 discount multiplied by the percentage of students who have been identified as socioeconomically disadvantaged, as reported to the CDE, will be applied to the final invoice.

***Introductory Credit:** \$10 credit per full fee student.

***Three Year "Discount" Contract:** Locks in Base Fee and Equity Credits for three years and adds a \$10 credit per full fee student.

Two Year "Fee Lock" Contract: Locks in Base Fee and Equity Credits for two years.

September Rates: \$320 per student. Other discounts may be combined.

October thru December Rates: \$325 per student. Other discounts may be combined.

**Does not apply to out of county schools, private schools, or non-school groups.*

Discounts 4-day Program

***Equity Credit:** \$78 discount multiplied by the percentage of students who have been identified as socioeconomically disadvantaged, as reported to the CDE, will be applied to the final invoice.

***Introductory Credit:** \$8 credit per full fee student.

***Three Year "Discount" Contract:** Locks in Base Fee and Equity Credits for three years and adds an \$8 credit per full fee student.

Two Year "Fee Lock" Contract: Locks in Base Fee and Equity Credits for two years.

September Rates: \$270 per student. Other discounts may be combined.

October thru December Rates: \$275 per student. Other discounts may be combined.

**Does not apply to out of county schools, private schools, or non-school groups.*

OUTREACH PROGRAMS

Marine Science Floating Lab	Per Morning Trip		700.00	700.00	730.00
Marine Science Floating Lab	Per Afternoon/Twilight Trip		670.00	670.00	690.00
Splash Science Mobile Lab	Per Day	(8)	670.00	690.00	740.00
Green Machine Mobile Classroom	Per Day	(8)	455.00	475.00	510.00

ALL PROGRAMS

Visitor Meal - Food Service Operations	Per Meal/Min 3 Meals		8.31		
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SITE RENTAL PROGRAM

		(4) (5) (7)			
One overnight - 3 meals with cabin	Per Guest		74.00	75.00	77.00
Two overnights - 5 meals with cabin	Per Guest		118.00	126.00	130.00
Three overnights - 8 meals with cabin	Per Guest		197.00	197.00	203.00
Overnights - no meals with cabin	Per Guest/Per Night	(9)	52.00	53.00	55.00
Visitor Meal - Food Service Operations	Per Meal/Min 3 Meals		8.18	8.30	8.50
Kitchen access for self-prep meals	Per Scheduled Meal	(9)	182.00	185.00	190.00
Plus State Park Fee (Cuyamaca and Palomar only)	Per Guest/Per Night	(2)	3.00	3.00	3.00

**SAN DIEGO COUNTY OFFICE OF EDUCATION
OUTDOOR EDUCATION PROGRAM
FEES AND CHARGES 2019-20**

<u>PROGRAM NAME</u>	<u>UNIT BASE FOR CHARGE</u>	<u>NOTES</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>
<u>ADDITIONAL SERVICES/FACILITIES</u>		(4)			
Overnights (after 4 nights)	Per Guest/Per Night		\$35.36	\$36.00	\$37.00
Camper Insurance	Per Guest/Per Day	(1)	0.23		
Day Use Fee - Outside only	Per 4 hours or Part Thereof During Regular Work Day		414.18	425.00	437.00
Facilities:		(4)			
Individual Bedroom	Per night or Part Thereof		26.27	27.00	28.00
Assembly Hall	Per Day or Part Thereof		36.37		
Assembly Hall, Craft Shop, Infirmary, Lodge, or Staff Lounge	Per Day or Part Thereof		46.47	40.00	41.00
Dining Room or Meeting Room	Per Day or Part Thereof (for day use group)		333.37	338.00	347.00
Auxiliary SDCOE Staff:		(4)			
Instructional or Summer Program Staff	Per 8 Hour Day/Per Staff Member or Part Thereof	(4) (6)	368.72	375.00	385.00
Lifeguard	Per 8 Hour Day/Per Staff Member or Part Thereof	(4) (6)	368.72	375.00	385.00
Nurse	Per 8 Hour Day/Per Staff Member or Part Thereof	(4) (6)	409.13	500.00	510.00

Notes:

1. Insurance premium will be paid by Cuyamaca Outdoor School.
2. State Park fees are set by State Parks & Recreation and are subject to change.
3. 4-day programs are available on designated SDCOE holiday weeks only. Refer to your Outdoor School Schedule.
4. All accommodations and staffing are subject to availability and must be arranged in advanced.
5. Minimum group sizes for 1-2 nights: 50; for more than 2 nights: 100. Smaller groups may call the Director for consideration.
6. This rate charged for up to a maximum of 8 hours per day or 40 hours per week. OT will be charged if these hours are exceeded. The availability of auxiliary staff is not guaranteed, it is highly recommended that groups bring their own staff (lifeguard must be certified).
7. The Director reserves the right to alter the above fee schedule to accommodate special staffing, group sizes, or unusual program needs.
8. Schools may request an additional TA to accompany the Splash Lab or Green Machine in lieu of the school providing a volunteer. Additional TAs are subject to availability at an additional fee of \$150.00 per day/per TA. Please request at least two weeks in advance of the trip.
9. Site rental without meals is by special arrangement. Kitchen access fee includes supervision.

**SAN DIEGO COUNTY OFFICE OF EDUCATION
OUTDOOR EDUCATION PROGRAM
FEES AND CHARGES 2019-20**

<u>PROGRAM NAME</u>	<u>UNIT BASE FOR CHARGE</u>	<u>NOTES</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>
<u>OUTDOOR SCHOOL PROGRAM</u>					
5-day Program	Per student	*	\$320.00	\$325.00	\$330.00
4-day Program	Per student	(3) *	270.00	275.00	280.00
Classroom Teachers-Food Serv Ops	Per Teacher/Per Day		11.00		
Insurance	Per Student/Per Day	(1)	0.28		

Discounts 5-day Program

***Equity Credit:** \$90 discount multiplied by the percentage of students who have been identified as socioeconomically disadvantaged, as reported to the CDE, will be applied to the final invoice.

***Introductory Credit:** \$10 credit per full fee student.

***Three Year "Discount" Contract:** Locks in Base Fee and Equity Credits for three years and adds a \$10 credit per full fee student.

Two Year "Fee Lock" Contract: Locks in Base Fee and Equity Credits for two years.

September Rates: \$320 per student. Other discounts may be combined.

October thru December Rates: \$325 per student. Other discounts may be combined.

**Does not apply to out of county schools, private schools, or non-school groups.*

Discounts 4-day Program

***Equity Credit:** \$78 discount multiplied by the percentage of students who have been identified as socioeconomically disadvantaged, as reported to the CDE, will be applied to the final invoice.

***Introductory Credit:** \$8 credit per full fee student.

***Three Year "Discount" Contract:** Locks in Base Fee and Equity Credits for three years and adds an \$8 credit per full fee student.

Two Year "Fee Lock" Contract: Locks in Base Fee and Equity Credits for two years.

September Rates: \$270 per student. Other discounts may be combined.

October thru December Rates: \$275 per student. Other discounts may be combined.

**Does not apply to out of county schools, private schools, or non-school groups.*

OUTREACH PROGRAMS

Marine Science Floating Lab	Per Morning Trip		700.00	700.00	730.00
Marine Science Floating Lab	Per Afternoon/Twilight Trip		670.00	670.00	690.00
Splash Science Mobile Lab	Per Day	(8)	670.00	690.00	740.00
Green Machine Mobile Classroom	Per Day	(8)	455.00	475.00	510.00

ALL PROGRAMS

Visitor Meal - Food Service Operations	Per Meal/Min 3 Meals		8.31		
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SITE RENTAL PROGRAM

		(4) (5) (7)			
One overnight - 3 meals with cabin	Per Guest		74.00	75.00	77.00
Two overnights - 5 meals with cabin	Per Guest		118.00	126.00	130.00
Three overnights - 8 meals with cabin	Per Guest		197.00	197.00	203.00
Overnights - no meals with cabin	Per Guest/Per Night	(9)	52.00	53.00	55.00
Visitor Meal - Food Service Operations	Per Meal/Min 3 Meals		8.18	8.30	8.50
Kitchen access for self-prep meals	Per Scheduled Meal	(9)	182.00	185.00	190.00
Plus State Park Fee (Cuyamaca and Palomar only)	Per Guest/Per Night	(2)	3.00	3.00	3.00

San Diego County Office of Education

SCIENCE OUTREACH PROGRAM FIELD TRIP AGREEMENT – 2019-2020

THIS AGREEMENT, made this July 1, 2019 and which will terminate on June 30, 2020, by and between San Diego County Superintendent of Schools, hereinafter called the "County", and Santee School District hereinafter called the "District/School/Organization", mutually agree as follows:

1. Basis of Agreement

The County, as coordinator of the education outreach programs, has determined that it is desirable to conduct science outreach programs for schools and districts within the County of San Diego. For each science outreach program scheduled to serve the District/School/Organization, District/School/Organization agrees to adhere to the terms and conditions of this agreement.

It is understood that third parties (such as the Port of San Diego, County of San Diego, City of San Diego, San Diego County Water Authority and various other municipalities and water districts) sometimes agree to pay for a science outreach program to be delivered to a District/School/Organization. In these circumstances, County may invoice the third parties for the designated events (if the third party agrees) or will invoice the District/School/Organization (if the third party provides the funds directly to the District/School/Organization). The fees charged to third parties may be different than those stated below, based on the services requested by them.

Regardless of whether a third party funding source is involved, the District/School/Organization must still execute this agreement and be responsible for payment for any event which is not paid for by a third party.

2. Scope of Agreement

A. General

The County will make available and provide by this contractual agreement the following programs with pricing for school year 2019-2020:

- 1) Green Machine
\$510.00 per trip, serving up to four 1-hour classes of up to 30 students each
The Green Machine curriculum aligns with the California Science Content Standards for grades K-4. The presentation describes the journey from seed to dinner table through hands-on learning stations that enable students to learn where their food comes from. A musical and dramatic wrap-up reinforces the learning.
- 2) Splash Science Mobile Lab
\$740.00 per trip, serving up to four 1-hour classes of up to 36 students each
The Splash Science Mobile Lab curriculum aligns with the California Science Content Standards for grades 4-6. The presentation offers hands on learning opportunities for students at multiple learning stations; watershed/storm drain, GIS examination of local watersheds, water conservation, San Diego estuary, and microscope.
- 3) Marine Science Floating Lab
\$730.00 per morning trip and \$690 per afternoon/ twilight trip, serving up to 40 people on one of two boats. This program consists of half-day field trip on San Diego Bay with hands-on science instruction and materials.

B. County agrees to provide:

- 1) Instructional materials and equipment.
- 2) Boat transportation with qualified crew (Floating Lab only).
- 3) Curriculum and instruction.
- 4) Invoicing of the District/School/Organization for the field trip.

- C. District/School/Organization agrees to:
- 1) Schedule their participation in the program of choice with the County by phone or email.
 - 2) Provide a written request/authorization for the delivery of the program(s) in the form accepted by District (either a district PO, check or, for Private Schools only, a Personal Letter of Guaranty signed by the site administrator).
 - 3) Send no more than the maximum number of allowed per Marine Science Floating Lab field trip (40, including chaperones/teachers). If the school arrives for the field trip with a group size of more than 40, the ship captain may, at his/her sole option; refuse to take more than the maximum of 40 on board or agree to accept additional passengers up to a maximum of 45 with the understanding that the District/School/Organization agrees to pay an additional fee of \$50 for each person in excess of 40. Group sizes in excess of 45 will not be accepted under any circumstances. If the group arrives with more than 40, and the ship captain refuses to take more than 40 on board, the group may elect to leave some behind or cancel the trip. If the trip is canceled by the group in this circumstance, there will be no refund or compensation to the District/School/Organization.
 - 4) Provide a minimum of number of adult participants authorized by the District/School/Organization to supervise the students and participate in the delivery of each presentation during the day. The Green Machine requires a minimum of one participating adult, the Splash Science Mobile Lab requires two participating adults and the Marine Science Floating Lab requires a minimum of one participating adult.
 - a. Splash Lab and Green Machine only - If the school cannot provide the required participating adults, they must inform County a minimum of five days in advance of the scheduled field trip event. County will endeavor to locate suitable adults to participate in the presentation of the program in lieu of the school's participant(s) subject to a minimum charge of \$150 per participant provided by County.
 - 5) Provide written notification to County of field trip cancellation a minimum of twenty (20) working days in advance of the scheduled trip. Cancellation with less than twenty working days notification will result in a cancellation fee equal to fifty percent (50%) of the normal fee for the field trip event. Cancellation with less than five (5) days notice will result in a cancellation fee equal to one hundred percent (100%) of the normal fee for the field trip event.
 - 6) Pay the agreed upon fees upon receipt of invoice. District/School/Organization will be invoiced 30 days prior to the trip when possible and refunds will be processed based on the above guidelines if the field trip is canceled.
 - 7) County may terminate individual scheduled presentations at any time due to mechanical breakdown or other reason outside of their control (sick staff, etc.). If County cancels a program, they will endeavor to reschedule with the District/School/Organization at the District/School/Organization's earliest convenience. If County cannot reschedule the canceled event at a mutually agreeable time, they will refund all fees paid for the undelivered event.

3. **Authorization to Copy Materials**

The County hereby authorizes the District/School/Organization to make copies of individual pages of the worksheets and teacher's guide as necessary and appropriate to enhance their participation in the County program. Copying materials for any other purpose is prohibited without the express permission of the County.

4. **Confidentiality of Service or Work**

All curriculum and participant information are considered proprietary and confidential. All requests for information relating to the County's program should be directed to the County Office.

5. **Independent Contractor**

It is expressly understood that at all times while rendering the services described herein and in complying with any terms and conditions of this Agreement, the County is acting as an independent contractor and is not an officer, agent, or employee of the District/School/Organization.

6. **Hold Harmless**

Each party agrees to hold harmless, defend, and to indemnify the other, its officers, agents, and employees from every claim, demand, or liability which may be made by reason of:

A. Any injury to person, including death therefrom, or damage to property sustained by the Party or any person, firm, student, teacher, volunteer, or corporation, employed directly or indirectly associated with or employed by it, however caused; and

B. Any injury to person, including death therefrom, or damage to property sustained by any person, firm, student, teacher, volunteer, or corporation, caused by any act, neglect, default, or omission of the defending party, or of any person, firm, student, teacher, or corporation directly, or indirectly associated with or employed by it upon, or in connection with the services rendered pursuant to this agreement. The defending party at its own cost, expense and risk, shall defend any and all actions, suits or other legal proceedings, that may be brought or instituted against the non-defending party, its officers, agents, or employees, on any such claim or demand, and pay or satisfy the judgment that may be rendered against the San Diego County Superintendent of Schools, its officers, agents, or employees, in any such action, suit, legal proceedings, or result thereof.

7. **Insurance Requirements**

Both County and District/School/Organization shall maintain programs of general liability, property damage, worker's compensation, and auto insurance as required to protect the County and District/School/Organization as their interests may appear. Participants who are not covered by the Joint Powers Authority (JPA) program must provide a certificate of insurance for Comprehensive General Liability or Commercial Liability insurance in a minimum amount of \$2,000,000 per occurrence naming the San Diego County Superintendent of Schools as additionally insured and certificate holder under their policy.

8. **Compliance With Laws**

The District/School/Organization shall be subject to and shall comply with all Federal, State, and local laws, policies and regulations with respect to its performance under this agreement including but not limited to, licensing, employment and purchasing practices, and wages, hours and conditions of employment, including nondiscrimination.

9. **Compensation/Costs and Payment Schedule**

The contract price is a fixed fee per field trip based on the program and price indicated in Section 2 above. County will prepare and submit an invoice for each field trip. The District/School/Organization agrees to pay County's invoice on a Net 30 day basis from date of receipt of invoice.

10. **Termination**

It is mutually agreed that either party may terminate this agreement by giving a minimum of twenty (20) working days written notice.

11. **Audit**

The District/School/Organization agrees to maintain and preserve any pertinent books, documents, papers, and records related to this agreement until three years after termination of this agreement, and to provide access to said documents to the County or any of its duly authorized representatives for examination or audit.

12. **Safety**

District/School/Organization will take all necessary precautions to ensure the safety of the students, staff, and visitors from any hazards inherent in execution of the field trips under this agreement.

13. **Governing Law/Venue San Diego**

In the event of litigation, the agreement and related matters shall be governed by and construed in accordance with the laws of the State of California. Venue shall be with the appropriate State or Federal court located in San Diego County.

14. **Final Approval**

This agreement is of no force and effect until approved by signature by the San Diego County Superintendent of Schools or his designee, the Interim Senior Director of Outdoor Education.

15. **Contract Participants**

If signed by a District, this contract will apply to all schools in the District, otherwise, it will apply only to the individual school or organization which signs the contract.

16. **County Contact Person**

San Diego County Office of Education
Bob Mueller, Executive Director, Outdoor Education and Student Support Services
6401 Linda Vista Road, Room 410, San Diego, California 92111-7399
(858) 292-3695 | Fax (858) 571-7206

17. **Entire Agreement**

This agreement represents the entire agreement and understandings of the parties hereto and no prior writings, conversations or representations of any nature shall be deemed to vary from the provisions hereof. This agreement may not be amended in any way except by a writing duly executed by both parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused the Contract to be duly executed, such parties acting by their representatives being duly authorized.

Santee School District

By [Signature]

Title ASST SUPR BUSINESS SERVICE

Date 4-29-19

Authorized or ratified by the Board of Education

on _____

County Superintendent of Schools
San Diego County Office of Education

[Signature]

Authorized Signature

Senior Director, Outdoor Education
Title

April 1, 2019
Date

Rules for acceptance and participation in these outreach programs are the same for everyone without regard to race, color or national origin, sex, age or disability.

Consent Item D.3.7.

Approval of Services Contract with San Diego County Office of Education for Next Generation Science Standards Summer Professional Development

Prepared by Dr. Stephanie Pierce
May 7, 2019

BACKGROUND:

During the 2018-19 school year, we identified the need to build capacity for teachers around the Next Generation Science Standards (NGSS). The District will enter into a Services Contract with San Diego County Office of Education to provide a NGSS summer professional development series. Santee School District will offer a professional learning series for grades K-2 teachers on July 1-3, 2019, for grades 3-5 teachers on June 24-26, 2019, and for grades 6-8 teachers on June 17-19, 2019. Teachers who attend will participate in a field trip to build their adult level learning of the local science phenomena and then engage in professional learning to bring their adult level learning to the classroom. Two lead teachers will attend to support and help lead the professional learning days. Lessons written will be expected to be taught in the fall in participating teachers classrooms.

RECOMMENDATION:

Administration recommends approval of the contract for NGSS training.

This recommendation supports the following District goals:

- Assure the highest level of educational achievement for all students.
- Implement a professional development plan as the cornerstone of employee performance and growth.

FISCAL IMPACT:

The total cost of the NGSS professional development will be funded by the Environmental Education Grant Program. Santee School District will receive up to \$27,300 to support up to 60 teachers.

STUDENT ACHIEVEMENT IMPACT:

Professional development around the NGSS standards supports the cycle of continuous improvement and ongoing learning for teachers. This training meets the requirements of our district's comprehensive professional development plan.

Motion: _____ Second: _____ Vote: _____ Agenda Item D.3.7.

Services Contract

SDCOE Agreement No. _____

This Agreement, for services is entered into this 16 day of April, 2019, by and between the SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS (hereinafter referred to as "County") and Santee School District (hereinafter referred to as "Consultant") who agrees to provide the following services to the County:

1. Scope of Services.

Consultant shall provide services as described in Exhibit "A" entitled "Special Provisions" attached hereto and made a part hereof.

2. Compensation and Reimbursement.

County shall compensate and reimburse Consultant as provided in Exhibit "A" entitled "Special Provisions" attached hereto and made a part hereof.

3. Term of Agreement.

The term of this Agreement shall be as described on Exhibit "A" entitled "Special Provisions" attached hereto and made a part hereof.

4. Termination.

This Agreement may be terminated with or without cause by County. Termination without cause shall be effective only upon 60-day written notice to Consultant. During said 60-day period Consultant shall perform all consulting services in accordance with this Agreement. This Agreement may be terminated by County for cause in the event of a material breach of this Agreement, misrepresentation by Consultant in connection with the formation of this Agreement or the performance of services, or the failure to perform services as directed by County. Termination for cause shall be effected by delivery of written notice of termination to Consultant. Such termination shall be effective upon delivery of said notice.

5. Confidential Relationship.

County may from time to time communicate to Consultant certain information to enable Consultant to effectively perform the services. Consultant shall treat all such information as confidential, whether or not so identified, and shall not disclose any part thereof without the prior written consent of the County. Consultant shall limit the use and circulation of such information, even within its own organization, to the extent necessary to perform the services. The foregoing obligation of this Paragraph 5, however, shall not apply to any part of the information that (i) has been disclosed in publicly available sources of information; (ii) is, through no fault of Consultant, hereafter disclosed in publicly available sources of information; (iii) is now in the possession of Consultant without any obligation of confidentiality; (iv) is required to be disclosed by operation of law; or (v) has been or is hereafter rightfully disclosed to Consultant by a third party, but only to the extent that the use or disclosure thereof has been or is rightfully authorized by that third party.

Consultant shall not disclose any reports, recommendations, conclusions or other results of the services or the existence of the subject matter of this contract without the prior written consent of the County. In its performance hereunder, Consultant shall comply with all legal obligations it may now or hereafter have respecting the information or other property of any other person, firm or corporation.

6. Public Records Act.

Consultant acknowledges that the San Diego County Superintendent of Schools is a public agency subject to the requirements of the California Public Records Act Cal. Gov. Code section 6250 et seq. The San Diego County Superintendent of Schools acknowledges that Consultant may submit information

that Consultant considers confidential, proprietary, or trade secret information pursuant the Uniform Trade Secrets Act (Cal. Civ. Code section 3426 et seq.), or otherwise protected from disclosure pursuant to an exemption to the California Public Records Act (Government Code sections 6254 and 6255). Consultant acknowledges that the San Diego County Superintendent of Schools may submit to Consultant information that the San Diego County Superintendent of Schools considers confidential or proprietary or protected from disclosure pursuant to exemptions to the California Public Records Act (Government Code sections 6254 and 6255). Upon request or demand of any third person or entity not a party to this Agreement ("Requestor") for production, inspection and/or copying of information designated by a Disclosing Party as Confidential Information, the Receiving Party as soon practical but within three (3) days of receipt of the request, shall notify the Disclosing Party that such request has been made, by telephone call, letter sent via facsimile and/or by US Mail to the address and facsimile number listed at the end of the Agreement. The Disclosing Party shall be solely responsible for taking whatever legal steps are necessary to protect information deemed by it to be Confidential Information and to prevent release of information to the Requestor by the Receiving Party. If the Disclosing Party takes no such action, after receiving the foregoing notice from the Receiving Party, the Receiving Party shall be permitted to comply with the Requestor's demand and is not required to defend against it.

7. Ownership of Documents.

All memoranda, reports, plans, specifications, maps and other documents prepared or obtained under the terms of this Agreement shall be the property of County and shall be delivered to County by Consultant upon demand.

8. No Assignments.

Neither any part nor all of this Agreement may be assigned or subcontracted, except as otherwise specifically provided herein, or to which County, in its sole discretion, consents to in advance thereof in writing. Any assignment or subcontracting in violation of this provision shall be void.

9. Audit.

Consultant agrees to maintain and preserve, until three (3) years after termination of the Agreement with the County and to permit the State of California or any of its duly authorized representatives, to have access to and to examine and audit any pertinent books, documents, papers, and records related to this Agreement.

10. Independent Contractor.

It is expressly understood that at all times, while rendering the services described herein, and in complying with any terms and conditions of this Agreement, Consultant is acting as an independent contractor and not as an officer, agent, or employee of the County.

11. Licenses, Permits, Etc.

Consultant represents and declares to County that it has all licenses, permits, qualifications, and approvals of whatever nature that is legally required to practice its profession. Consultant represents and warrants to County that Consultant shall, at its sole cost and expense, keep in effect at all times during the term of this Agreement, any license, permit, or approval which is legally required for Consultant to practice its profession.

12. Consultant's Insurance.

Consultant shall provide insurance as set forth in Exhibit "A" entitled "Special Provisions" attached hereto and made a part hereof.

13. Tuberculosis Clearance.

Consultant shall certify in writing that Consultant's employees, volunteers and subcontractors receive clearance for TB.

14. Pupil Safety/School Safety Act.

Contractor shall comply with all provisions of Education Code section 45125.1 et.sec.as applicable to the determination below. The COUNTY has completed the "Pupil Safety Provisions" below certifying the level of contact that CONTRACTOR is expected to have with COUNTY'S pupils.

_____ The COUNTY has determined that greater than limited contact with pupils may occur under the terms of this contract. Fingerprinting and certification will be required of the contractor. No work may take place until the requirements of Education Code section 45125.1 have been met.

 x The COUNTY has determined that limited contact with pupils may occur under the terms of this contract. In lieu of fingerprinting, a COUNTY employee will provide supervision at all times when the CONTRACTOR has contact with pupils.

_____ The COUNTY has determined that there will be no contact with pupils under the terms of this contract.

The above determination is made by Crystal Howe

Signature _____ Date 04/16/2019
(County Program Manager/Director)

15. Indemnification.

The Consultant agrees to hold harmless, defend, and to indemnify the County, its officers, agents, and employees against any and all losses, injuries, claims, actions, judgments, and liens arising from, or alleged to have arisen from, the Consultant's performance or lack thereof under this Agreement.

16. Tobacco-Free Facility.

The County is a tobacco-free facility. Tobacco use (smoked or smokeless) is prohibited at all times on all areas of County Office property.

17. Notices.

Notices shall be given as described on Exhibit "A" entitled "Special Provisions" attached hereto and made a part hereof.

18. Governing Law/Venue.

In the event of litigation, the Agreement and related matters shall be governed by and construed in accordance with the laws of the State of California. Venue shall be with the appropriate State or Federal court located in San Diego County.

19. Compliance with Law.

The Consultant shall be subject to, and shall comply with, all Federal, State, and local laws and regulations applicable with respect to its performance under this Agreement including, but not limited to: licensing, employment, purchasing practices, wages, hours, and conditions of employment, including non-discrimination.

20. Counterparts.

This Agreement (and any amendments) may be executed in multiple counterparts, each of which shall be deemed an original, but all of which, together, shall constitute one and the same instrument. Documents delivered electronically shall be valid and binding.

21. Debarment, Suspension or Ineligibility Clause.

By signing this Contract, the Consultant certifies that the Consultant, and any of its principles and/or subcontractors:

- i. Are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency, and;
- ii. Have not, within a three-year period preceding this contract, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with containing, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery falsification or destruction of records, making false statements, or receiving stolen property. Consultant certifies that no employee, officer, agent, or subcontractor who may come in contact with students in performance of this Agreement, has been convicted of a serious or violent felony.

22. Final Approval.

This Agreement is of no force or effect until approved by signature by the County Superintendent of Schools or his designee, the Assistant Superintendent of Business Services.

23. Employment with Public Agency and Retirees.

Consultant, if an employee of another public agency, agrees that Consultant will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are being performed pursuant to this Agreement. Retirees should seek guidance from their respective retirement system to avoid a loss of retirement benefits.

24. Entire Agreement.

This Agreement represents the entire Agreement and understandings of the parties hereto and no prior writings, conversations or representations of any nature shall be deemed to vary the provisions hereof. This Agreement may not be amended in any way except by a writing duly executed by both parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be duly executed, such parties acting by their representatives being thereunto duly authorized.

**SAN DIEGO COUNTY SUPERINTENDENT
OF SCHOOLS**

CONSULTANT

By (Authorized Signature)

By (Authorized Signature)

Michael Simonson
Name (Type or Print)

Dawn Minutelli
Name (Type or Print)

Assistant Superintendent, Business Service
Title

Director of Curriculum, Santee School District
Title

Date

Date

"SPECIAL PROVISIONS"
EXHIBIT "A"

A. Scope of Services.

Consultant agrees to perform consulting services as required by County. Consultant shall provide the necessary qualified personnel to perform the services as detailed below.

Santee School District will offer a Professional Learning Series for Grades K-2 Teachers on July 1-3, 2019, for Grades 3-5 Teachers on June 24-26, 2019, and for Grades 6-8 Teachers on June 17-19, 2019. Teachers who attend will participate in a field trip to build their adult level learning of the local science phenomena and then engage in professional learning to bring their adult level learning to the classroom. Two lead teachers will attend to support and help lead the professional learning days. Lessons written will be expected to be taught in the fall in participating teachers classrooms and the completed lessons will be posted on the SDCOE NGSS Resource Site.

B. Compensation and Reimbursement.

Santee School District will receive up to \$27,300.00 from the Environmental Education Grant Program to support up to 60 teacher participants teacher during the summer professional learning series.

Invoices must include the County assigned agreement number stipulated on the first page of this Agreement.

C. Term of Agreement.

This Agreement shall be effective from the period commencing upon May 1, 2019, and ending July 15, 2019, unless sooner terminated by County as provided in the section of this Agreement entitled "Termination." Upon expiration or termination of this Agreement, Consultant shall return to County any and all equipment, documents or materials and all copies made thereof which Consultant received from County or produced for County for the purposes of this Agreement.

D. Project Contacts.

The parties' representative contacts for the management of this project are:

SDCOE: Crystal Howe
6401 Linda Vista Rd
San Diego, CA 92111
(858) 292-3893
crystal.howe@sdcoe.net

Consultant: Dawn Minutelli
Director of Curriculum, Santee School District
Santee Union School District
9625 Cuyamaca Street
Santee, CA 92071
(619) 258-2357
dawn.minutelli@santeesd.net

E. Legal Notices.

All notices hereunder shall be in writing and sent to the following address:

To SDCOE: Assistant Superintendent, Business Services
6401 Linda Vista Rd
San Diego, CA 92111

To Consultant: Dawn Minutelli
Director of Curriculum, Santee School District
Santee Union School District
9625 Cuyamaca Street
Santee, CA 92071

F. Consultant's Insurance.

The Consultant shall maintain and shall cause each Subcontractor to maintain Public Liability and Property Damage Insurance to protect them and the Superintendent of Schools from all claims for personal injury, including accidental death, as well as from all claims for property damage arising from the operations under this Agreement. The minimum amounts of such insurance shall be as hereinafter set forth.

Required Amounts of Insurance:

General Liability Comprehensive form - Products/Completed Operations	Bodily Injury and Property Damage	\$1,000,000 Amount
Auto Liability Comprehensive form - Owned, Non-owned Hired	Bodily Injury and Property Damage Combined	\$100,000/\$300,000 Amount

The Consultant shall file, with the County, Certificates of Insurance indicating a thirty-day (30) cancellation notice and naming the **SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS** as an additional insured.

G. Workers' Compensation.

The Consultant shall provide workers' compensation insurance or shall self-insure their services in compliance with provisions of Section 3700 of the Labor Code of the State of California. A Certificate of Insurance may be provided, providing for such, or Consultant shall sign and file on company letterhead stationery with the County the following certificate:

"I am aware of the provisions of Section 3700 of the Labor Code which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provision of that Code, and I will comply with such provision before commencing the performance of the work of this Agreement."

H. Data Privacy and Protection

All County content/data (to include but not limited to: students, teachers, interns, aides, Principals, and other administrative personnel) information involved in this agreement shall continue to be the property of and under the control of the San Diego County Superintendent of Schools (County).

All content/data created by the County or by its students or personnel using the service provided will cease to be retained by the Consultant at the conclusion of this contract and will, in fact, be removed from the Consultant's records.

The Consultant will not use any information in a student or personnel record for any purposes other than those required or specifically permitted by this contract. Any other use of the County's student and personnel information will not be undertaken without the express, written consent of the County.

The Consultant uses the following methods to ensure the privacy and security of all electronically stored information:

- transmission of student and personnel information is always via secure protocols (SFTP, SSL and/or encryption)
- no data transmission occurs via email
- student and personnel data is stored in an encrypted form and programmatic access to that data is done using secure coding standards without visible account or password information
- all server systems including data storage are maintained in a locked, secure, environmentally controlled facility
- all server systems have been hardened with industry standard recommended measures for security protection

The Consultant will notify the County within 24 hours of the Consultant discovering an unauthorized access or disclosure of County data.

The Consultant and the County will work together to ensure compliance with FERPA regulations as applicable.

Consent Item D.3.8.

Approval of Agreement with the San Diego County Office of Education for English Language Arts Professional Development

Prepared by Dr. Stephanie Pierce
May 7, 2019

BACKGROUND:

During the 2018-19 school year, Santee School District identified the need to build capacity around our balanced literacy program. The District will enter into an Agreement with the San Diego County Office of Education to provide consultants to lead the professional learning. We will offer a professional learning series around balanced literacy for all PK-3 teachers, Language Arts Specialists, and Specialized Academic teachers throughout the 2019-20 school year. The professional learning sessions for Guided Reading will be held at every school site three times during the school year. Dates will be determined based on school schedules. Additionally, several teachers will participate in professional learning on using Reading Recovery strategies with small groups.

RECOMMENDATION:

Administration recommends approval of the Agreement with San Diego County Office of Education for English Language Arts (ELA) training.

This recommendation supports the following District goals:

- Assure the highest level of educational achievement for all students.
- Implement a professional development plan as the cornerstone of employee performance and growth.

FISCAL IMPACT:

The total cost of the English Language Arts (ELA) professional development for the San Diego County Office of Education Consulting Agreement shall not exceed \$31,500.00. This Agreement is funded using the Low Performing Block Grant.

STUDENT ACHIEVEMENT IMPACT:

Professional development around the ELA standards supports the cycle of continuous improvement and ongoing learning for teachers. It also supports our district's goal around literacy. This training is a part of our district's comprehensive professional development plan.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.8.

AGREEMENT
SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS
AND
SANTEE SCHOOL DISTRICT

This Agreement is entered into by and between the San Diego County Superintendent of Schools, also known as the San Diego County Office of Education, a public school agency in the State of California, located at 6401 Linda Vista Road, San Diego CA, 92111, hereinafter referred to as "SDCOE," and Santee School District of 9625 Cuyamaca Street, Santee, CA 92071.

RECITALS

WHEREAS, with the intent to better prepare students to meet the critical literacy demands of college and career, SDCOE and Santee School District have agreed to create a professional learning to address the need for teachers to receive support to implement instruction based on the California State Standards for English Language Arts.

NOW, THEREFORE, in consideration of the promises and mutual covenants contained herein, it is agreed between the parties as follows:

SCOPE OF SERVICES

SDCOE will work with Santee School District during the term of this agreement on an "as required" basis including, but not limited to, the following program implementation services:

Ongoing Operations

The professional learning sessions will meet the criteria as set by Dawn Minutelli, Santee School District Director of Curriculum and Assessment, Cherissa Beck, ELA Coordinator of SDCOE, and Cynthia Craft, ELA Coordinator of SDCOE. All professional learning will be led by Cherissa Beck or Cynthia Craft and will consist of 37.5 days of professional learning.

The professional learning sessions will consist of a total of (1) half day of professional learning for Pre-Kindergarten and Transitional Kindergarten teachers, (27) full days of professional learning on Guided Reading, and (10) full days of professional learning on using Reading Recovery strategies with small groups. Dates will be determined based on school schedules. Professional learning sessions will be held at school sites.

These professional learning sessions will support teachers in:

- **Utilizing the California English Language Arts/English Language Development Framework as a tool to define the intent and meaning of the California English Language Arts Standards**
- **Identifying and implementing characteristics of high-quality English Language Arts instruction that meet the demand of the standards**
- **Managing and designing meaningful literacy experiences that foster independence**

PARTIES DUTIES

SDCOE shall:

Before and During Professional Learning:

- Plan and deliver the professional learning
- Create and duplicate all handouts

After Professional Learning:

- Communicate with Dawn Minutelli, Santee School District Director of Curriculum and Assessment, regarding recommended next steps
- Invoice Santee School District for the entire cost of the professional learning

Santee School District shall:

Before and During Professional Learning:

- Message purpose of the professional learning to teachers
- Communicate ongoing progress of implementation as well as teacher needs with Cherissa Beck and Cynthia Craft throughout the course of the school year

After Professional Learning:

- Support implementation of Guided Reading, small group instruction, and instructional strategies from the professional learning.

TERM

The term of this Agreement shall be from September 1, 2019 through June 30, 2020.

COMPENSATION

Total compensation for SDCOE consultant support of the Program shall not exceed **thirty-one thousand, five hundred dollars (\$31,500.00)** for SDCOE's services. This encompasses presentation, planning, mileage, and materials costs for up to **37.5 days of professional learning (37 full days and one half day)**, as performed by Cherissa Beck and Cynthia Craft.

METHOD OF PAYMENT

SDCOE shall invoice **Santee School District** when work is completed. Total invoiced amount will not exceed **\$31,500.00**. Payment terms shall be net 30 days and payable to:

San Diego County Superintendent of Schools
Learning and Leadership Services
6401 Linda Vista Road
San Diego, CA 92111
ATTN: Kristen Caldwell, Rm. 321 South

ADMINISTRATION

SDCOE Curriculum and Instruction Department shall administer this Agreement for SDCOE and Dawn Minutelli shall administer this Agreement on behalf of **Santee School District**. All orders, notices, authorizations, and other communications provided for in this Agreement shall be made through the below-named parties at the following addresses:

SDCOE Contact:
Cherissa Beck, ELA Coordinator
Learning and Leadership Services
6401 Linda Vista Rd, 321 South
San Diego, CA 92111-7399
Telephone: 858-292-3553
Email: cherissa.beck@sdcoe.net

Santee School District Contact:
Dawn Minutelli, Director of Curriculum and
Assessment
9625 Cuyamaca Street
Santee, CA 92071
Telephone: 619-980-6863
Email: dawn.minutelli@santeesd.net

TERMINATION

This Agreement may be terminated by either party with a thirty (30) day written notice.

HOLD HARMLESS

Each Party agrees to hold harmless, defend, and to indemnify the other, its officers, agents, and employees against any and all losses, injuries, claims, actions, judgments, and liens arising from, or alleged to have arisen from, their performance or lack thereof under this Agreement.

GOVERNING LAW/VENUE SAN DIEGO

In the event of litigation, the Agreement and related matters shall be governed by and construed in accordance with the laws of the State of California. Venue shall be with the appropriate State or Federal court located in San Diego County.

FINAL APPROVAL

This Agreement is of no force or effect until approved by signature by the County Superintendent of Schools or his designee, the Assistant Superintendent of Business Services.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on their behalf by their fully authorized representatives.

San Diego County Superintendent
of Schools

Santee School District

By _____

By _____

Signature

Signature

Name: Michael Simonson

Name: _____

Title: Assistant Superintendent, Business Services

Title: _____

Date: _____

Date: _____

Cost Breakdown:

(27) full days of Guided Reading professional learning at \$600 per day = \$16,200

(1) half day of Pre-Kindergarten and Transitional Kindergarten professional learning at \$300 per half day = \$300

(10) full days of professional learning on using Reading Recovery strategies with small groups at \$1,000.00 per teacher x 15 teachers = \$15,000.00

Total cost: \$31,500

BACKGROUND:

The following personnel appointments, changes of status, leave requests, resignations, dismissals and consultant requests are submitted for Board consideration. Italicized information indicates a change.

Certificated Staff

A. New Appointments:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date

B. Temporary Rehires:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date

C. Change of Status/Location:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date

D. Unpaid Leave Requests:

Employee	Location	Class/Step	Reason	Recommendation	Effective Date
1. Tindle, Kristina	PRIDE Academy	V-04	Personal	Approve	08-14-19 to 06-10-20

E. Resignations:

Employee	Location	Class/Step	Reason	Effective Date
1. Ford, Sheryl	Sycamore Canyon	VI-30	Retirement	06-13-19
2. McCurdy, Karin	Carlton Hills	VI-24	Retirement	06-13-19
3. Olson, Ann	Sycamore Canyon	VI-30	Retirement	07-20-19
4. Petree, Jeane	Carlton Oaks	VI-30	Retirement	06-13-19
5. Ray, Jacqueline	Chet F. Harritt	VI-30	Retirement	06-13-19

F. 39-Month Reemployment:

Employee	Location	Class/Step	Reason	Effective Date

G. Dismissals:

Employee	Location	Class/Step	Effective Date

Classified Staff

H. New Appointments:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Comonfort, Omar	Transportation	Van Driver 22 A / 5.0 hrs #30011633	\$0.00	\$1,797.81	03-25-19
2. Herring, Tonya	Sycamore Canyon	Instructional Assistant, Special Ed II 21 A / 3.0 hrs #10327149	\$0.00	\$1,025.28	04-08-19
3. Mewlud, Anna	Sycamore Canyon	Campus Aide 15 A / 0.5 hrs #30003657	\$0.00	\$130.00	04-08-19

Classified Staff continued

H. New Appointments continued:

4. Nasser, Eva	Pepper Drive	Campus Aide 15 A / 2.0 hrs #10327462	\$0.00	\$520.00	04-04-19
5. Olivas, Elissa	Carlton Oaks	Project SAFE Assistant 17 A / 3.25 hrs #30002724	\$0.00	\$840.32	03-20-19
6. Russell, Mariela	Cajon Park	Campus Aide 15 A / 2.0 hrs #10327471	\$0.00	\$520.00	03-25-19
7. Lopez, Elizabeth	Pepper Drive	Campus Aide 15 A / 2.75 hrs #10329401	\$0.00	\$715.10	04-29-19

I. Rehires:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Smith, Janalee	Chet F. Harritt	Instructional Assistant I 19 A / 3.0 hrs #30011140	\$0.00	\$930.22	03-28-19
2. Urbanski, Patricia	Hill Creek	Early Childhood Group Leader I 19.5 D / 3.5 hrs #30011613	\$0.00	\$1,079.15	04-09-19

J. Change of Status/Location:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Becker, Christina	Maintenance & Operations	Director, Facilities / Modernization MGT 05 / 8.0 hrs to <i>Director II, Facilities Planning & Construction</i> MGT 05 / 8.0 hrs #10328140	\$10,794.91	\$11,653.91	04-01-19
2. Comonfort, Omar	Transportation	Van Driver 22 A / 5.0 hrs to 22 A / 5.75 hrs #30011633	\$1,797.81	\$2,067.63	04-01-19
3. Cooper, Sarah	Carlton Hills	Instructional Assistant, Special Ed II 21 C / 6.0 hrs #30011997	\$2,265.69	\$2,265.69	04-29-19
4. Gaus, Brittany	Cajon Park to <i>Rio Seco</i>	Instructional Assistant, Special Ed II 21 A / 6.0 hrs #30012034	\$2,050.56	\$2,050.56	04-08-19
5. Mustafa, Summaya	Sycamore Canyon to <i>Carlton Hills</i>	Early Childhood Assistant II 18 C / 3.75 hrs to <i>Early Childhood Group Leader I</i> 19.5 C / 5.75 hrs #10325074	\$1,221.10	\$2,017.49	04-29-19
6. Storm, Bryce	Maintenance & Operations	Craftworker II 28.5 D / 8.0 hrs to <i>Director, Facilities, Maintenance & Operations</i> MGT 01 / 8.0 hrs #30011910	\$4,593.50	\$7,944.08	04-03-19
7. Stotler, Sondra	Transportation	Van Driver 22 A / 5.0 hrs to 22 A / 6.75 hrs #30002104	\$1,797.81	\$2,427.19	04-01-19

Classified Staff continued

K. Unpaid Leave Requests:

Employee	Location	Position/Class/Hours	Reason	Recommendation	Effective Date

L. Resignations:

Employee	Location	Position	Reason	Effective Date
1. Eng, Patricia	PRIDE Academy	Secretary II (School)	Retirement	06-21-19
2. Golembiewski, Stacey	Sycamore Canyon	Instructional Assistant, Special Ed II	Retirement	06-13-19
3. Hebert, Pamela	Hill Creek	Project SAFE Assistant	Resignation	04-27-19
4. Irvine, Ian	Carlton Hills	Custodian II	Resignation	05-01-19
5. Meza, Cynde	Rio Seco	Custodian II	Retirement	06-29-19
6. Sevenello, Morena	Pepper Drive	Instructional Assistant, Special Ed I	Accepted outside employment	04-12-19
7. Whittaker, Linda	Carlton Hills	Instructional Assistant, Special Ed II	Retirement	06-13-19
8. Mendez, Ashley	Hill Creek	Instructional Assistant, Special Ed II	Moving out of state	05-16-19
9. Plante, Linda	Carlton Hills	Early Childhood Group Leader I	Retirement	06-19-19

M. 39-63 Month Reemployment:

Employee	Location	Position/Class/Hours	Effective Date

N. Dismissals:

Employee	Location	Position	Effective Date

RECOMMENDATION:

It is recommended that the Board of Education approve the listed personnel appointments, changes of status, leave requests, resignations, dismissals, and consultants.

Motion: _____ Second: _____ Vote: _____

Consent Item D.4.2.
Prepared by Tim Larson
May 7, 2019

Approval of Shared Classroom Teaching
Assignments for 2019-2020

BACKGROUND:

The following employees request shared classroom teaching assignments for the 2019-2020 school year pursuant to Article XIV, of the Successor Agreement between Santee School District and Santee Teachers Association:

Employees	School Site
Lori Powell 50% Alison Azzarella 50%	Cajon Park
Erica Trafton 50% Jaimie Knudson 50%	Cajon Park
Larissa Evans 80% Amy Buntin 20%	Carlton Oaks
Trisha Best 80% Marlena Sanders 20%	Chet F. Harritt
Summer Tracy 80% Angela Rust 20%	Sycamore Canyon

RECOMMENDATION:

It is recommended that the Board of Education approve the shared classroom teaching assignments for the 2019-2020 school year.

FISCAL IMPACT:

Shared contracts may minimize the annual cost to the general fund by reducing full-time employees currently paid on the high end of the salary schedule.

STUDENT ACHIEVEMENT IMPACT:

There can be many benefits to having two teachers in a classroom who consistently plan instruction for students.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.2.

Consent Item D.4.3.

Approval of Teacher Induction Program Agreement with San Diego County Office of Education for 2019-2020

Prepared by Tim Larson
May 7, 2019

BACKGROUND:

This agreement is to continue a working relationship with the County Office of Education to set forth conditions to support the District’s Beginning Teacher Support and Assessment (BTSA) Induction Program. Among other obligations, SDCOE and the District agree to:

- Maintain commission-approved status
- Provide FACT (Formative Assessment for California Teachers) training for new support providers
- Support District leads to facilitate FACT verification
- Provide compensation for a District lead position based on supporting six (6) or more participating teachers
- Ensure all support providers understand their responsibilities
- Provide release time for participating teachers to complete the two required classroom observations

This agreement will be in effect for the 2019-2020 school year.

RECOMMENDATION:

It is recommended that the Board of Education approve the teacher induction program agreement with SDCOE for the 2019-2020 school year.

FISCAL IMPACT:

There annual cost will depend on the use of the program.

STUDENT ACHIEVEMENT IMPACT:

This agreement will support new teachers to successfully complete program requirements for a clear credential.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.3.

SERVICES AGREEMENT BETWEEN
SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS
AND
Santee School District

This Agreement is made and entered into by the Santee School District, hereinafter referred to as DISTRICT, and San Diego County Superintendent of Schools, hereinafter referred to as SDCOE.

1. PURPOSE & SCOPE. SDCOE will provide Teacher Induction support to DISTRICT Preliminary and Level 1 credential holders. The purpose of the proposed partnership is to provide a Commission-approved program that will allow Preliminary and Level 1 credential holders to meet the renewal requirements listed on the California Preliminary and Level 1 Credential.

A. DISTRICT RESPONSIBILITIES UNDER THIS MOU:

1. Identify eligible Teacher Candidates according to State criteria for eligibility.
2. Provide timely notification of new hires eligible for induction to the program by October 1, 2019.
3. Follow district-approved Mentor selection procedures, understanding that the best match is by school/grade level/content.
4. Ensure all Mentors understand their responsibilities to, and the requirements of, the SDCOE Teacher Induction Program outlined in the Mentor Memorandum of Understanding, including mandatory attendance to training for all new Mentors.
5. Provide release time for Mentors, as needed, to observe Teacher Candidates as required by program completion requirements.
6. Provide release time for Teacher Candidates to complete the one required classroom observation – in the Spring.
7. Upon request, participate in the evaluation of the SDCOE Teacher Induction Program.
8. Identify a District Administrator to attend Advisory Committee meetings and participate in required accreditation activities.
9. If DISTRICT has six or more Teacher Candidates enrolled in the program, the district will identify a District Lead as the liaison between the district and the SDCOE Teacher Induction Program. The District Lead will:
 - a) Provide advice and assistance to both Mentors and Teacher Candidates.
 - b) Coordinate Mentor/Teacher Candidate pairing, verify the SDCOE pairing list, and notify SDCOE of any changes.
 - c) Assist Teacher Candidates and Mentors in using the learning management system (LMS) and accessing all assignments.
 - d) Input and monitor grades in LMS for all Teacher Candidates within the district, charter, private or non-public school. Grades are to be posted within 1 week of the SDCOE due date.
 - e) Plan and facilitate Verification Meetings throughout the year.
 - f) Attend all monthly District Lead meetings throughout the year. *(If DL is unable to attend, DL will view the recordings.)*
 - g) Establish district, charter, private or non-public school due dates for all assignments prior to verification meetings.
 - h) Communicate with program leadership as questions and needs arise.

- i) Notify program leadership if concerns arise about a Teacher Candidate or Mentor. This concern includes potential non-completion.
- j) Communicate with Mentors consistently via e-mails, phone calls, meetings, etc.
- k) Facilitate end-of-the-year colloquium(s) in April or May.

B. SDCOE RESPONSIBILITIES UNDER THIS AGREEMENT.

- 1. Maintain Commission-approved status with the Commission on Teacher Credentialing by establishing, maintaining, and submitting accurate records required as part of the accreditation process.
- 2. Provide "Mentor Skill-Building" training for new Mentors.
- 3. Maintain and monitor the learning management system (LMS) for Mentors and Teacher Candidates.
- 4. Support District Leads to facilitate verification and other meetings for Mentors and Teacher Candidates.
- 5. Recommend only those candidates who successfully complete program requirements for a clear credential.
- 6. Maintain communication with District Leads through regularly scheduled District Lead meetings.
- 7. Maintain communication with districts through regularly scheduled Advisory Committee meetings or newsletters.
- 8. Provide compensation for a District Lead position based on supporting 6 or more Teacher Candidates. This compensation is based on a sliding scale.

2. TERM OF AGREEMENT. The Term of Contract shall begin July 1, 2019 and shall end on June 30, 2022.

3. COMPENSATION. The total Contract cost shall be invoiced to responsible party based on the option selected below:

Invoice district \$1000 per Teacher Candidate per year; District will pay Mentors.

Invoice district \$2500 per Teacher Candidate per year; SDCOE will hire district-selected Mentors as hourly limited-term employees pending completion of SDCOE's employment process and pay up to \$1500 per Teacher Candidate supported per year.

Invoice teacher \$1000 per year; District will pay Mentors.

Invoice teacher \$2500 per year; SDCOE will hire district-selected Mentors as hourly limited-term employees pending completion of employment process and pay up to \$1500 per Teacher Candidate support per year.

Note: District/teacher will be invoiced the full amount for any drops after November 1, 2019.

DISTRICT agrees to pay SDCOE the amount due for services provided to DISTRICT under the terms of this Agreement within 30 days of receipt of Invoice.

4. **TERMINATION.** This Agreement may be cancelled upon mutual written agreement between DISTRICT and SDCOE. In the event of cancellation of this Agreement, payment of fees for services provided will be immediately due and payable to SDCOE.

5. **INDEPENDENT CONTRACTOR.** The parties understand that each of the parties and its employees, agents, officers, and associates are an Independent Contractor and not an employee, agent, officer, or associate of the other party. Funds will be used for administrative costs. Neither party will provide fringe benefits, including health insurance, holidays, paid vacation, worker's compensation, or any other employee benefit, for the benefit of the other party or its employees, agents, officers, and associates.

6. **INDEMNIFICATION.** Each party hereby agrees to indemnify, defend, and hold the other party, including its officers, agents and employees, harmless from any claim, demand, loss, claim, or damage (including reasonable attorney fees) to the Indemnified party, or to other persons or property arising out of this Agreement, or the services to be performed hereunder, to the extent that the claim, demand, loss, claim or damage is caused by the indemnifying party's breach of any obligation contained in this Agreement or the intentional or negligent act of the indemnifying party or its officers, agents, and/or employees. This indemnity shall survive termination of this Agreement.

7. **CONTACT INFORMATION.**

SDCOE:

<p>Olivier Wong Ah Sun Assistant Superintendent HR 6401 Linda Vista Road, Room 406 San Diego, CA 92111-7319 Telephone: (858) 292-3662 Email: mpantaleon@sdcoe.net (Admin Asst)</p>	<p>Sheiveh Jones Director HR 6401 Linda Vista Road, Room 103 San Diego, CA 92111-7319 Telephone: (858) 292-3556 Email: snjones@sdcoe.net</p>
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DISTRICT:

(Name and Title of person signing for District)

(Address)

(Address)

(Telephone number)

(Email)

8. **TOBACCO-FREE FACILITY.** SDCOE is a tobacco-free facility. Tobacco use (smoked or smokeless) is prohibited at all times on all areas of SDCOE property.

- 9. **GOVERNING LAW/VENUE.** In the event of litigation, the Agreement and related matters shall be governed by and construed in accordance with the laws of the State of California. Venue shall be with the appropriate State or Federal court located in San Diego County.
- 10. **FINAL APPROVAL.** This Agreement is of no force or effect until approved by signature by the San Diego County Superintendent of Schools or his designee, the Assistant Superintendent of Business Services.
- 11. **ENTIRE AGREEMENT.** This Agreement represents the entire Agreement and understandings of the parties hereto and no prior writings, conversations, or representations of any nature shall be deemed to vary the provisions hereof. This Agreement may not be amended in any way except by a writing duly executed by both parties hereto.
- 12. **COUNTERPARTS.** This Agreement (and any amendments) may be executed in multiple counterparts, each of which shall be deemed an original, but all of which, together, shall constitute one and the same instrument. Documents delivered electronically shall be valid and binding.

IN WITNESS WHERE OF, the parties hereto have executed this Agreement.

SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS:

By (Authorized Signature)

Date

Michael Simonson
Assistant Superintendent, Business Services

DISTRICT:

District/Private/NPS or Charter School Name

By (Authorized Signature)

Date

Name (Type or Print)

Title

Consent Item D.4.4.

Approval of Internship Affiliation Agreement with Utah State University

Prepared by Tim Larson
May 7, 2019

BACKGROUND:

Utah State University is requesting to enter into an agreement with Santee School District for the purpose of providing high-quality learning experiences for University's dietetic interns.

Mutual responsibilities include:

- Collaboration
- Background Checks
- Compliance with the Law

Approval of the internship affiliation agreement will be in effect for five (5) years commencing May 1, 2019 or until terminated. The agreement may be terminated by either party upon providing not less than ninety (90) days prior written notice.

RECOMMENDATION:

It is recommended that the Board of Education approve the internship affiliation agreement with Utah State University.

FISCAL IMPACT:

There is no additional cost as a result of implementing this program.

STUDENT ACHIEVEMENT IMPACT:

This agreement will have no impact on student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.4.



INTERNSHIP AFFILIATION AGREEMENT

THIS INTERNSHIP AFFILIATION AGREEMENT (the "Agreement") is made and entered into as of May 1, 2019 ("Effective Date") between Utah State University ("University"), having an office at 1445 Old Main Hill, Logan, UT 84322 and Santee School District ("Facility"). University and Facility each may be referred to herein as a "Party" or collectively as the "Parties."

WHEREAS, the purpose of this Agreement is to guide and direct the Parties respecting their affiliation, working arrangements, and agreements in furtherance thereof to provide high-quality learning experiences for University's dietetic interns.

WHEREAS, neither Party intends for this Agreement to alter in any way its respective legal rights or its legal obligations to any third party.

NOW, THEREFORE, in consideration of the mutual covenants and obligations set forth herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby agree as follows:

1. Responsibilities of University.

1.1. Intern Preparation. The University will use reasonable efforts to prepare interns selected for participation in the internship.

1.2. Education Responsibility. The University will retain general responsibility for the education of its interns. The University will provide the Facility with current copies of curriculum objectives and course descriptions associated with the internship. The University will maintain applicable academic accreditation(s) during the Term. If requested by the Facility, the University will provide credentials and contact information of faculty associated with the internship.

1.3. Confidentiality. The University will advise all interns assigned to the Facility regarding the confidentiality of Facility's student records and/or information, including confidentiality duties associated with the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"). The University will also advise all interns that confidentiality duties are ongoing.

1.4. Compliance. The University will advise interns that they are required to comply with Facility dress codes, rules, regulations, and procedures.

1.5. Performance Evaluations. If requested by the Facility, the University will provide instruction via its online training materials and resources to the Facility's staff with respect to the performance evaluation of all the interns at the Facility.

1.6. Insurance. The University carries insurance through the State Risk Manager of the State of Utah up to the limits required by the State Risk Manager and applicable law. Nothing in the Agreement shall require the University to carry different or additional insurance, and any obligations of the University contained in the Agreement to name a party as additional insured shall be limited to naming such party as additional insured with respect to University's negligent acts or omissions. The University warrants that its insurance



provides: general liability insurance with limits of \$1,000,000 per occurrence and \$3,000,000 general aggregate; and professional liability insurance for its interns with limits of \$1,000,000 per occurrence and \$3,000,000 aggregate. If requested by the Facility, the University will provide the Facility with a certificate of such insurance.

2. Responsibilities of Facility.

2.1. Learning Environment. The Facility has a responsibility to maintain a positive, respectful, and adequately resourced learning environment so that sound educational experiences can occur for participating interns. Therefore, the Facility will provide interns with access to appropriate resources for intern education including: a) access to students at the Facility in an appropriately supervised environment, in which the intern can complete the University's curriculum; b) intern security badges or other required security access to student care areas; c) access and required training for interns in the proper use of electronic records or paper charts, as applicable; d) computer access; e) some secure storage space for personal items of student when at the Facility; and f) access to call rooms, if necessary.

2.2. Responsible for Students. The Facility will retain full responsibility for care of its students and will maintain administrative and professional supervision of interns insofar as their presence and internship assignments affect the operation of the Facility and its care, direct and indirect, of students. The responsibility of the Facility for student care should not diminish or preclude opportunities for interns to undertake student care duties under appropriate supervision.

2.3. Performance Evaluations. The Facility will assist the University in the evaluation of the learning and performance of participating interns by completing and returning in a timely fashion University-provided evaluation forms.

2.4. Orientation. The Facility will provide for the orientation of interns as to the Facility's rules, regulations, procedures, and policies of the Facility along with any other of Facility's expectations for the participating interns.

2.5. Supervision. The Facility will provide qualified and competent staff members in adequate number for the instruction and supervision of interns participating in the internship.

2.6. Emergency Care. In the event an intern is exposed to an infectious or environmental hazard or other occupational injury (i.e. needle stick) while at the Facility, the Facility will (a) notify the University of such an event and (b) provide such emergency care as is provided its employees, including, where applicable: examination and evaluation by Facility's emergency department or other appropriate facility as soon as possible after the injury; emergency medical care immediately following the injury as necessary; initiation of the HBV, Hepatitis C (HCV), and HIV protocol as necessary; and HIV counseling and appropriate testing as necessary. In the event that Facility does not have the resources to provide such emergency care, Facility will refer such interns to the nearest emergency facility. The intern will be responsible for any charges thus generated.

2.7. Student Records. Facility, its employees, agents and representatives shall maintain in confidence intern files and personal information and limit access to only those Facility employees or agents with a need to know. Facility agrees to comply with the Family Educational Rights and Privacy Act ("FERPA"), to the same extent as such laws and regulations apply to the University. For the purposes of this Agreement, pursuant to FERPA, University hereby designates Facility as a school official with a legitimate educational interest in the



educational records of the intern(s) who participate in the internship to the extent that access to the records is required by Facility to carry out the internship.

2.8. Liability Insurance. If requested by the University, the Facility will provide proof that it maintains liability insurance in commercially reasonable amounts.

2.9. Claims. The Facility will provide written notification to the University promptly if a claim arises involving an intern.

2.10. Incidents. The Facility will resolve any situation in favor of its students' welfare. When an incident or problem occurs involving an intern, the Facility may restrict or remove such intern from the situation or restrict such intern to the role of observer until the incident can be resolved by the Facility. The Facility will notify the University's representative if such an action is required.

3. Mutual Responsibilities.

3.1. Collaboration. The Parties will work together to maintain a high-quality educational environment where student care is paramount. At the request of either Party, a meeting or conference will promptly be held by the Parties' respective coordinators, as set forth below, to resolve any problems or develop any improvements in the operation of the internship.

University-
Name: Lacie Peterson
Phone Number: (435) 797-4230
Email: dietetic.internship@usu.edu

Facility- Santee School District
Name: Tim Larson
Phone Number: (619) 258-2308
Email: tim.larson@santeesd.net

The coordinator may be changed from time to time as needed by providing the other Party with written notice of the change.

3.2. Background Checks, Immunizations, and Other Requirements. If applicable, the Facility shall notify the University of any required criminal background checks, immunizations, drug tests, or any other requirements (i.e. CPR training, fingerprints, food handler permit, physical exam, etc.). When so informed, the University will inform and assist interns in obtaining the requirements. Unless provided by the Facility, the costs associated with any such requirement will be paid by the intern.

3.3. Intern Removal. The Facility may request the removal of any intern whom the Facility determines is not performing in accordance with its applicable administrative and student care policies, procedures, rules, and/or regulations. Such request must be in writing and must include a statement of the reason or reasons why Facility desires to have the intern removed. The intern must be afforded by the University an opportunity to respond in writing to the statements. However, Facility may immediately remove from the premises any intern who poses an immediate threat or danger to personnel or to the quality of medical services, or for unprofessional behavior. The Facility will notify the appropriate office of the University if such an action is required. The University may terminate a student's participation when, in its sole discretion, further participation by the intern would no longer be appropriate. The University will notify the Facility if such action is required.



3.4. **Expenses.** Expenses incurred for normal activities in accordance with this Agreement shall be covered by the Party incurring the cost, except when otherwise prearranged in writing.

3.5. **Non-Discrimination.** Neither University nor Facility will discriminate in any way based on race, color, religion, sex, national origin, age, genetic information, sexual orientation or gender identity/expression, disability, status as a protected veteran, or any other status protected by local, state, or federal law.

3.6. **Compliance with the Law.** The University and Facility shall comply with all applicable federal and state laws, including FERPA and the Health Insurance Portability and Accountability Act (HIPAA) of 1996, and rules and regulations promulgated thereunder.

4. Term and Termination. This Agreement will commence as of the Effective Date and will continue for five (5) years or until terminated. This Agreement may be terminated at any time and for any reason by either Party upon not less than ninety (90) days prior written notice to the other Party. Should notice of termination be given under this Section, interns scheduled with Facility prior to the termination date will be permitted to complete any previously scheduled internship at Facility.

5. Employment Disclaimer. Participation in the internship will not afford interns status as employees or agents of the Facility or University for any purpose. The Parties agree that interns will not be entitled to receive any compensation or employment benefits from Facility, including but not limited to, health care or workers' compensation benefits, vacation, sick time, or any other benefit of employment, direct or indirect. Facility will not be required to purchase any form of insurance for the benefit or protection of any intern of the University. The Parties agree that in compliance with HIPAA, if an intern has access to protected health information of the Facility, then such intern shall be considered a member of the Facility's "workforce" as that term is defined by 45 CFR 160.103.

6. Liability. Each Party shall be responsible for its own acts and omissions and shall be liable for payment of that portion of any and all claims, liabilities, injuries, suits, and demands and expenses of all kinds that may result or arise out of any alleged malfeasance or neglect caused or alleged to have been caused by such Party or its employees, agents, or subcontractors, in the performance or omission of any act or responsibility of said Party under this Agreement. Neither Party shall be liable for any special, consequential, lost profit, expectation, punitive or other indirect damages in connection with any claim arising out of or relating to this Agreement, whether grounded in tort (including negligence), strict liability, contract, or otherwise.

7. Miscellaneous

7.1. **Choice of Law and Venue.** The Agreement will be governed by the laws of the State of Utah, without regard to conflicts of laws principles. Venue for any lawsuits, claims, or other proceedings between the Parties relating to or arising under the Agreement shall be exclusively in the State of Utah.

7.2. **Government Records and Management Act.** Facility acknowledges that University is a governmental entity subject to the Utah Government Records Access and



Management Act, Utah Code section 63G-2-101 et seq., as amended ("GRAMA"); that certain records within University's possession or control, including without limitation, the Agreement (but not including (i) proprietary software or (ii) materials to which access is limited by the laws of copyright or patent), may be subject to public disclosure; and that University's confidentiality obligations shall be subject in all respects to compliance with GRAMA. Pursuant to Section 63G-2-309 of GRAMA, any confidential information provided to University that Facility believes should be protected from disclosure must be accompanied by a written claim of confidentiality mid a concise statement of reasons supporting such claim. Notwithstanding any provision to the contrary in the Agreement, University may disclose any information or record to the extent required by GRAMA or otherwise required by law, and to University's employees, attorneys, accountants, consultants and other representatives on a need to know basis; provided, that such representatives shall be subject to confidentiality obligations no less restrictive than those set forth in the Agreement.

7.3. Governmental Immunity. Facility further acknowledges that University is a governmental entity under the Governmental Immunity Act of Utah, Utah Code section 63G-7-101 et seq., as amended (the "Act"). Nothing in the Agreement shall be construed as a waiver by University of any protections, rights, or defenses applicable to University under the Act, including without limitation, the provisions of Section 63G-7-604 regarding limitation of judgments. It is not the intent of University to incur by contract any liability for the operations, acts, or omissions of Facility or any third party and nothing in the Agreement shall be so interpreted or construed. Without limiting the generality of the foregoing, and notwithstanding any provisions to the contrary in the Agreement, any indemnity obligations of University contained in the Agreement are subject to the Act and are further limited only to claims that arise directly and solely from the negligent acts or omissions of University. Any limitation or exclusion of liability or remedies in the Agreement for any damages other than special, indirect or consequential damages, shall be void and unenforceable.

7.4. Notice. Any payment, notice, or other communication required or permitted to be given to either party hereto shall be in writing and shall be deemed to have been properly given and effective: (a) on the date of delivery if delivered in person during recipient's normal business hours; or (b) on the date of attempted delivery if delivered by courier, express mail service or first-class mail, registered or certified. Such notice shall be sent or delivered to the respective addresses listed below (which addresses may be updated by providing written notice to the other Party, as needed):

University-
Utah State University Dietetic Internship
920 W Levoy Dr
Taylorsville, UT 84123
(435) 797-4230
email: dietetic.internship@usu.edu

Facility-
Santee School District
9880 Riverwalk Dr.
Santee, CA 92071
email: cathy.abel@santeesd.net



7.5. Assignment. Neither party may assign, transfer, or otherwise dispose of its rights, interests, or duties hereunder, in whole or in part, to any third party without prior written approval from the other Party.

7.6. Relationship of Parties. In assuming and performing the obligations of this Agreement, the Parties are each acting as independent parties and neither shall be considered or represent itself as a joint venture, partner, agent or employee of the other.

7.7. Amendment and Supplement. Any amendment and/or supplement of this Agreement shall come into force only after a written agreement is signed by both Parties. The amendment and supplement duly executed by both Parties shall be part of this Agreement and shall have the same legal effect as this Agreement.

7.8. Merger. This Agreement embodies the entire understanding of the Parties and supersedes all previous communications, representations, or understandings, either oral or written, between the Parties relating to the subject matter thereof.

7.9. Severability. The provisions of this Agreement are severable, and in the event that any provision of this Agreement shall be determined to be invalid or unenforceable under any controlling body of the law, such invalidity or unenforceability shall not in any way affect the validity or enforceability of the remaining provisions herein.

IN WITNESS THEREOF the Parties have caused this Agreement to be duly executed on their behalf by a duly authorized representative as of the Effective Date set forth above.

UTAH STATE UNIVERSITY

FACILITY

By: *Lacie Peterson*
Print Name: Lacie Peterson
Title: Dietetic Internship Director

By: _____
Print Name: Tim Larson
Title: Asst. Supt., Human Resources
And Pupil Services

Date: _____

Date: _____

Consent Item D.4.5.

Approval of Agreement with Kontraband Interdiction and Detection Services, Inc. (K.I.D.S.) for the 2019-2020 School Year

Prepared by Tim Larson
May 7, 2019

BACKGROUND

On August 7, 2012, the Board of Education approved to use Kontraband Interdiction and Detection Services, Inc. (K.I.D.S.) for the 2012-13 school year to address the increasing number of student incidents involving illegal drugs, alcohol, and tobacco and drug paraphernalia. The primary purpose of this program is to provide another tool to monitor 6th – 8th grade students and minimize the potential of contraband being brought onto school sites.

K.I.D.S. has worked with administrators during random visits since 2012 providing 3-4 visits per site each year. A team typically visits 2-3 schools in one day. Inspections are performed on an unannounced basis to protect the integrity of the program. K.I.D.S. excludes the use of their canines to "sniff" individuals under any circumstance(s). Consultants working for K.I.D.S. have extensive backgrounds enabling them to provide education on topics such as drug awareness, substance abuse, gangs and prevention. This complements the overall objective of assuring a safe and healthy learning environment both on and off school grounds.

RECOMMENDATION

It is recommended that the Board of Education approve the agreement to continue using K.I.D.S. for canine drug detection services for the 2019-2020 school year.

FISCAL IMPACT

The agreement with Kontraband Interdiction and Detection Services, Inc. is for (14) full-day visits at \$550 each visit for a total of \$7,700 and will be paid from the General Fund. A 2% discount will apply if payment is prepaid by July 12, 2019.

STUDENT ACHIEVEMENT

Providing students with a safe and healthy campus enhances student learning.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.5.



KONTRABAND INTERDICTION & DETECTION SERVICES™, INC.

California Corporate Headquarters:

1550 Mchenry Avenue ~ Modesto, California 95350

Texas Corporate Headquarters:

9011 Champions Way – Bldg. #2 ~ Streetman, Texas 75859*TX. PL.# C14277

Kontraband Interdiction & Detection Services, Inc.

(contractor)

&

SANTEE SCHOOL DISTRICT

(DISTRICT)

2%EARLY PAYMENT AGREEMENT- PAID IN FULL BY JULY 12, 2019/

5:00 PM-PST

This shall serve as an agreement by and between the (CONTRACTOR) and the (DISTRICT) for substance awareness, consulting and detection services for the period of 08/01/2019 thru 06/30/2020. It is understood that the (DISTRICT) has established a written and communicated policy clearly defining all weapons and drugs of abuse, (in the broadest terms), i.e.; illicit drugs, alcoholic beverages, firearms, pyrotechnics, weapons and tobacco as prohibited contraband. This policy has been dispersed throughout the (DISTRICT)'s locations where (CONTRACTOR)'s service will be utilized. Violations are considered detrimental to the welfare of all students, employees, visitors and contrary to the (DISTRICT)'s desire to maintain a safe and healthy learning environment.

(CONTRACTOR) will provide contraband detection canines, inspections and consulting services using non-aggressive detection canines certified as a reliable team to detect (Illicit drugs – Alcoholic beverages – Pyrotechnics) and qualified professionally trained personnel. Such services may be conducted on an unannounced basis under the auspices and direction of the (DISTRICT) administration with (CONTRACTOR) acting on behalf of the (DISTRICT) while conducting such services. Common areas, lockers, automobiles, vacant classrooms and grounds shall be subject to inspections at the (DISTRICT)'s sole discretion. Contraband seized on the (DISTRICT)'s property is the responsibility of the (DISTRICT). Suspected illicit drugs of abuse may be field tested to provide the (DISTRICT) with a preliminary or presumptive identification of the suspected drug. (DISTRICT) and their personnel understand such test are not conclusive and should be further tested by a qualified agency in the event the (DISTRICT) decides to declare and/or act on such suspected evidence. (CONTRACTOR)'s policy and procedures prohibits the use of detection canines to “sniff” individuals under any and all circumstances. (DISTRICT) agrees only the certified handler can determine an alert/indication by the canine and (DISTRICT) agrees item(s) the canine alerted on will be inspected by the certified handler with the owner's permission. Any item inspected by the (DISTRICT) may not and in some instances cannot validate the canine alert/indication and could affect the canine/handler's stats and therefore could jeopardize the (DISTRICT)'s required 'reasonable suspicion' standards in concert with past case law to legally 'search' the item(s) under the 4th Amendment and be in breach of this agreement. (CONTRACTOR)'s policy also precludes discriminating against a single item.



CONTRABAND INTERDICTION & DETECTION SERVICES™, INC.

California Corporate Headquarters:

1550 Mchenry Avenue ~ Modesto, California 95350

Texas Corporate Headquarters:

9011 Champions Way – Bldg. #2 ~ Streetman, Texas 75859*TX. PL# C14277

(CONTRACTOR) agrees to provide (14) FULL day visits during the term of the above referenced contract period. Additional visits may be scheduled upon mutual agreement between (CONTRACTOR) and the (DISTRICT). A FULL DAY visit shall be defined as the normal hours of operation of DISTRICT schools. The fee for a FULL day visit will be (\$550.00) per team. Multiple teams will be charged on a per team basis.

(CONTRACTOR) will invoice for services on a monthly basis whereas the (DISTRICT) agrees to pay in full for services within (30) calendar days of receipt of such invoice. In the event an invoice remains unpaid for more than (30) calendar days, (DISTRICT) agrees to pay a late fee not to exceed (10%) of the amount due per month. The unpaid invoice(s) and late fees will accumulate per month until the balance and late fees are paid in full. (CONTRACTOR) will coordinate schedules with the designated

(DISTRICT) administrator concerning inappropriate days. (DISTRICT) agrees to provide a calendar of inappropriate days not to visit the month prior to service.

(DISTRICT) agrees that all other days on which students are in attendance are acceptable and visits “NOT” previously scheduled as inappropriate will be charged at the above rate unless (CONTRACTOR) visits a neighboring client on that day.

CONTRACTOR and DISTRICT agree to make reasonable efforts to replace a declined visit at a DISTRICT school not previously scheduled as inappropriate with another DISTRICT school on that same day.

Insurance: CONTRACTOR shall maintain in full force and effect during the entire term of this Agreement liability insurance with a minimum coverage limit of \$1,000,000 per occurrence and \$2,000,000 in the aggregate. CONTRACTOR shall name DISTRICT as an additional insured on their policy and provide a copy of said policy to the DISTRICT upon request. CONTRACTOR shall also maintain in full force and effect during the entire term of this Agreement workers compensation insurance for all of its employees with the minimum coverage limits required by law.

Indemnification: CONTRACTOR agrees to indemnify and hold harmless DISTRICT from any and all claims, damages, liabilities, or costs, including reasonable attorney’s fees and defense costs, directly relating to the acts, errors, or omissions of officers, employees, or agents of the CONTRACTOR.

Independent Contractor: CONTRACTOR shall be and remain an Independent Contractor with respect to all services performed under the contract. CONTRACTOR accepts full and exclusive liability for the payment of any and all contributions of taxes for social security, workers compensation insurance, Medicare, unemployment insurance, or retirement benefits, pensions or annuities, now or hereafter imposed under the State and Federal law, salaries or other remuneration paid to persons hired, including deposits of income tax withholding amount due, and it agrees to indemnify and hold harmless DISTRICT from any claims for contributions, taxes or liabilities thereof.



KONTRABAND INTERDICTION & DETECTION SERVICES™, INC.

California Corporate Headquarters:

1550 Mchenry Avenue ~ Modesto, California 95350

Texas Corporate Headquarters:

9011 Champions Way – Bldg. #2 ~ Streetman, Texas 75859*TX. PL# C14277

All persons performing work hereunder shall, at all times, be recognized as CONTRACTOR's employees and work under CONTRACTOR's control and supervision. CONTRACTOR's employees shall not be deemed employees of DISTRICT for any purpose, and shall not acquire any rights or benefits provided for employees of DISTRICT.

Termination: Either party may terminate this AGREEMENT for any reason by providing the other party with thirty (30) calendar day's advance written notice. In the event of termination, CONTRACTOR shall be paid for any services rendered up to the effective date of termination at the rate per FULL DAY visit per team specified above.

*Contract is only valid if signed by CEO or GM & only for (30) days from the date of CEO' or GM signature.
(CONTRACTOR) is registered by the D.E.A. and the appropriate California regulatory agencies during the full term of this agreement.

Kontraband Interdiction & Detection Services, Inc. (K.I.D.S)

FOR THE DISTRICT: Date: ____ / ____ / ____

X _____ Date _____
Authorized Only If Signed By:
Steven K. Essler, President & CEO or
Sue Coelho, General Manager

X _____
SIGNATURE TITLE
Tim Larson, Asst. Supt., HR / Pupil Services
PRINT NAME

“Distinguished by Our Professional Standards, Nationwide!”

A PRODUCT OF K.I.D.S., INC. / ALL RIGHTS RESERVED

PLEASE RETURN THE 'COPY' OF THE EXECUTED AGREEMENT, VIA MAIL. RETAIN THIS ONE FOR YOUR FILES

BACKGROUND:

As part of the on-going Digital Learning Initiative program, short-term clerk typist and mover positions will be needed by the Technology and Communications department for the preparation and distribution of iPads to students for the 2019-2020 school year.

In addition, the Maintenance, Operations and Facilities department will require additional warehouse worker positions to assist the warehouse impacted by the multiple new curriculum adoptions.

Education Code section 45103 allows a governing Board to employ "short term employees" by designating the classification needed and a start and end time for the service. Presented tonight for Board approval are several short-term employment opportunities.

RECOMMENDATION:

It is recommended that the Board of Education approve short-term employment for the following positions:

- Up to six (6) Clerk Typist II positions for up to eight (8) hours per day; from June 1 – October 1, 2019
- Up to four (4) Mover positions for up to eight (8) hours per day; from May 30 – September 9, 2019
- Up to three (3) Warehouse / Delivery Driver positions for up to 8.0 hours per day from June 1 – September 30, 2019

FISCAL IMPACT:

The approximate cost to employ the short term positions are as follows:

- Clerk Typist II position – approximately \$161 per position, per day
- Mover position – approximately \$150 per person, per day
- Warehouse / Delivery Driver position - approximately \$183 per day

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.6.

Consent Item D.4.7.
Prepared by Tim Larson
May 7, 2019

Approval of Consultant Agreements

BACKGROUND:

From time to time, the District contracts with individuals to provide various types of general services. Some services are on an as-needed basis billed on an hourly or daily rate, while other services are billed by the job.

RECOMMENDATION:

It is recommended that the Board of Education approve the following consultant agreements:

Vendor Name	Description of Services	Date(s) of Service	Amount	Funding
Diane Cartier	Speech Assessments	7/1/19 to 6/30/20	\$68/hour not to exceed \$20,000	Special Education
Linda Millum	SDC Preschool Support	7/1/19 to 6/30/20	\$68/hour not to exceed \$20,000	Special Education

FISCAL IMPACT:

The fiscal impact is detailed in the table above.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.7.

Consent Item D.4.8.

Approval of New Benefits & Risk Management
Specialist Job Description and Appointment

Prepared by Tim Larson
May 7, 2019

BACKGROUND:

Administration has determined that there is a need to increase duties and responsibilities for the current Benefits Technician position. In coordination with the California School Employees Association, and its Chapter #557, a new job description was created to meet these needs.

In addition, it was also determined that Katie Borts, the current Benefits Technician, will be appointed to assume the new position and responsibilities. Administration does not intend to replace the vacated Benefits Technician position at this time.

RECOMMENDATION:

It is recommended that the Board of Education approve the new job description for Benefits & Risk Management Specialist and the appointment of Katie Borts effective May 8, 2019.

FISCAL IMPACT:

The annual increase in cost for the Benefits & Risk Management Specialist position will be \$4,625.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.8.

SANTEE SCHOOL DISTRICT

BENEFITS & RISK MANAGEMENT SPECIALIST

DEFINITION

Range: 30

Under the immediate supervision of the Human Resources Administrator, the Benefits & Risk Management Specialist position will process employee benefits; provide benefit related information to current employees, retirees, benefit providers and/or administrators; resolve current employee and retiree benefit issues; perform specialized tasks related to risk management, including worker's compensation; perform specialized tasks related to FMLA claims and reporting; and maintain confidential employee information accurately.

DISTINGUISHING CHARACTERISTICS

Plan, organize, input, and verify data; serve as a liaison between brokers and the district in all matters pertaining to benefits and risk management.

ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Compile benefits and risk management information; provides required documentation; processes information within deadlines.
2. Regarding employee benefits and risk management, serve as an informational resource to District personnel; respond to inquiries, resolve issues and conflicts; provide information concerning District policies, procedures, and negotiated agreements.
3. Inform staff and/or outside parties regarding benefits enrollment and related procedural requirements for the purpose of processing transactions and/or assisting others in understanding District benefits programs.
4. Prepare electronic and written materials regarding benefits and risk management information for the purpose of documenting activities, providing verifications, conveying information, and complying with established financial, legal and/or administrative requirements.
5. Process benefits and risk management related payroll data and ensure accurate data entry; comply with established payroll and fiscal practices.
6. Resolve discrepancies with payroll benefit information and/or documentation; ensure accuracy of records and employee payments.
7. Schedule and conduct individual and group employee meetings concerning benefit programs and services; respond to inquiries and provide information concerning benefits coverage, changes, policies, and timelines.
8. Plan, organize, and prepare open enrollment activities; serve as benefits liaison between employees, vendors, brokers, and administrators ensuring ongoing communication between parties and responding to employee inquiries, resolve issues, conflicts, discrepancies, and concerns as necessary.
9. Accurately input, maintain, and verify data in a variety of computer software systems related to employee, retiree, and COBRA benefits.
10. Operate a variety of office equipment including copier, fax machine, and assigned software.
11. Attend and participate in a variety of special events related to assigned activities such as employee fairs, workshops and health fairs; schedule and arrange for workshops and other special events as directed.
12. Perform complex and responsible technical and clerical duties in support of employee health and welfare benefits programs and services; determine eligibility for new and continuing benefit program participants including employees, retirees, COBRA qualifiers and eligible dependents.
13. Communicate with District employees and community regarding risk management related eligibility, claims, and related matters.
14. Prepare, process, maintain and analyze risk management related insurance statistics, correspondence, and reports.
15. Assist employees and managers in the proper completion of forms and documentation for risk management related injuries or activities.
16. Process risk management related insurance benefit authorizations and status changes.

BENEFITS & RISK MANAGEMENT SPECIALIST

Page 2

ESSENTIAL DUTIES AND RESPONSIBILITIES- continued

17. Analyze risk management related files or incidents to insure accuracy, completeness and adherence to established policies, procedures, regulations and laws.
18. Provide timely processing of all industrial injury claims, complying with all required program procedures, Compute employee leave as it pertains to work place injury requirements.
19. Prepare, process, monitor, and report FMLA related paperwork and requests.
20. Perform other related duties as assigned.

QUALIFICATIONS GUIDE

Knowledge of:

1. General risk management, employee benefits, insurance programs and technical aspects of field of specialty
2. Applicable laws, codes, regulations, policies, and procedures
3. Practices, procedures, techniques, forms and applications involved in processing employees in benefits and risk management programs
4. Policies and objectives of assigned programs and activities
5. Oral and written communication skills
6. Correct English usage, grammar, spelling, punctuation and vocabulary
7. Interpersonal skills using tact, patience, confidentiality, and courtesy
8. Record-keeping and report preparation techniques
9. Modern office practices, procedures and equipment
10. Operation of a computer and assigned software

Ability to:

1. Perform complex and responsible technical and clerical duties in support of employee health/welfare benefits and risk management programs and services for district employees and retirees
2. Serve as an informational resource to District personnel concerning benefits and risk management programs and services
3. Interpret, apply, and explain policies, procedures, rules, and regulations.
4. Maintain records and files
5. Compile and verify data and prepare reports
6. Receive, process, and evaluate employee enrollment and a variety of other forms and applications
7. Operate standard office equipment including computer and assigned software
8. Understand and follow oral and written instructions
9. Work independently with little direction
10. Make arithmetic calculations with speed and accuracy
11. Meet schedules and time lines
12. Type at a corrected speed of 45 words per minute
13. Communicate effectively both orally and in writing
14. Establish and maintain cooperative and effective working relationships with others
15. Maintain confidentiality of information

Training and Experience:

Any combination equivalent to graduation from high school supplemented by training in personnel, business or related field and three years of increasingly responsible experience involving employee benefits and/or risk management.

Working Conditions:

District office environment.

BOARD ADOPTED

Consent Item D.4.9.

Approval to Increase Work Year for Identified
Classified Non-Management Position

Prepared by Tim Larson
May 7, 2019

BACKGROUND:

Due to the increase in enrollment during school breaks, administration has determined that an increase in work year for a current Project SAFE Assistant position is required to support the OST program at Chet F. Harritt School.

RECOMMENDATION:

It is recommended that the Board of Education approve the increase in work year for the following position effective July 1, 2019:

- Increase one (1) Project SAFE position at Chet F. Harritt School from 11-months to 12-months

FISCAL IMPACT:

The annual cost to increase the work year for this position will be \$1,071 and will be paid for by the fee-based program.

STUDENT ACHIEVEMENT IMPACT:

It is the District's intention to provide support for students to meet educational and other relevant needs.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.9.

Item E. DISCUSSION AND/OR ACTION ITEMS

Agenda Item E.

Discussion and/or Action Item E.1.1. Appointment of Administrative Secretary,
Human Resources

Prepared by Dr. Kristin Baranski
May 7, 2019

BACKGROUND:

It is Administration's intention to appoint Krista D'Agostino as the new Administrative Secretary, Human Resources effective May 17, 2019.

RECOMMENDATION:

It is recommended the Board of Education approve the appointment of Krista D'Agostino as the new Administrative Secretary, Human Resources effective May 17, 2019.

FISCAL IMPACT:

\$87,802 paid from the General Fund.

STUDENT ACHIEVEMENT IMPACT:

It is the District's intention to provide essential staffing to support the transitions in education for students, staff, and parents.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.1.1.

Discussion and/or Action Item E.2.1. Approval of Monthly Financial Report
 Prepared by Karl Christensen
 May 7, 2019

BACKGROUND:

Administration has prepared the accompanying Monthly Financial Report covering the period March 1, 2019 through March 31, 2019 prepared on a cash and modified accrual basis and include the District’s revenue, expenditure, and cash activities.

RECOMMENDATION:

It is recommended that the Board of Education approve the Monthly Financial Report, as presented.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The Monthly Financial Report shows a beginning cash balance of \$13,728,784; cash receipts of \$6,071,563; and disbursements of \$6,646,173 are reflected for the period of March 1, through March 31, 2019 resulting in an ending cash balance of \$13,154,174 as of March 31, 2019.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.1.

Monthly Financial Report - March

1

CASH REPORT FOR MARCH

	Actual	Projected*	Difference
Beginning Cash Balance as of March 1, 2019	\$13,728,784	\$13,863,276	\$ (134,492)
INCOME			
A. Local Control Funding Formula			
State Aid	2,921,740	2,994,989	\$ (73,249)
Property Taxes	-	-	\$ -
B. Federal Income			
Federal Funding	259,916	210,275	\$ 49,641
C. State Income			
Lottery	-	-	\$ -
Other State Funding	-	17,134	\$ (17,134)
EPA Funding	2,437,310	2,326,543	\$ 110,767
D. Local Income			
Other Local Income	100,839	66,561	\$ 34,278
Spec Ed	310,816	310,803	\$ 13
Interest	-	-	\$ -
E. Due to/Due from other funds	40,942	-	\$ 40,942
F. Debt Proceeds	-	-	\$ -
TOTAL INCOME	\$6,071,563	\$5,926,305	\$ 145,258
Beginning Balance Plus Income	\$19,800,347	\$19,789,581	\$ 10,766
DISBURSEMENTS			
G. Commercial Warrants	\$ 728,233	\$ 833,895	\$ (105,662)
H. Salary and Benefits	5,389,288	5,061,116	\$ 328,172
I. Other Outgo	80,915	86,088	\$ (5,173)
J. Interfund Transfers Out	-	-	\$ -
K. Debt Service	447,737	-	\$ 447,737
TOTAL DISBURSEMENTS	\$6,646,173	\$5,981,099	\$ 665,074
Ending Cash Balance as of March 31, 2019	\$13,154,174	\$13,808,482	\$ (654,308)

* Based on Cash Flow Projection at Second Interim FY 2018-19

**Budget Revisions
Through March 31, 2019
2018-19 Revised Budget**

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
Beginning Fund Balance	16,542,538	394,089	16,936,627
Estimated Income	49,001,841	22,610,510	71,612,351
Estimated Expenditures	52,494,349	22,252,103	74,746,452
Change in Fund Balance	(3,492,508)	358,407	(3,134,101)
Projected Ending Fund Balance	13,050,030	752,496	13,802,526
Less: Restricted Program Carryovers	-	752,496	752,496
Less: Non-Spendable			
Prepaid Expenses	375,869	-	375,869
Revolving Cash Fund	20,000	-	20,000
Stores Inventory	88,850	-	88,850
Less: Assigned Vacation Carryover	295,037	-	295,037
Assigned Site Carryover Balances	-	-	-
Less: Economic Uncertainty Reserve	2,242,394	-	2,242,394
Less: Reserve for State Budget Uncertainty	-	-	-
Uncommitted/Unassigned/Unappropriated Fund Balance	10,027,881	-	10,027,881
Fund 17 Projected End of Year Balance	3,014,145	-	3,014,145
Projected Reserves	15,284,420	-	15,284,420
	<u>March</u>	<u>February</u>	
Projected Reserve % 2018-19¹	20.45%	19.94%	
Projected Reserve % 2019-20²	20.60%	20.60%	
Projected Reserve % 2020-21²	17.69%	17.69%	

As a % of the Estimated Expense Total¹

Based on Multi-Year Projection at 2nd Interim- January 2019²

BACKGROUND:

District staff and the District’s Architect of Record, StudioWC, have been diligently working on designs and plans for the three (3) remaining Capital Improvement Program projects in order to submit to Division of State Architect as quickly as possible.

Tonight, StudioWC will present conceptual drawings for the following projects:

- 1) 8 classroom/Learning Resource Center building addition; conversion/renovation of existing PE locker rooms; and construction of a separate, stand-alone PE locker room at Chet F Harritt
- 2) Learning Resource Center building at PRIDE Academy
- 3) Learning Resource Center building at Sycamore Canyon

Conceptual drawings will include overall site plans, floor plans, and building elevations. The purpose of this presentation is to obtain Board direction on critical design elements.

RECOMMENDATION:

This is an information item. Action, if any, is at the discretion of the Board of Education.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

Current project cost estimates total \$25.9 million to be paid from Capital Improvement Program funds.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.3.1.

Discussion and/or Action Item E.4.1.

Approval of Declaration of Need for Fully Qualified Educators

Prepared by Tim Larson
May 7, 2019

BACKGROUND:

In the past, requests for emergency certification required individual statements of need which were signed by the Superintendent and approved by the Commission on Teacher Credentialing. Effective July 1, 1994, legislation altered the method by which districts declare the need for utilization of individuals on emergency certification. By submitting an annual declaration, the District is certifying that a diligent search to recruit a fully prepared teacher for the assignment(s) was made, and that if a suitable fully prepared teacher is not available to the school district, the District will make a reasonable effort to recruit based on the priority requirements stated in the declaration.

Approval of the attached declaration will meet this requirement.

RECOMMENDATION:

It is recommended that the Board of Education approve the Declaration of Need for Fully Qualified Educators.

FISCAL IMPACT:

This is a personnel item and does not have an impact on the general fund.

STUDENT ACHIEVEMENT IMPACT:

Providing qualified educators is essential for student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.4.1.



DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: 2019-2020

Revised Declaration of Need for year: _____

FOR SERVICE IN A SCHOOL DISTRICT

Name of District: Santee School District District CDS Code: 68361

Name of County: San Diego County CDS Code: 37

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 05 / 07 / 2019 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2020.

Submitted by (Superintendent, Board Secretary, or Designee):

Tim Larson Asst. Supt. Human Resources

Name Signature Title

619-258-2305 619-258-2311 _____

Fax Number Telephone Number Date

9625 Cuyamaca Street, Santee, CA 92071

Mailing Address

tim.larson@santeesd.net

EMail Address

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County _____ County CDS Code _____

Name of State Agency _____

Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ___/___/___, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

<i>Name</i>	<i>Signature</i>	<i>Title</i>
<i>Fax Number</i>	<i>Telephone Number</i>	<i>Date</i>
<i>Mailing Address</i>		
<i>E-Mail Address</i>		

► *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
CLAD/English Learner Authorization (applicant already holds teaching credential)	10 _____
Bilingual Authorization (applicant already holds teaching credential)	_____
List target language(s) for bilingual authorization:	

Resource Specialist	3 _____
Teacher Librarian Services	_____

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	
Single Subject	3
Special Education	3
TOTAL	6

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? Yes No

If no, explain. _____

Does your agency participate in a Commission-approved college or university internship program? Yes No

If yes, how many interns do you expect to have this year? 7

If yes, list each college or university with which you participate in an internship program.
National University, Brandman University, California State University San Marcos,
San Diego State University, Point Loma Nazarene, Alliant International University

If no, explain why you do not participate in an internship program.

Item F. EMPLOYEE ASSOCIATION COMMUNICATION

Item G. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Item H. CLOSED SESSION

Citizens wishing to address the Board about a Closed Session item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Closed Session

The Board will go into Closed Session to discuss:

1. **Student Matter** (Education Codes 35146, 48912, 48918)
2. **Conference with Legal Counsel – Anticipated Litigation** (Gov't Code § 54956.9)
- One Case
3. **Conference with Labor Negotiators** (Gov't. Code § 54957.6)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organizations: Santee Teachers Association (STA); and
Classified School Employees Association (CSEA)
4. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

Item I. RECONVENE TO PUBLIC SESSION

Item J. ADJOURNMENT

Agenda Items G, H, I, and J.